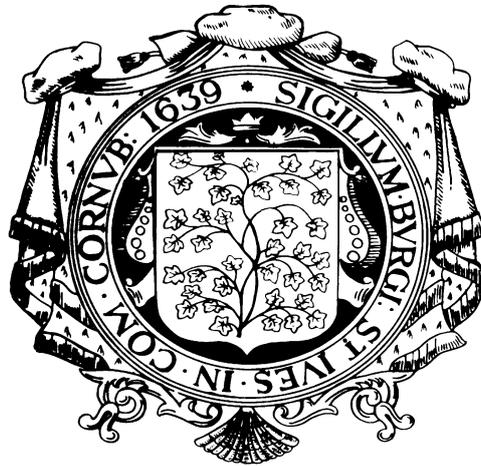


St Ives Town Council

Annual Report 2014/2015



Presented to

Annual Meeting of Electors

Tuesday 12 May 2015

6.00pm at the Guildhall, St Ives

www.stivestowncouncil.co.uk

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Mayor's report 2014/2015

This report provides an overview of events in the town council during the mayoral year 2014/2015

There was a quote in the Times & Echo, February 28th 2014, that working full time I would be unable to fulfil all the Mayoral engagements. Like most St Ives people born and bred, we have a tenacity that has stood us in good stead in proving a point. I have attended over 200 Mayoral events, alongside the normal attendance for council meetings and working parties.

On taking office last May, I was overwhelmed with the emails, telephone calls and cards from so many people congratulating me, it made me even more determined to be a good ambassador for the Town Council and the voters I represent.

Amongst the thousands of visitors to St Ives was the Duke and Duchess of Gloucester, followed by Michigan State university students, pupils from Mashiko and then the delegation from Laguna Beach where the friendship Charter was signed.

The Peninsula Art Exhibition between St Ives and its French twin town of Camaret-sur-Mer displayed the custom designed T Shirts, and continues the cultural collaboration between our two communities.

The traditional ceremonies of St Ives and the surrounding areas play an important part in the life of the Town Council, and as such it has been an honour for me with my husband to help uphold those traditions. I have opened shops and judged vehicles, with a whole range of other events in between. The visits to houses where wedding anniversaries have been celebrated are heart warming. I have particularly enjoyed my visits to the Infant School and St Ives School and find the staff, and more importantly, the pupils very inspirational.

The Youth Council continue to develop as a forum for debate and awareness, and continue to challenge without inhibitions!

Weddings at the Guildhall have proved to be the success of the year, we are licensed to hold ceremonies in the Concert Hall, Council Chamber, Committee Room and the Mayors Parlour. The Island Chapel can be used for Blessings, and we have a wedding fair coming soon, that will promote all that is good and Cornish.

The work of the council is supported by many volunteers, that enable our visitors to get the St Ives experience, and I want to thank you publicly for your commitment and care, without you, many services and attractions would struggle to deliver.

Planning has proceeded at a pace, and with regard to the Neighbourhood Plan, the Council have voted to approve this innovative piece of legislation, the document at present is with Cornwall Council, in preparation for a referendum where the electors have the right to determine how they want their town to develop. Disappointingly for me is the slow pace in relation to affordable housing, but this is one area I want to focus on for the forthcoming year.

The cutbacks from Cornwall Council, have put immense pressure on the Town Council, in particular the public toilets, I firmly believe that as the premier tourist town in Cornwall, we

must provide this service, however we are looking at various options, from charging to shared responsibility between business providers.

As a council we take our responsibility to the tax payer with serious intent, having to balance contractual needs with aspirations. Our negotiations with Cornwall Council can be laborious and as a council we are always mindful of an income stream, but our efforts to get our car parks back have always been met with a categorical 'No'.

We have welcomed 4 new Councillors during this current year, and they all bring different skills and expertise to the role. I know from my own experiences of working and walking around the town, that all town councillors are readily available and can be seen in discussion in many different locations, even social media can play its part.

BID has entered into the vocabulary of St Ives, and has created quite a few headlines. The process has been tested legally and should now be seen as a contributor to the business environment and more importantly as a driver for business activity and promotion, which will hopefully be embraced by all. The Town Council look forward to working with the BID Manager and Directors, in creating and developing the vision for the future, and from a financial aspect, this is a time to share economies of scale.

