



ST. IVES TOWN COUNCIL

The Guildhall
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St. Ives
Cornwall
TR26 2DS

Tel: (01736) 797840

Our Ref: LD/Facilities/ag

Your Ref:

Ask for: Louise Dowe

Email: stivestowncouncil@gmail.com

Website: www.stivestowncouncil.co.uk

Date: 29 October 2015

Dear Councillor

FACILITIES COMMITTEE – 5 NOVEMBER 2015 **IN THE COMMITTEE ROOM, THE GUILDHALL, ST IVES**

You are given notice that the Facilities Committee meeting to be held in the Committee Room at St Ives Guildhall on Thursday 5 November 2015, commencing at 7.00pm.

Members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the business set out in the Agenda attached. Please note that Councillors who are not members of this committee are entitled to attend if they wish to do so, and may be permitted by the Committee Chairman to speak. **This agenda includes full consideration of the proposals for the refurbishment of public conveniences at West Pier – an item to be presented to Council for ratification at an extra (brief) meeting on 12 November at 6.00pm. Councillors wishing to debate this matter are encourage to attend this committee meeting where the full discussion will be held.**

Please note that the proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Government Bodies Regulations 2014. A copy of St Ives Town Council's procedure for the recording of meetings is available on the website, or from the Clerk's office on request.

Louise Dowe
Town Clerk

To: All Councillors & **Visit St Ives Management Team (2 copies)**
Press
Cornwall Councillor Mrs E M Penhaligon
Community Link Officer – Vanessa Luckwell

Membership of Facilities Committee

Chairman -	Councillor T Andrewes
Vice-Chairman -	Councillor S Tanner
Town Mayor and Deputy and Councillors:	Town Mayor (ex officio, voting members) Chard C Parsons A Symons J
	Tulley R Williams T

If you consider yourself to be a person with a disability and need further information about the suitability of the venue, please phone (01736) 797840.

FACILITIES COMMITTEE MEETING – 5 NOVEMBER 2015

AGENDA

1. **Apologies for absence**

2. **Public Speaking**

3. **Minutes**

To pass the following resolution:

RESOLVED – that the Chairman signs as true and correct record the Minutes of the Facilities Committee meeting held on 10 September 2015 (*previously circulated*).

4. **Chairman's Announcements**

5. **Declarations of Member / Officer Interests**

6. **Town Clerks Update Report**

Report attached.

7. **Items for Decision**

(1) Public Conveniences:

- Refurbishment of West Pier public conveniences
- Charging options for public conveniences

(2) Disabled access to first floor of Guildhall

(3) Phone and internet access for the concert hall

(4) Review of Scale of Charges for 2016 / 2017, to include:

- a. Consideration of Cabinet Sales (requested at Council)
- b. Consideration of Weddings Package (Requested at Council)

(5) Budget recommendations for 2016 / 2017

(6) Update from recent meeting with Friends of the Guildhall

(7) Bar arrangements for September Festival 2016

(8) Finance Reports (Guildhall, Island Centre, Public Conveniences, Visit St Ives)

(9) Service Plan monitoring (Guildhall, Island Centre, Public Conveniences, Visit St Ives)

8. **Reports for Information**

- i. Visit St Ives updates (deferring review of performance indicators, deferring report on new potential income streams, update on steps to move to a new box office system, website.)
- ii. Island Centre (lease, floor strengthening works, painting)
- iii. Guildhall
- iv. Public Conveniences (winter opening times and arrangements)

9. **Correspondence**

None.

10. **Exclusion of the press and public**

To consider passing the following resolution:

“That in accordance with the Public Bodies (Admissions to Meeting) Act 1960 (as extended by s.100 of the Local Government Act 1972), the press and public be excluded from the meeting during the consideration of the following matters on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.

11. **Confidential reports for decision**

- (1) Public conveniences – alternative income options (Paragraph 3)

12. **Date of next meeting**

21 January 2016

13. **Agenda items for next meeting**