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Minutes of the Meeting of St Ives Town Council held in The Guildhall, St Ives on Thursday 21 April 2016 at 7.00 pm

PRESENT

Chairman – Councillor L Taylor (Town Mayor)

Vice-Chairman – Councillor M Armstrong (Deputy Town Mayor)

COUNCILLORS

Andrewes T

Chard C

Garrod H

Glanville R

Lait R

Mitchell A

Parsons A

Prior P

Nicholls C

Symons J

Tanner S (from 7.08pm)

Tulley R

Williams T

OFFICERS

Town Clerk

Support Services Manager

APOLOGIES FOR ABSENCE - were received from Councillor J Tanner.

Apologies were noted also from the Mayor's Chaplains as Ellie Read would be running in the London Marathon.

162. POLICE LIAISON

None.

163. REPORTS FROM COMMUNITY ORGANISATIONS

None.

164. REPORTS FROM CORNWALL COUNCILLORS AND/OR THE COMMUNITY NETWORK PANEL

Councillor Andrewes circulated his report which covered: Libraries and One Stop Shops, St Ives Leisure Centre, Neighbourhood Plan, Community Chest Awards and the car parking review.

Councillor Mitchell circulated his report which covered: Funding opportunities, a petition regarding the Leisure Centre, Edward Hain Hospital, deficit at Treliske, Consols development and publicity for the Neighbourhood Plan referendum.

An update from Cornwall Council's Community Link Officer was read.

Matters raised included: the level of concern related to the future of the Leisure Centre and the hope that the users of the Leisure Centre will notice no difference to service with a change in management. It was noted that Cornwall Council would no longer be running leisure centres and so had put the contracts out to tender, with the intention to cease subsidies to the service.

It was acknowledged that there was a need to raise awareness on the content of the neighbourhood plan and the need to people to turn out and vote in the referendum. A good turnout was considered important to ensure that the potential planning policies would be fully considered and voted upon. It was noted that there was information being circulated from campaign groups, with doorstep mailings being circulated.

Councillor S Tanner arrived at the meeting during this item.

RESOLVED – that a press statement be circulated to Councillors for their approval, to send to the press in readiness to encourage a good turnout for the Neighbourhood Plan referendum.

165. PUBLIC SPEAKING

The Clerk reported that there had been no requests for public speaking.

In response to a request for an update from Councillor Garrod, the Town Clerk agreed to look into his previous question relating to Standing Orders and Public Speaking.

166. CHAIRMAN'S ANNOUNCEMENTS

The Chairman announced that an email had been received from representatives from Laguna Beach ('sister city' to St Ives), sending congratulations on HM the Queen's 90th Birthday.

Report 1 (Porthmeor car park public conveniences – proposed development) was to be considered as a confidential report later in the meeting.

The Staffing Committee recommendation S.27 (TOIL Policy) was to be considered as a confidential report later in the meeting.

167. DECLARATIONS OF MEMBER/OFFICER INTERESTS

Councillor Andrewes declared an Interest in Minute 178 (Committee recommendations - Scale of Charges) as organiser of the Farmers Market, and withdrew from the meeting during consideration of this item.

The Town Clerk and Support Services Manager each declared an Interest in Minute 186 (Committee Recommendations - TOIL Policy) as members of staff to whom the decision would apply, and withdrew from the meeting during consideration of this item.

168. REQUESTS FOR DISPENSATION

None.

169. MINUTES

RESOLVED – that the Chairman signs as a true and correct record the Minutes of the Meeting of the Council held on 10 March 2016.

170. TOWN CLERK'S UPDATE REPORT

Members considered the report circulated prior to the meeting, and in response to a question, the Town Clerk provided a further update on the transfer of the decorative lights to St Ives BID, with their approval of the wording of the agreement document awaited.

RESOLVED- that the report be noted.

171. SPEED TRAFFIC CONTROL IN LELANT

Councillor Glanville presented his written report, setting out information on speed issues in Lelant and his proposal for the town council to contribute a projected capital cost of £16,000 to be drawn from reserves with the ongoing running costs to be borne by Cornwall Council. This was a proposal in principle pending finalisation of details. The proposal was for speed activated warning signs at Abbey Hill and Tyringham Road. The proposal had been put forward to address road safety issues.

During discussion, it was noted that previous road safety requests in Lelant had included the need for a safe road crossing and so this could also be considered as an option. It was noted that the criteria for road crossings was currently under review by Cornwall Council. The costs of installing a pedestrian crossing were considered as an alternative to the speed warning signs. It was also noted that previously costs of installing a pedestrian crossing in Lelant had been significant and that finding a suitable location was difficult. It was suggested that a change in road layout and priorities could naturally slow traffic without needing additional speed cameras or warning signs.

It was noted that there had been ongoing calls for road safety improvements in Lelant and there was a suggestion that the new one-way system should be reviewed having seen recent delays for traffic leaving Lelant towards St Ives.

The data on the speeds of the traffic using the road through Lelant was noted and it was requested for a further breakdown to detail the speeds between 30mph and 44 mph proportionately as there might be a more compelling argument if more speeds were at the higher end of the scale.

It was noted that the budget for the coming year had been set and so there were no allocated funds for such a road safety improvement, hence the need to be funded from Reserves, if approved.

A proposal had been circulated with the report from Councillors Glanville and Garrod. The proposal and potential amendments were considered.

RESOLVED – that

1. The proposal be considered in two parts, splitting the principle from the commitment to

incur expenditure;

2. Cormac be requested to investigate the installation of speed activated speed displays at the entry and exit of Lelant village, or other measures to improve pedestrian safety and that once the Lelant measures had been carried out, then further areas around the parish be considered for similar speed control measures.