As the Mayor of St Ives, I perform my role with consent from my fellow councillors and from the Town Clerk and the staff, I would like to take this opportunity to thank them for their support and guidance, and finally thank you to everyone I have meet during the last 12 months, it has been an honour and I have enjoyed myself immensely.

Councillor Linda Taylor
Town Mayor

The Council

The Council is made up of 16 Councillors representing the three wards of St Ives East, St Ives West and Lelant & Carbis Bay. The parish of St Ives includes the areas of Lelant, Carbis Bay, Halsetown and St Ives. The Town Mayor for the year 2014/2015 has been Councillor Linda Taylor and the Deputy Town Mayor was Councillor Tamsyn Williams.

Meetings of the Council and Committees are open to the public to attend (with the exception of the consideration of reports of a confidential nature) and there is provision for public speaking at the start of each meeting. Details of meetings, including dates, agendas and minutes are published on the Town Council's noticeboards and website. Decisions made by the town council are implemented by the Town Clerk and team of town council staff.

Committee Chairmen's Reports:

Planning Committee

Committee Chairman – Councillor Joan Symons

The main responsibility of the Planning Committee is to submit observations on planning consultations to the planning authority, Cornwall Council. Cornwall Council is duty bound to take the views of town and parish councils into account when determining planning applications, as statutory consultees. To date, approximately 271 planning applications have been considered this year, an average of 22 applications per planning committee meeting.

Whilst the majority of planning applications are determined by Cornwall Council under delegated powers, some are considered by the West Sub Area Planning Committee. For the majority of applications from the St Ives parish considered by the committee, a representative of the council attends to speak in support of the Town Council's comments.

Resources Committee

Committee Chairman – Councillor Ron Tulley

The Resource Committee deals with the financial, legal and property matters of the Council. Its workload has increased considerably in recent years as numerous responsibilities have been passed from Cornwall Council to the Town Council. The Town Council is responsible for the Visitor & Information services in the town, the running of the Guildhall and the provision of Public Conveniences, and negotiations are currently underway for the devolution of additional property and services.

Separate committees oversee the detailed supervision of these devolved services, but the Resources Committee monitors the financial performance and directly oversees the property management aspects. The major change this year was the withdrawal of Cornwall Council's grant to help fund the provision of public conveniences in the town. The cost of funding this service now falls entirely on the Town Council and this necessitated a considerable increase in the precept.

As the workload of the Town Council has increased we are mindful that we need to ensure that services are provided as efficiently as possible. To this end we have agreed to hold a visioning event, so that councillors and staff and share their thoughts on the way forward for the Council in the next few years. This will then be followed by a staffing and organisational review to recommend the appropriate structure to ensure that current and future council services are delivered in the most efficient manner.

At every meeting the Resources Committee scrutinises the latest accounts and monitors income and expenditure under the numerous headings against the budgeted amounts for

those items. The debtors and creditors list is also scrutinised and appropriate action taken for any overdue items.

The council owns a number of properties which produce a rental income and the Resources Committee is responsible for the letting arrangements: finding tenants and drawing up leases, monitoring rental payments and dealing with any maintenance which is necessary. During the course of the year we found a tenant for the ground floor office previously occupied by the One Stop Shop, and it is good to see that all the office space in the Guildhall is now fully occupied.

The Town Council has a budget for grants to local organisations and responsibility for allocating these grants is the responsibility of the Resources Committee. At each meeting the committee examines any grant applications which have been received and makes recommendations to Council about the grants which should be awarded.

Other mundane, but very essential, activities which have occupied the committee this year include overseeing an enhanced system of internal audit checks, monitoring security arrangements and risk assessments, producing a revised set of Financial Regulations.

This has been another busy year for the Resource Committee, as for the rest of the council. As the work of the Council has grown, the production and monitoring the accounts has become much more complex and we are grateful to the Town Clerk and the finance staff for all the work they have put in over the last 12 months.

Community & Environment Committee

Committee Chairman – Councillor Tamsyn Williams

The Community and Environment committee is, in my opinion, one of the most enjoyable because we cover such a wide range of issues, all of which impact on the life and amenities of the community.

By and large, one of the most straightforward jobs we do is to respond to consultations and letters. Among these this year we decided to support tree protection orders at Laity Lane, Carbis Bay; footpath modification orders at Gonwin manor; upgrading the cycle path at Grigg's Quay, Hayle; road improvements to Abbey Hill, Lelant and a forthcoming Cycle Tour in the summer. Letters were received also about parking problems at Church Road, Lelant and what to do about nude sunbathing at Porthkidney sands, Lelant. Following complaints about the disturbance of the Adventure Helicopter Trips during the summer, we banned their adverts from the Visitor Information Centre and asked for enforcement to clamp down on their hawking in the harbour. This problem is about to re-surface with the return of the flights.

