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Minutes of the Extraordinary Meeting of the Resources Committee, St Ives Town Council held in the Committee Room, The Guildhall, St Ives on Thursday 4 June 2015 at 7.00pm.

PRESENT

Chairman – Councillor R Tulley  
Vice-Chairman – Councillor L Taylor

COUNCILLORS

Andrewes T  
Garrod  
Mitchell A  
Nicholls C  
Parsons A

IN ATTENDANCE

Councillor T Williams

OFFICER

Town Clerk

APOLOGIES FOR ABSENCE – were received from Councillors M Armstrong, R Glanville and J Tanner.

R.120 APPOINTMENT OF RESOURCES COMMITTEE CHAIRMAN

RESOLVED – that Councillor Tulley be appointed Chairman of the Resources Committee for this 2015/16 Council year.

R.121 APPOINTMENT OF RESOURCES VICE-CHAIRMAN

RESOLVED – that Councillor Taylor be appointed Vice-Chairman of the Resources Committee for the 2015/16 Council year.

R.122 DECLARATIONS OF MEMBER / OFFICER INTERESTS

None.

R.123 ANNUAL RETURN AND ANNUAL STATEMENT OF ACCOUNTS 2014/2015

The Clerk had circulated a written report prior to the meeting.

The Chairman noted that the Annual Return and Governance Statement were a requirement to be approved by the Council each year. The Annual Statement of Accounts provided background information and a greater level of detail to support the information in the Annual Return.

Members considered the Statement of Accounts, with the following noted:

- There had been a surplus in the year 2014/15, including much of the £40,000 allocation for Devolution and £15,000 budgeted loss in the V&IC which had not actually been incurred
- The Guildhall had been budgeted with a planned subsidy of £15,000 and the sum of £7,000 had been budgeted as income and was to be a contribution from reserves. A notional saving of nearly £8,000 was made through not paying office rent since the town

council had taken on the Guildhall.

- Noted the continuing need to monitor reserves to ensure that they are used prudently
- Review of reserves, and Policy for Earmarked Reserves to be an agenda item at the next meeting
- Bank balances – it was noted that the Clerk was due to meet with the nominated councillors to review the balances in the various bank accounts – to report to the next meeting of the Committee.
- Noted with concern the amount held in the Commission Holding Account. The Clerk explained that this was due to a delay with an external company invoicing the town council and that staff had made efforts to ensure that invoices were sent to them promptly and accurately
- It was questioned whether the council should continue to work with the organisation that the commission was generated from.
- Guildhall income – allowing for the £7,000 to be contributed from reserves, the Guildhall income had exceeded the budget in the year
- The additional Guildhall expenditure had been partly contributable to the low budget provision for staffing and extra costs due to refurbishment and maintenance.

After considering the Annual Report, it was noted that having taken on the recommendations from previous years, the council's audit and governance procedures had been strengthened.

**RECOMMENDED** – to Council that

1. the Annual Return and Annual Governance Statement be approved; and
2. the Annual Statement of Accounts 2014 / 2015 be approved.

R.124 **EXCLUSION OF PRESS AND PUBLIC**

**RESOLVED** – “That in accordance with the Public Bodies (Admissions to Meeting) Act 1960 (as extended by s.100 of the Local Government Act 1972), the press and the public be excluded from the meeting during the consideration of the following matters on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.”

R.125 **LEASE OF COMMUNITY BUILDING** (Paragraph 3)

The Clerk reported that following on from the council's decision to agree to the leasehold transfer of the Island Centre, due to legal technicalities the nature of the lease had been suggested to be an overriding lease to enable a swift handover of the building. This would enable the remedial works to be carried out in the next few weeks.

Following discussion, it was

**RESOLVED** – that the proposed overriding lease arrangement was sufficiently similar to that approved by Council to be considered a minor adjustment, and so could be decided as part of the decision delegated to the Clerk in consultation with the Mayor.

Meeting closed at 8.27 pm

Chairman