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Minutes of the Meeting of St Ives Town Council held in the Council Chamber, The Guildhall, St Ives on Thursday 23 April 2015 at 7.00pm

PRESENT

Chairman – Councillor L Taylor (Town Mayor)

Vice-Chairman – Councillor T Williams (Deputy Town Mayor)

COUNCILLORS

Armstrong M

Chard C

Garrod H

Glanville R

Lait R

Mitchell A

Nicholls C

Parsons A

Prior P

Symons J

Tanner J

Tanner S

Tulley R

OFFICERS

Town Clerk

Assistant Town Clerk

195. APOLOGIES FOR ABSENCE – were received from Councillor Andrewes,

196. POLICE LIAISON

PC Darren Saint attended the meeting and introduced the UK's first tri-service officer Andy Hichens, based at Hayle and covering the local area.

PC Saint advised that the Police are willing to provide regular updates on statistics (whilst noting that this took an element of police time) and gave the option also for a frequent two way conversation with the police at Council meetings.

PCSO Carol Stevens introduced herself as the new local PCSO, having moved across from Penzance.

Andy Hichens stated that his focus was on community engagement and preventative work. He was well placed to enable dialogue between the town council and the fire and ambulance service, in addition to his role with the Police.

In response to questions, PC Saint advised that there would be response officers available to be called upon (based in Camborne and Penzance), along with their community policing element. Councillors were keen to emphasise their hope that visual foot patrols would continue to be commonplace. It was noted that in other areas Street Marshalls (approved SIA Members) were employed to provide a patrol presence in some towns. There was a potential for this type of scheme to be implemented in St Ives – to be subject to discussions with St Ives

BID and other organisations to assess viability.

Members spoke supportively of the principle of a Street Marshall scheme, and also welcomed the new tri-service officer. The approach of the police in addressing the meeting was appreciated – seen to be a good demonstration of a commitment to working in partnership for the benefit of the community.

The Mayor thanked the Police representatives for their attendance at the meeting..

197. REPORTS FROM COMMUNITY ORGANISATIONS AND / OR THE COMMUNITY NETWORK PANEL

The written report supplied by Cornwall Councillor Andrewes circulated at the meeting was noted.

Cornwall Councillor Mitchell reported that he had mostly been dealing with housing matters and enforcement issues since the last meeting.

The new Community Link Officer, Vanessa Luckwell, attended to introduce herself and to explain her role and the role of the newly configured team at Cornwall Council. Community engagement, devolution, neighbourhood planning, grants support, were areas covered. The Mayor thanked Vanessa for attending.

198. PUBLIC SPEAKING

The Clerk reported that there was no public speaking.

199. CHAIRMAN'S ANNOUNCEMENTS

The Mayor welcomed new town councillor, Pedyr Prior.

Councillor Tanner and PC Saint were thanked on behalf of the town council and the area for their organisation of the Good Friday Boating at Consols, without whom the event would not have happened.

Councillor Williams was thanked for her role in arranging for a hustings at the Guildhall in the run up to the General Election.

The Chairman announced three agenda items which had been added due to urgency:

- Consultation on street trading review
- Consultation on Cornwall Local Plan – Site Allocations
- Transfer of a Community Building (confidential report)

200. DECLARATIONS OF MEMBER / OFFICER INTERESTS

Councillor Lait declared an Interest in Minute 205 (community building) as a member of the Archive Centre, and withdrew from the meeting during consideration of this item.

Councillors Taylor and Symons each declared an Interest meeting in Minute 217 (grants) as members of the St Ives Rotary Club.

201. REQUESTS FOR DISPENSATION

None.

202. MINUTES

RESOLVED – that the Chairman signs as a true and correct record the Minutes of the:

- Meeting of the Council held on 26 February 2015; and the
- Extraordinary Meeting of the Council held on 3 March 2015
- Extraordinary Meeting of the Council held on 26 March 2015

203. TOWN CLERK'S UPDATE REPORT

The Clerk reported that previous council decision either had been implemented or were underway to be implemented, and invited questions.

204. EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED – “that in accordance with the Public Bodies (Admissions to Meeting) Act 1960 (as extended by s.100 of the Local Government Act 1972), the press and public be excluded from the meeting during the consideration of the following matters on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.”

RESOLVED – that the press and public be excluded from the meeting for the following item.

205. TRANSFER OF COMMUNITY BUILDING (Paragraph 3)

Councillor Lait declared an Interest in this item as a member of the St Ives Archive, and withdrew from the meeting during its consideration.

In response to a question, the Clerk reported that this item was brought to council to keep the momentum of the project and in view of timescales aimed to be maintained

During discussion the following points were raised:

- The need for a full structural survey before final decision on taking on the building, to be the step before making a decision on the remedial works needed
- The need for the business plan to be reviewed in view of recent developments and the increased numbers of hires and potential hires
- Questioned the status of the proposed tenants of the first floor office space
- The outstanding maintenance works needed for the building
- Questioned the purpose of the report, with the explanation that the transfer had previously been agreed in principle subject to survey and business plan – with the new matter of a material nature, the Council was asked to give confirmation of continued commitment to the project.
- It was noted that there were areas of historic water ingress into the building, and a number of the windows had yet to be replaced with strengthened glass.
- The number of bookings had already increased as a result of the works already done to promote the use of the building.

RESOLVED – that a full structural survey be carried out as soon as possible, with continued agreement in principle to the town council taking on the building, to be brought back to Council for further decision when the necessary survey information has been obtained, likely to be an Extraordinary Meeting of the Council, with the target date of being brought to Council before 21 May.

Quotes and specifications for structural survey – to be approved by the Clerk in consultation with the Mayor, Chairman of Resources Committee, Chairman of Devolution Panel and Councillor Glanville.

206. RE-ADMITTANCE OF THE PRESS AND PUBLIC

RESOLVED – that the press and public be re-admitted to the meeting.

207. A3074 ROAD MATTERS

A report written by Councillor Garrood had been circulated prior to the meeting. The report on the road capacity issues which already caused concern also highlighted the need to be mindful of the road capacity issues whenever approving new development.

Councillors thanked Councillor Garrood for having written the detailed and comprehensive report which was agreed to be a useful documentation of issues to be addressed. It was also noted that this was a difficult and complex issue to be addressed, and that traffic management and parking issues would best be achieved by making it easier to use alternative forms of transport into St Ives.

Councillor Garrood explained that his purpose in compiling the report was to gather evidence to support what many in Lelant and Carbis Bay were aware of and complained of frequently – the volume of traffic on the A3074. He also stressed concerns at air quality issues related to the volume of traffic, and the associated noise and vibration disturbance.

Another issue included was the new emergency hub at Hayle – raising concern at potential effects on response times in St Ives.

Councillor Tulley noted previous efforts to reduce traffic volumes on the A3074 using signs to direct not to use sat-nav, though this had transposed problems to other areas. It was necessary to find better ways to provide alternative public transport solutions.

Other associated issues discussed were the calls being received by Councillors by local residents for residents parking schemes, road safety matters, and anticipating the benefits to the area when the St Erth Park and Ride Scheme achieves the funding needed to progress to completion.

RESOLVED – that the report be adopted by Council as a document which evidences the issues related to traffic volumes on the A3074 to St Ives.

208. HARBOUR, WHARF ROAD AND WEST PIER ISSUES

Councillor Nicholls presented this item. He wished to raise at an early stage the concerns that people raise each year in relation to the A Frames, business rubbish, signage, street trading, buskers, and other matters that affect the harbour and Wharf Road area. He suggested to contact various agencies to establish what could and could not be done about the various issues raised.

Councillor Tulley reported on a meeting with Cornwall Council last year regarding pedlars. There is the potential for licensing enforcement if pedlars are stationary – becoming street traders. Difficulties in enforcing such matters were outlined.