The committee oversees the organisation of community events such as the regular Free for All as well as for the first time the arrangements for New Year. That New Year's Eve in St

Ives went without a hitch is thanks to all the work of all at the town council, Cornwall Council, police, fire and ambulance services.

Some projects rumble on. The difficult attempt to improve pedestrian signage in the town centre has made some progress with Cornwall Council having agreed to update the existing finger posts and, with our support, BID is looking into the provision of 'You Are Here' boards. The long-awaited cycle racks were installed recently to mixed response (though I saw four bikes there one day). A new bus shelter for Lelant and the children's roundabout at Palemon Best have been delayed by complications but hopefully not for long. We have offered to pay one third of the cost of a bus shelter at St Ives School - with the rest paid by Cornwall Council and the school – but await responses.

Out of our committee have come meetings and, in some cases, progress on spaces for taxi ranks, Blue Flag status for Porthmeor and Porthminster beaches, community gardening schemes with BID, the future of the Decorative lights and, in collaboration with the police, a potential 'street marshall' scheme to help fill the gap left by the loss of CCTV in the town.

On the matter of dog control, following complaints from residents, we have ordered new signs for Bamaluz beach and for Trewartha Park, Carbis Bay. We met with Cornwall Council to consider taking on more dog bins ourselves but found this to be so complicated that we have accepted assurances from them that they are reviewing the supply.

Footpath maintenance is important to us so we have put extra money aside. We initiated repairs at Porthkidney sands, Lelant, and agreed to take on the cutting of the coastal path from Cornwall Council. Keeping the paths clear is a big job, with about 80 in the parish, and I would like say a big thank you to our busy maintenance man, Andy Lawry.

One of our main projects currently is to improve the recreation ground at Palemon Best. At the first meeting with users of the park, there was an enthusiasm among them to set up their own group and we will be working to make this happen along with their list of suggested improvements. Also we are investigating the possibility of a Town Fund, financed by benefactors and run likewise by a stand-alone group, with backing from us. We have received regular updates from the Neighbourhood Plan group and correspondence from the Trowan Allotment Association.

It was great to have new contestants for the garden competition last summer, having re-vamped the categories and introduced the idea that entries can be nominated by someone else. If you know of a garden anywhere throughout the parish which deserves to be entered then please collect an entry form from the office.

The budget for Blooms has been spent mainly on the construction of two new flower beds at the Malakoff, filled with wildlife-friendly plants, and also on the on-going maintenance of the planters round the harbour and outside the Guildhall. We are keen to encourage community gardening so when BID asked for possible projects, I directed them to the neglected troughs at the Malakoff and we are grateful to them for helping out there.

Finally let me remind you that at our meetings we have a slot for the public to speak. This year subjects have included Bamaluz beach, the skatepark at Palemon Best and disability access round town. If you have any projects or issues please make use of this because it is interesting and helpful for us to hear what is going on in the community.

Staffing Committee

Committee Chairman: Councillor Linda Taylor

With the extra responsibilities that have been devolved from Cornwall Council to St Ives Town Council, for example the public toilets and the exploratory discussions re the Island Centre, they have put an added strain onto the already heavy workload of the Town Clerk and staff.

This is why it is imperative that we commission a professional HR company to assess the capacity and structure of our organisation. With the cuts that are predicted from Cornwall Council, we know that more demands could be made for the town council to deliver more services in future. As a council we do have staff on zero hours contracts and at present it seems to sit well with those staff as it gives them flexibility to meet their own work life balances, but this is another area under HR review.

The additional part time clerical assistant has really driven one of our success stories, Weddings, and she has been supported by the whole team, this bespoke service has the real potential to provide a much need income stream.

The team within the Guildhall are a loyal and cohesive force, and perform many duties outside of normal 9 to 5 hours, and without this commitment, many formal occasions and traditions would struggle to be delivered.

During the course of the past year, the Staffing Committee have brought in a new Staff Handbook and played its part in the appointment of the Devolution Project Manager.

The challenge for the forthcoming year and for the future, will be the right structure allowing for organic growth and capacity, so much is resting on the staffing review and committee overhaul.

