

Minutes of the Reconvened Annual Meeting of St Ives Town Council held in The Guildhall, St Ives on Thursday 21 May 2015 at 7.00 pm

PRESENT

Chairman – Councillor L Taylor (Town Mayor)

Vice-Chairman – Councillor M Armstrong (Deputy Town Mayor)

COUNCILLORS

Andrewes T

Chard C

Garrod H

Lait R

Parson R

Prior P

Mitchell A

Nicholls C

Symons J

Tanner J

Tanner S

Tulley R

Williams T

OFFICERS

Assistant Town Clerk

APOLOGIES FOR ABSENCE - were received from Councillor R Glanville.

9. DECLARATIONS OF MEMBER / OFFICER INTERESTS

None.

10. APPOINTMENT OF COMMITTEES

The membership of committees was reviewed, following which it was

RESOLVED – that the committees be appointed as set out in Annex 1 to these minutes.

11. APPOINTMENT OF COMMITTEE CHAIRMEN AND VICE-CHAIRMEN

In accordance with Standing Order 4 d (v), the council considered the opportunity to permit committees to appoint their own chairmen at the first meeting of the committee, and it was

RESOLVED – that the council delegate to the individual committees to appoint their committee chairmen and vice-chairmen.

12. APPOINTMENTS TO OUTSIDE BODIES

Appointed representatives to outside bodies were considered, following which it was

RESOLVED – that the appointments be made to outside bodies as set out in Annex 2 to these minutes.

13. EXCLUSION OF PRESS AND PUBLIC

RESOLVED “that in accordance with the Public Bodies (Admissions to Meeting) Act 1960 (as extended by s.100 of the Local Government Act 1972), the press and public be excluded from the meeting during consideration of the following matters on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item”.

14. TRANSFER OF COMMUNITY BUILDING – SURVEY AND LEASE ARRANGEMENTS (Paragraph 3)

The Devolution Project Manager presented a report providing an update on the latest steps being taken in the process to transfer the Island Centre from Cornwall Council to the town council on a leasehold basis.

The report outlined:

- Structural appraisal initial findings (pending written report)
- A survey carried out by timber and damp specialists
- The need for remedial works to enable a commercial letting, and timescales related to the availability of the contractors
- An update on Cornwall Council works and requested remedies
- The need to agree the Heads of Terms, Lease and potentially an Agreement for Lease to enable works to be carried out prior to full transfer
- The proposed limits to repairing liability, with break clause provision to be agreed
- A Schedule of Condition to be prepared for the town council, for approval by Cornwall Council
- The need to sub-lease, and visual findings of a survey of the sub-lease area
- The demised property to be sub-leased and options available to ensure that the town council takes on no further liability than it originally intended, such as a full repairing lease.
- The proposed Heads of Terms for the lease.
- Required next steps from Cornwall Council

Members discussed the points raised with the Devolution Project Manager, and thanked him for presenting the comprehensive update report to date.

The Clerk advised that this represented an interim report as there were further documents needed in order to enable a final decision to be made. In view of the need for documents to be received (written structural assessment and draft lease amongst them), it was

RESOLVED – that the meeting be adjourned until 7.00pm on Thursday 28 May 2015.

Appendix 1

COMMITTEE MEMBERSHIP 2015/2016

The number of councillors per committee, as set out in the scheme of delegation, are listed below each committee title.

PLANNING COMMITTEE

Membership – minimum of 10 Councillors, maximum of 16.

		Mayor (ex-officio, voting)
		Deputy Mayor (ex-officio, voting)
1	Andrewes T	
2	Chard C	
3	Garrod H	
4	Glanville R	
5	Lait R	
6	Mitchell A	
7	Nicholls C	
8	Prior P	
9	Symons J	
10	Tanner J	
11	Tanner S	
12	Williams T	
		8 - 14 + 2 ex-officio

COMMUNITY & ENVIRONMENT COMMITTEE

Membership – 10 Councillors, including Mayor and Deputy Mayor as voting, ex-officio members)

		Mayor (ex-officio, voting)
		Deputy Mayor (ex-officio, voting)
1	Andrewes T	
2	Lait R	
3	Nicholls C	
4	Parsons A	
5	Tulley R	
6	Williams T	
7	<i>Vacancy</i>	
8	<i>Vacancy</i>	
		8 + 2 ex-officio

FACILITIES COMMITTEE

		Mayor (ex-officio, voting)
		Deputy Mayor (ex-officio, voting)
1	Andrews T	
2	Chard C	
3	Parsons A	
4	Symons J	
5	Tanner S	
6	Tulley R	
7	Williams T	
		7+ 2 ex-officio

RESOURCES COMMITTEE*Membership: 11 Councillors (including Mayor and Deputy Mayor as voting, ex-officio members)*

		Mayor (ex-officio, voting)
		Deputy Mayor (ex-officio, voting)
1	Andrewes T	
2	Garrod H	
3	Glanville R	
4	Mitchell A	
5	Nicholls C	
6	Parsons A	
7	Tanner J	
8	Tulley R	
9		
		9 + 2 ex-officio