Three potential remedies had been suggested – there was the possibility of a byelaw – possibly working with Newquay Town Council. Joint working with the police, including daily checks of identification etc had been successful elsewhere. The final suggestion to change the layout of public areas was perhaps a less workable option. The Anti-Social Behaviour Act could be used to help combat a range of activities.

It was noted that there was legislation for hair braiding which was enforceable. It was also noted that it was difficult to address enforcement matters with the cuts in resources at Cornwall Council and other agencies.

It was noted that the police would respond to calls to their 101 number for reports of pedlars, hair braiders, etc.

Councillor Garrood raised a suggestion of creating a ‘consent street’ which could control advertisements and street trading.

RESOLVED – that

1. the options for tackling the problems with pedlars be further explored, with Councillor Tulley agreeing to investigate further about the options for introducing a byelaw;
2. Councillor Garrood agreed to further investigate the ‘Consent Street’ option;

3. to contact Highways and request that the A Frames be removed; and
4. this matter be referred to the Community & Environment Committee for report back and further action.

209. LIBRARY AND ONE STOP SHOP SERVICE CONSULTATION

Members were advised that Cornwall Council were carrying out a public consultation as part of their review of the library and one stop shop service. The consultation runs from 1 April for 10 weeks, with two models being put forward for discussion.

Concern was raised at proposals for commercial organisations or a regional service running libraries or one stop shop services.

It was also noted that this consultation gave an opportunity for people to stress the importance of the library service to all local communities.

RESOLVED – that whilst fully supportive of the continuation of the local library service, concern be expressed that commercial organisations or regional service models with other local authorities would not be the preference of the town council.

210. CORNWALL COUNCIL CONSULTATION – THE TOWN AND COUNTRY PLANNING (TREE PRESERVATION) (ENGLAND) REGULATIONS 2012 – LAND ASSOCIATED WITH FUGGOE CROFT, CARBIS BAY, HAYLE – TREE PRESERVATION ORDER 2015

Members considered the consultation document circulated prior to the meeting. Following consideration it was

RESOLVED – that the tree preservation order be supported and welcomed.

211. ANNUAL SUBSCRIPTION TO CORNWALL ASSOCIATION OF LOCAL COUNCILS

The Clerk advised that the annual affiliate subscription was due to be paid, noting that the Association offers support and advice to its members, along with training and raising issues on behalf of local councils at a county and national level.

RESOLVED – that the subscription be approved.

212. DATE FOR VISIONING DAY

It had previously been agreed by the council for a Visioning Day as the first stage of a review of the staffing and structure of the council. The Mayor sought agreement on a suitable date likely to ensure optimum attendance at the event, explaining that an imaginative view would be taken on the council's five year plan.

It was suggested that for those that could not make it, a pack could be circulated for those not

attending to complete and contribute.

RESOLVED - that the Clerk circulate dates to Councillors and staff, with a 3pm start, to arrive at agreement via email.

213. MINUTES OF MEETINGS

Councillor Glanville presented this item. He raised concern that in the minutes of the budget meeting an amendment that had been proposed, voted upon but not resolved, had not been recorded.

The Clerk advised that the Minutes were written in a format which served the purpose of being the legal record of the meeting and gave enough information to report on the decisions made and the reasoning behind it.

During discussion it was noted that there was already provision in Standing Orders for recorded votes, Members could request that they were recorded as voting against a resolution, Councillors could request specific matters to be included in the Minutes, and that the Minutes were always presented to Council for approval at which time amendments could be agreed.

RESOLVED – that where a Councillor wishes that a resolution that fell to be recorded in the minutes, then they should request that immediately after the vote.

214. ST IVES BID UPDATE – INCLUDING SUMMARY OF BID FINANCIAL ARRANGEMENTS

Councillor Nicholls circulated an update on current BID projects. During discussion Councillors were keen to find ways for BID to work successfully with various partner organisations in the town.

RESOLVED – that the report be noted.

215. ST IVES BAY YOUTH COUNCIL

Members noted the minutes of the latest meeting of the Youth Council.

RESOLVED – that the Minutes be noted.