I would like to take this opportunity to thank Louise Dowe the Town Clerk, and the staff for their commitment and support over the last 12 months.

Facilities Committee

Committee Chairman: Councillor Tim Andrewes

This committee is responsible for three services provided by the Town Council: the Guildhall, the town's public conveniences, and the Visit St Ives Information Centre.

The Guildhall has had another encouraging year, with regular markets and a variety of performances taking place in the Concert Hall. The meeting rooms continue to see an increase in hires, and the former one-stop shop is now let to a long-term tenant. It is very positive to see how the building's role as a licensed venue for civil ceremonies has taken off. The committee has set an ambitious target for income generation for the coming year, while also looking at how costs can be controlled.

The provision of public conveniences has met several challenges this year. The number of complaints about cleanliness has increased, highlighting deficiencies with the current cleaning contract, which the committee is seeking to address. There has also been a steep rise in repairs and maintenance costs. The committee is currently looking at different ways of providing the service in the future, while planning an investment programme to refurbish those facilities in most need.

It has been another successful year for the Visit St Ives Information Centre. While the number of visitors to the centre has remained steady at over 100,000 per annum, website traffic has exceeded footfall for the first time, increasing by around 50% to almost 140,000 visits. The new brochure was welcomed warmly and has proved a useful information tool as well as an income earner. Business memberships have also increased. The success of the centre continues to rely on its dedicated staff and volunteers, and the continuing support of the local business community.

Devolution Single Issue Panel

Panel Chairman: Councillor Colin Nicholls

The remit of the Devolution Panel is to achieve the local control of services through negotiation with Cornwall Council and drawing up business plans for each devolved service. Once devolved, the service then becomes the responsibility of the appropriate committee of the Town Council. In many cases this is resulting in services returning to being locally run by the town council - bringing back control of services and community buildings to a local level. This is often not as easy as it might at first seem, but is proving to be rewarding work.

Devolution transfers carried out in previous years continue to be run by the Facilities Committee, with the Guildhall working in line with expectations, the public conveniences operating without closures (although needing considerable investment in the next 12 months to improve standards), and the Visit St Ives Information Centre performing well.

We commissioned a project manager who has done a very good and honest job for us, he has helped to oversee future devolution projects for us, including the Island Centre, for which negotiations are now well underway with the potential to protect the building and its associated community uses.

We are also looking at open spaces, as well as the Porthrepta Car Park in Carbis Bay which may be transferred to local control.

Everyone should remember that nothing is given back to local areas without cost and a responsible attitude for the future of our town under my Chairmanship of the Devolution Panel will always be upheld.

Health and Safety Advisory Committee

Committee Chairman – Councillor Joan Tanner

This committee's role is to oversee the Health and Safety arrangements and policies for the town council, covering council activities which involve staff, volunteers, councillors and the public.

Over the past year, risk assessments have been carried out in relation to the council's activities, and a checklist for Guildhall Bookings has been developed. The committee has reviewed policies (Fire Control Plan and the Health & Safety Handbook). Terms have been agreed for the Health & Safety Advice Contract, and the committee have overseen the actions carried out following the Fire Risk Assessment.

Two new areas of work for the town council in the past year have been assessed and advised upon by this committee: New Years Eve arrangements; and the town's decorative lights.

The committee prides itself on ensuring continuing awareness and adherence to Health and Safety matters.

Other activities

In addition to the work of the committees listed above, the Town Council as a whole have also been involved in the following.

- The Town Council is a statutory consultee for street naming, and street trading licences, in addition to planning applications.
- Supported the work of the St Ives Bay Youth Council.
- Organised the annual Fun Run from Lelant to St Ives with numerous runners taking part last year, many raising funds for local good causes.
- Supported the continuation of May Day, St Ives in Bloom, and Good Friday boating at Consols.
- Organised the annual St Ives Gardens Competition to encourage and recognise those that contribute to the overall look of the area through their gardening skills
- Held the fifth St Ives Citizen of the Year Award
- Continued to liaise closely with the Police regarding their work throughout the parish and encouraging community links whenever possible.
- Continued to allow the use of the St Nicholas Chapel on the Island for Wedding Blessings

Traditions of the Town

The following ceremonies and traditions have continued to be observed by the Town Council:

