

Minutes of the Meeting of the Staffing Committee, St Ives Town Council held in the Committee Room, The Guildhall, St Ives on Thursday 12 March 2015 at 6.00pm

PRESENT

Chairman - Councillor L Taylor
Vice-Chairman – Councillor R Tulley

COUNCILLORS

Armstrong M
Glanville R
Williams T

OFFICERS

Town Clerk

APOLOGIES FOR ABSENCE – were received from Councillors Armstrong and S Tanner.

S.60 MINUTES

RESOLVED – that the Chairman signs as a true and correct record the Minutes of the meeting of the Committee held on 12 February 2015.

S.61 DECLARATIONS OF COUNCILLOR / OFFICER INTERESTS

None.

S.62 EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED “that in accordance with the Public Bodies (Admissions to Meeting) Act 1960 (as extended by s.100 of the Local Government Act 1972), the press and public be excluded from the meeting during the consideration of the following matters on the grounds that they involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.

S.63 VISIONING EVENT – UPDATE (Paragraph 3)

The Clerk reported on a revised proposal and quote received for the combined visioning event and staffing / organisation structure review. During discussion it was noted that a number of assumptions were being made and so it would be preferable to meet with the provider to discuss the terms in detail, in order to ensure that the service provided matched the agreed need of the Council.

RESOLVED – that a meeting be arranged between the company who had provided the preferred proposal and representatives of the Staffing Committee, to finalise the terms for the visioning event and staffing / organisation structure review.

S.64 **PROPOSED NEW STAFFING POSTS REFERRED BACK TO COMMITTEE BY COUNCIL**
(Paragraphs 1,2&3)

The Clerk reported on the recommendations from Facilities Committee for the appointment of a third Information Assistant; and the appointment of a new post to cover duties following reduction in existing post, to cover traffic control, dog control order enforcement and caretaking. The recommendations had been referred back to the Staffing Committee at the latest meeting of the Council.

Members considered the recommendations, along with the concerns raised at the Council meeting with regard to zero hour contracts. During discussion it was noted that the zero hour contract basis had been proposed in line with relevant existing staff contracts and so would be subject to review in the near future. In view of this, it was

RECOMMENDED – to Council that the posts of third Information Assistant and of Traffic Control / Dog Order Enforcement / Caretaker be approved and advertised on the basis of a zero hours contract to run until 30 September 2015.

S.65 **DATE OF NEXT MEETING**

The next meeting will be held on Thursday 9 April 2015

Meeting closed at 6.47 pm

Chairman