215. NEIGHBOURHOOD PLAN UPDATE

Councillor Lait reported that the plan was undergoing legal compliance checks at Cornwall Council, part of the process now that it had been submitted to Cornwall Council.

RESOLVED – that the report be noted.

216. EDWARD HAIN HOSPITAL

Councillor J Tanner reported that their meeting in January had focussed on Feast Day coffee morning, and it was still long awaited for the launch of the opening of the new day room.

RESOLVED – that a letter be sent to the Friends of Edward Hain Hospital that regular meetings are not being held, and to ask whether there is anything that can be done to help.

217. URGENT REPORTS

The Clerk advised that there had been two consultation documents received with response deadlines before the next scheduled meeting of the Council / relevant Committee.

RESOLVED – that the urgent reports be delegated to Planning Committee.

Councillor Prior requested that his name be recorded as voting against this resolution.

217. COMMITTEE RECOMMENDATIONS

(1) **Planning Committee:**

No recommendations.

(2) **Staffing Committee:**

No recommendations.

(3) **Community & Environment Committee:**

No recommendations.

(4) **Facilities Committee:**

F.132 Lets Go Cornwall and DMS

Recommended to Council to continue to participate in the joint 'Lets Go Cornwall initiative with the inclusion of the DMS system, to run from 30 June 2015 to 30 June 2016.

(5) **Devolution Panel:**

D.56 Porthrepta Car Park

Recommended to Council to submit the Initial Proposal Form to Cornwall Council as soon as possible on the basis of taking on the car park on a freehold basis, to be part of a wider package including the open spaces.

(6) **Resources Committee:**

R.110 Grants Applications

Councillors Symons and Taylor each declared an interest in the first grant application as members of the Rotary Club, and withdrew from the meeting during consideration of that item.

Rotary (May Day) – recommendation of £500 and to include a note that if there is a surplus from May Day, an amount be reserved from these funds in readiness for future years. Also a suggestion to meet to discuss plans for future years.

St Ives Town AFC (Pitch upgrade) – recommendation of £1,000

PCC of St Uny Church, Lelant (replacement of church floor) – recommendation of £1,000.

R.113 Financial Regulations – Credit Card

Recommended that the credit card limit be amended to refer to a £500 debit balance at any one time as opposed to a limit of £500 per month.

R.115 Visioning and Council / Staffing Review

Recommended that the proposal by Sapience HR be approved.

(7) **Health & Safety Advisory Committee:**

None.

(8) **Neighbourhood Plan Steering Group:**

None.

Councillor Williams requested that her name be recorded as voting against the grant application by the PCC of Lelant Church.

RESOLVED – that the recommendations set out above be approved.

218. **COMMITTEE MINUTES**

- (1) Planning Committee – 5 March and 2 April 2015
- (2) Community & Environment Committee – 12 March 2015
- (3) Facilities Committee – 19 March 2015
- (4) Devolution Panel – 26 March 2015
- (5) Staffing Committee – 12 March 2015
- (6) Resources Committee – 16 April 2015
- (7) Health & Safety Advisory Committee – 21 April 2015 - Meeting was inquorate
- (8) Neighbourhood Plan Steering Group – No meetings held in this period.

RESOLVED – that the Minutes referred to above be approved and adopted.

219. **REPORTS FROM COUNCILLOR REPRESENTATIVES ON OUTSIDE BODIES**

Councillor Glanville reported on the recent sale of Hayle Harbour Land to Corinthian Ltd, and noted that parking would be permitted on Lelant Quay for harbour users only.

220. **CORRESPONDENCE**

None.

221. **SCHEDULE OF ACCOUNTS**

Members considered the schedule of accounts circulated prior to the meeting, and the updated version of the schedule circulated at the meeting.

Following some questions and answers to clarify some items on the accounts, it was

RESOLVED – that

- (1) payments made since the last meeting totalling £117,212.24 be approved; and
- (2) the accounts listed totalling £12,477.32 be paid.

Council

23 April 2015

Meeting closed at 10.12 pm

Chairman