- Mayor Choosing / Drinking from the Loving Cup
- Town Mayor Civic Sunday Service
- Remembrance Sunday
- Christmas – provision of Christmas trees for St Ives, Halsetown, Carbis Bay and Lelant, and Mayors visits to hospitals and residential homes
- Lelant Feast
- St Ives Feast
- The Mayor's presentation of a plaque to those celebrating a Golden Wedding Anniversary

St Ives Guildhall Activities

St Ives Town Council took on responsibility for the St Ives Guildhall in April 2013. Efforts continue to increase the uses of this key community building, and to continue to make improvements to the building itself. Maintenance in 2014 / 2015 included improvements to fire safety, refurbishment of seating in the entrance foyer to the Guildhall and the redecoration of the Mayors Parlour – one of the favourite rooms for Marriage Ceremonies at the Guildhall. The former One Stop Shop office area was utilised as a pop-up-shop in the summer of 2014, for craft and gallery items, along with language tuition. This space is now occupied by Coodes Solicitors – giving another outlet for legal services provision in the town.

The next improvements project at the Guildhall will be the refurbishment of the kitchen serving the concert hall area which will prove a bonus to hirers of the hall for parties, functions, wedding receptions and events.

Services at the Guildhall

Along with the town council, the Visit St Ives Information Centre is based at the Guildhall. Along with provision of a quality tourist information service, the Visit St Ives Information Centre staff and volunteers are happy to help with ticket sales for events, accommodation bookings, left luggage service, internet access, coach tickets, bus and rail information, souvenirs, books, maps and much more.

Weddings at the Guildhall

Since our first wedding at the Guildhall in March 2014, numerous couples have taken the opportunity to tie the knot at St Ives Guildhall. We pride ourselves on helping to make each wedding individual to suit the wishes of each couple. Wedding bookings cover the room hire for the ceremony (function rooms may also be hired for receptions). We can also help with contact details for booking the Registrar, and are developing a range of packages with local suppliers to make it easy to add the extra elements to make each ceremony special and unique.

The range of rooms available at the Guildhall and licenses for Weddings and Civil Ceremonies are varied and can appeal to most tastes.

With high ceilings and many an original period feature, the **Concert Hall** has a wonderful nostalgic air and is certain to appeal to those seeking a more elaborate sense of occasion.

The **Mayor's Parlour** is the smallest of our rooms licensed for marriages. A room which exudes an air of nostalgic grandeur, it is an intimate space which has all the formality required to mark the significance of each special occasion.

The attractive teak panelled walls of **The Council Chamber** give it a time honoured ambience. The historic home of many a civic debate, this room quite simply offers something which is very unique and incredibly special. This is a formal room, with a warm and friendly feel to it.

The **Balcony Room** is a graceful, elegant space. Its powder blue walls are adorned by eye-catching local artwork and the room oozes a subtle charm which is sure to enhance the overall atmosphere.

Concerts at the Guildhall

The St Ives Guildhall hosts the annual St Ives September Festival and also plays host to numerous concerts and events throughout the year. For information about what's on, contact the Visit St Ives Information Centre. Hall bookings are made through the town council team of staff.

Markets at the Guildhall

Regular markets held include the Farmers Market, held throughout the year every Thursday, giving the opportunity to buy fresh, local produce. The Collectables Market is held on Mondays, and a Craft Market on Wednesdays give more opportunities to find unique gifts, souvenirs and treasures.

Household Information

There are approximately 11,400 residents living within the geographic area of St Ives Town Council and of these, approximately 9,100 are registered electors. The Town Council's precept (collected via Cornwall Council) was set at £258,478 - approximately £52.00 per Band D property.

Financial Information

Set out below is a summary of the Council's income and expenditure for the financial year 2014/2015, based on the provisional end of year figures presented to Resources Committee on 16 April 2015. These figures are provisional as the Council's accounts are currently undergoing their year end adjustments and annual audit. When complete, the Annual Return of the Council's Accounts will be available to view at the Town Council offices.