STAFFING COMMITTEE*Membership: 8 Councillors (including Mayor and Deputy Mayor as voting, ex-officio members)*

		Mayor (ex-officio, voting)
		Deputy Mayor (ex-officio, voting)
1	Glanville R	
2	Mitchell A	
3	Symons J	
4	Prior P	
5	Tanner S	
6	Tulley R	
		6 + 2 ex-officio

HEALTH & SAFETY ADVISORY COMMITTEE*Membership: 3 Councillors*

1	Glanville R	
2	Tanner J	
3	Vacancy	
		3 Members

GRIEVANCE AND DISCIPLINARY PANELS

Grievance / Disciplinary Panel (3 members)		Appeals Panel (3 members)
Garrod H		Andrewes T
Symons J		Williams T
Taylor L		Tanner S
	Deputies Pool	
	Prior P	
	Tanner J	
	Lait R	

DEVOLUTION PANEL

		Mayor (ex-officio, voting)
		Deputy Mayor (ex-officio, voting)
1	Andrewes T	
2	Glanville R	
3	Nicholls C	
4	Parsons A	
5	Prior P	
6	Tulley R	
7	Williams T	
		7 members + 2 ex-officio

Neighbourhood Plan Steering Group Committee

	Chairman and Vice-Chairman to be confirmed at first meeting after Annual Council
	Ex-officio as Mayor
	Ex-officio as Deputy Mayor
Lait R	
Williams T	
Mitchell A	
Nicholls C	
T Beaven	Chairman of Inclusivity Topic Group
R Sorrel	Chairman of Cultural Heritage Topic Group
R Henry	Chairman of Built Environment Topic Group
A Clegg	Chairman of Transport Topic Group
D Todd	Chairman of Open Spaces Topic Group
R Swallow	Chairman of Economic Development Group
P Woodward	Chairman of Housing Topic Group

Appendix 2

Town Council representatives on other bodies 2015-2016

	<i>Organisation</i>	<i>Representative(s) / Trustee(s)</i>
1.	Annie Ball Reid Charity <i>Status of charity uncertain.</i>	
2.	Chamber of Trade	Member: Ron Tulley Deputy: Linda Taylor
3.	Community Co-opted School Governors: ~ St Ives Infant School	Governor: M Armstrong
4.	Community Network Panel	Member: Town Mayor (Councillor Taylor) Deputy: Deputy Mayor (Councillor T Williams)
5.	Cornwall Association of Local Councils	Member: Andrew Mitchell
6.	Cornwall Care Working Group	Members: R Tulley, C Nicholls

Annual Council (Reconvened)**21 May 2015**

7.	Cornwall in Bloom	Representative: Tamsyn Williams
8.	Craze Hunkin Almshouse Trust	Trustee: Joan Tanner
9.	Hayle Day Care Centre	Trustee: Ron Tulley
10.	Hayle Harbour Advisory Committee	Member: Linda Taylor Deputy: Richard Glanville
11.	Lelant Village Hall Committee	Member: Rita Lait Deputy: Linda Taylor
12.	PAROW (Penwith Access and Rights of Way)	Member: Tamsyn Williams Deputy: Rita Lait
13.	Penwith 50+	Representatives: R Tulley, Tamsyn Williams
14.	Penwith Rural Transport Forum	Member: R Tulley
15.	St Ives Archive Centre	Rita Lait
16.	St Ives & Carbis Bay in Bloom	Members: Tamsyn Williams, Rita Lait
17.	St Ives Area MCTI (Management Group)	Member: Joan Symons
18.	St Ives Bay Line Forum	Members: Pedyr Prior, Linda Taylor and Ron Tulley
19.	St Ives Bay Youth Council	Member: Andrew Mitchell and Tamsyn Williams
20.	St Ives BID Board	Representative: Andrew Mitchell
21.	St Ives Branch of Cancer Research UK	Honorary President: Town Mayor (Councillor L Taylor)
22.	St Ives Concert Band	President: Town Mayor (Councillor L Taylor)
23.	St Ives Harbour Stakeholder Group	Member: S Tanner
24.	St Ives Museum Trustees* (3) <small>*until vacancy is created through resigning etc</small>	Trustees: C C Nicholls, J H Symons, J Tanner.
25.	Tate Gallery Advisory Council	Members: C Nicholls and J Symons. (Appointed to the Advisory Council as Trustees from September 2013 until September 2016, after which time the town council representation will revert to one appointee.)
26.	Tate Gallery Community Liaison Group	Member: P Prior
27.	West Cornwall Healthwatch	Member: A Mitchell
28.	St Ives Decorative Lights Association	Member: R Tulley

Annual Council (Reconvened)**21 May 2015**

29.	Hayle Harbour Trust	Member: R Glanville
30.	West Cornwall Local Action Group	Member: J Symons
31.	St Ives Twinning Association	President: Town Mayor & all Councillors welcome to attend.
32.	Chard Trust	Trustee: Town Mayor
33.	Friends of Edward Hain Hospital	Member: Town Mayor (<i>ex officio</i>) & Friends of Stennack Surgery
34.	CALC – Planning Forum	Member: Rita Lait
35.	September Festival	Member: Andrea Parsons