Income		Expenditure	
Precept	£258,478	General administration	£115,371
Council Tax Support Grant	£17,889	Services and projects	£23,529
Neighbourhood Plan (grant)	£3,260	Neighbourhood Plan process	£16,868
Agency services (footpaths)	£2,848	Guildhall	£85,289
Guildhall (room / hall hire)	£42,966	Property maintenance	£7,366
Property (Leases)	£48,216	Visitor & Information Centre	£72,042
Visitor & Information Centre	£74,636	Public conveniences	£120,398
Public conveniences (grants & sponsorship)	£88,578	St Nicholas Chapel grants	tbc
Chapel income (St Nicholas and St Leonards)	£2,457	Civic and community events	£10,213
Other	£915	Grants	£5,810
		Elections	tbc
		Devolution	£2,514
		Expenditure from Reserves (Stennack parking and Skatepark repairs)	£5,467
	<hr/>		<hr/>
	£540,243		£464,867

Allotment finances

Income: £3,296

Expenditure: £2,400 (rent of field and maintenance)

Grants Awarded

From a grants budget of £10,000

Organisation	Amount
St Ives Fishing Association	£300
St Ives Salvation Army	£500
Penwith Volunteer Bureau	£100
St Ives Pilot Gig Club	£400
CHICKS	£100
St Ives Table Tennis Club	£350
St Anta Parish Church	£1,000
Hayle Day Care Centre	£1,000
Penwith 50+ Forum, St Ives Satellite Group	£1,000
St Ives AFC	£1,000
St Ives Rotary Club	£500
Total allocated to date:	£6,250

Town Councillors

St Ives Town Councillors are listed by Ward below. Their contact details are available on the town council website www.stivestowncouncil.co.uk or by contacting the town council offices. In 2014 / 2015 three former town councillors resigned (Councillors Birch, Douglass and Robertson) and the vacancies created were filled by the elections of Councillors Chard, Parsons and Prior.

EAST WARD	WEST WARD	LELANT & CARBIS BAY WARD
Tim Andrewes Christine Chard Andrea Parsons Ron Tulley Tamsyn Williams	Andrew Mitchell Colin Nicholls Pedyr Prior Joan Tanner Suzanne Tanner	Maxine Armstrong Hayden Garrood Richard Glanville Rita Lait Joan Symons Linda Taylor

Town Council representatives on other bodies 2014-2015

	<i>Organisation</i>	<i>Representative(s) / Trustee(s)</i>
1.	Annie Ball Reid Charity <i>Status of charity uncertain.</i>	Member: J H Symons
2.	Chamber of Trade	Member: Linda Taylor Deputy: Ron Tulley
3.	Community Co-opted School Governors: St Ives Infant School	Governor: M Armstrong
4.	Community Network Panel	Member: Town Mayor (Councillor Taylor) Deputy: Deputy Mayor (Councillor T Williams)
5.	Cornwall Association of Local Councils	Member: Andrew Mitchell
6.	Cornwall Care Working Group	Members: T Andrewes, R Tulley, C Nicholls
7.	Cornwall in Bloom	Representative: Tamsyn Williams
8.	Craze Hunkin Almshouse Trust	Trustee: Joan Tanner
9.	Harbour Stakeholder Board	Representative: <i>vacancy</i>
10.	Hayle Day Care Centre	Trustee: Ron Tulley (appointed at Council, 18.07.13)
11.	Hayle Harbour Advisory Committee	Member: Richard Glanville Deputy: Linda Taylor
12.	Island Youth Centre	Member: <i>vacancy</i> Deputy: <i>vacancy</i>
13.	Lelant Village Hall Committee	Member: Rita Lait Deputy: Linda Taylor
14.	PAROW (Penwith Access and Rights of Way)	Member: T M Williams Deputy: Rita Lait
15.	Partners and Communities Together (PACT)	Members: Joan Tanner, Linda Taylor,
16.	Penwith 50+	Representatives: R Tulley, <i>Vacancy</i>
17.	Penwith Area Crime Prevention Group	Member: Linda Taylor Deputy: <i>vacancy</i>
18.	Penwith Rural Transport Forum	Member: R Tulley
19.	Rough Coast Community Arts CIC	Member: M Armstrong (Director)
20.	St Ives Archive Centre Trust	Rita Lait
21.	St Ives & Carbis Bay in Bloom	Members: Tamsyn Williams, Rita Lait
22.	St Ives Area MCTI (Management Group)	Member: Richard Glanville Deputy: <i>vacancy</i>
23.	St Ives Bay Line Forum	Members: Town Mayor (Councillor L Taylor), Ron Tulley
24.	St Ives Bay Youth Council	Member: Andrew Mitchell

25.	St Ives BID Board	Representative: C Nicholls
26.	St Ives Branch of Cancer Research UK	Honorary President: Town Mayor (Councillor L Taylor)
27.	St Ives Concert Band	President: Town Mayor (Councillor L Taylor)
28.	St Ives Harbour Stakeholder Group	Member: S Tanner (amended on 130813)
29.	St Ives Museum Trustees* (3) <small>*until vacancy is created through resigning etc</small>	Trustees: C C Nicholls, J H Symons, J Tanner.
30.	St Ives Sure Start Centre – Advisory Board <i>Status of Board uncertain.</i>	Member: Vacancy
31.	Tate Gallery Advisory Council	Members: C Nicholls and J Symons. (Appointed to the Advisory Council as Trustees from September 2013 until September 2016, after which time the town council representation will revert to one appointee.)
32.	Tate Gallery Community Liaison Group	Member: R Tulley
33.	West Cornwall Healthwatch	Member: A Mitchell
34.	St Ives Decorative Lights Association	Member: R Tulley
35.	Hayle Harbour Trust	Member: R Glanville
36.	West Cornwall Local Action Group	Member: J Symons

Last updated: 06.03.15

Councillor Attendances

Listed overleaf is a summary of Councillors' attendance at Council and Committee meetings. It is worth taking into account the following:

- Meetings are an important element of the work of a town council, but not the only measure of a Councillor's contribution to the work of the Council. As well as case work for individuals and taking up issues on behalf of people, most Councillors are involved in various activities, including: researching and developing projects; work on implementing new and continuing projects; representing the council at community events; acting as safety marshalls at the fun run, etc
- The number of meetings is relevant as well as the percentage attended - two councillors could attend the same number of meetings, but one would have lower percentage attendance if they were serving on more committees
- Councillors contributions are varied, due in part to their other commitments with work, family, voluntary organisations, etc. Whilst other commitments bring benefits in ensuring that councillors are well-rounded and aware of issues in the community, it can also mean that at times Councillors are unable to attend meetings due to work, family and other commitments.
- Three Councillors joined the town council part way through the year.

Councillors	Number of Council and Committee meetings attended	Number of meetings relevant to this Councillors committee memberships	Percentage attendance
East Ward			
Andrewes	44	48	92%
Chard	5	7	71%
Parsons	3	3	100%
Tulley	38	40	95%
Williams	55	56	98%
West Ward			
Mitchell	30	52	58%
Nicholls	45	48	94%
Prior	1	1	100%
Tanner J	27	36	75%
Tanner S	23	35	66%
Lelant & Carbis Bay Ward			
Armstrong	26	44	59%
Garrod	5	6	83%
Glanville	37	48	77%
Lait	28	39	72%
Symons	24	35	69%
Taylor	38	63	60%

Council Staff

Town Clerk / Responsible Finance Officer – Louise Dowe

Assistant Town Clerk – Jeremy Ward

Clerical Officer (p/t) – Linda Holmes

Clerical Assistant (p/t) – Sarah Kevern

Neighbourhood Plan Project Officer (p/t) – Lucy Davis

St Ives Visitor & Information Centre:

V&IC Manager (p/t) – Andy Dale

V&IC Assistant Manager (p/t) – Julie Cox

V&IC Information Assistants (p/t) – Rissa Parsons and Susan Kelly

Handyman / Caretaker / Environmental Enforcement – Andrew Lawry

Maintenance Officer (p/t) – Frank Perkin

Traffic Control Officer (p/t) – Robert Sheridan

Caretaker (p/t) – Peter Craze

Guildhall cleaning (p/t) – Gill Davies and Jackie Trotman

Mace Bearers: Alan Major and Simon Major

<p>Contact the Town Council</p> <p>Town Clerk, St Ives Town Council The Guildhall Street An Pol St Ives, Cornwall TR26 2DS</p> <p>Telephone: 01736 797840</p> <p>Email: townclerk@stivestowncouncil.co.uk</p> <p>Website: www.stivestowncouncil.co.uk</p>	<p>Contact the Visit St Ives Information Centre</p> <p>Visit St Ives Information Centre Manager St Ives V&IC The Guildhall Street An Pol St Ives, Cornwall TR26 2DS</p> <p>Telephone: 0905 252 2250* (*call charge of 20p per minute applies, towards funding the service)</p> <p>Email: info@visitstives.org.uk</p> <p>Website: www.visitstives.org.uk</p>	<p><i>For more information about events at the Guildhall:</i></p> <p>Website: www.stivesguildhall.co.uk</p> <p>Tel. 01736 797840 (Hall Bookings)</p> <p>Tel: 0905 252 2250* (Box office ticket sales) (*call charge of 20p per minute applies, towards funding the service)</p>
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