Note – the original proposal had included reference to the town council accepting that if the proposal was accepted, it would be agreed also to pay for the review, supply and installation of the equipment (with an amendment proposed at the meeting that a fully costed report should be presented to Council before a decision on expenditure be agreed). This element was subject to a separate vote but with insufficient votes in favour, the proposal fell. Councillors Mitchell, Glanville, Symons, Garrod, Lait and Chard requested that their names be recorded as voting for this proposal.

172. REQUEST FROM ST IVES SCHOOL FOR USE OF TOWN COUNCIL CREST

The Council considered a request from St Ives School for the endorsement of the town council for its new booklet for the new intake of Year 7 Students in September – 50 Things To Do in Year 7.

The Town Clerk explained that the copy circulated was an early draft and that the correct town crest would be included prior to final publication.

RESOLVED – that the town council supports the '50 Things To Do in Year 7' booklet, and grants permission for the use of the Town Crest.

173. CALC SUBSCRIPTION 2016/2017

It was reported that the subscription to the Cornwall Association of Local Councils was due for renewal.

RESOLVED – that the subscription to CALC be renewed.

174. ST IVES BID UPDATE (Standing Item)

Councillor Mitchell reported that he had not attended the latest BID Board meeting, and that a further update would be given at a later date.

175. ST IVES BAY YOUTH COUNCIL MEETING (Standing Item)

Councillor Williams reported that road safety matters had dominated discussion at the latest meeting, and that the Youth Council would develop a presentation on road safety to give to schools in the area.

RESOLVED – that the report be noted.

176. NEIGHBOURHOOD PLAN UPDATE (Standing Item, agreed at Council on 18 July 2013)

Councillor Lait reported that an initial press release had been circulated and that a follow-up press release by the Council, as agreed earlier in the meeting, would be beneficial.

During discussion, Members took into account feedback from local people suggesting that a presentation of information relating to the Neighbourhood Plan could help inform the electorate and encourage voter turnout.

RESOLVED – that the town council host an open forum / information meeting on Thursday 3 May in the Concert Hall, to encourage people to participate in the vote, and to be an informative evening.

177. EDWARD HAIN HOSPITAL (Standing Item)

No report.

178. COMMITTEE RECOMMENDATIONS

Members considered the recommendations proposed by the various committees.

Community & Environment Committee

C&E.179 – Street Marshall Patrols

RECOMMENDED – to Council that the Street Marshal patrols continue for 2016, to run from 22 July to the end of the September Festival, operating on Friday and Saturday nights from 10.00pm to 2.00am.

Councillors Mitchell and Prior requested that their names be recorded as voting against this decision, when voting at Council.

C&E. 184 – Palemon Best Recreation Ground Improvements

RECOMMENDED – that the Palemon Best works be contracted out, accepting that there would be an increased cost; and approve the principle that the funds for the works be carried forward to the next financial year if necessary, depending on the timing of the works.

Facilities Committee

F.128 – Public Conveniences Refurbishment – decision on next block to be refurbished in winter 2016

RECOMMENDED – to Council to carry forward any underspend in the public conveniences refurbishment budget to the next financial year, earmarked for continuing refurbishment works.

F.129 – Review of opening dates for the Sloop car park public convenience

RECOMMENDED – to Council that

1. the Sloop toilets be open in the Spring Half Term and the Christmas / New Year period (the whole toilet block);
2. to invite local businesses to work with the council with any suggestions that might help the facility to run better within budget;
3. to review the charging income after the pilot period to establish whether it should continue; and
4. to improve the signage, close off the pedestrian sign post when the toilets were closed and give better signs to alternative options.

F.130 – Wedding Packages and Charges

RECOMMENDED – that the scale of charges for weddings be approved.

Planning Committee

No recommendations.

Devolution Panel

No recommendations.

Staffing Committee

S.27 – Toil Policy – recommendation to be considered as a confidential report later in the meeting.

S.30 – Staff Appraisals

RECOMMENDED – to Council that changes to the job description of the Clerical Officer (now Finance Officer), as set out in the report be approved

Resources Committee

R.233 – Grants Applications

RECOMMENDED – that a grant of £600 be awarded to St Ives Fishing Community Association towards the cost of a new set of (secondhand) paddles for the SIFCA GRP rowing gig ‘Sloop’.

RECOMMENDED – that a grant of £1000 be awarded to St Ives Community Orchard and Nature Reserve Group towards the maintenance of orchard, container for tools, more trees, bramble control,

open days, management plan and advertising.

RECOMMENDED – that a grant of £300 be awarded to St Ives Pilot Gig Club to purchase 9 lifejackets for the juniors.

R.236 – Review of the Scheme of Delegation

RECOMMENDED – to Council that the Scheme of Delegation be adopted, incorporating the amendments agreed at the Resources Committee meeting, to be implemented from the date of the Council meeting (21 April 2016).

Note – this recommendation was approved by Council including an amendment agreed at the meeting – to add the Island Centre as item (ix) of item (c) listed under the Facilities Committee.

R. 237 – Approval of the Scale of Charges 2016/2017

Councillor Andrewes declared an Interest in this item in view of his role with the Farmers Market, and withdrew from the meeting during consideration of this item.

RECOMMENDED – to Council that the Scale of Charges 2016/2017 be approved as circulated.

R.230 – CCTV

RECOMMENDED – that a meeting be convened for further dialogue to be held with potential partner organisations to establish whether sufficient funding could be drawn together in the town to fund a CCTV system, and to ask whether reduced monitoring would reduce charges. When organisations have stated their potential contribution, a report to be presented to the next scheduled meeting of the Finance & General Purposes Committee, with the potential for the town council's contribution to be £4,000 – the community safety budget figure for 2016/2017 (in lieu of paying for street marshals).

Councillor Prior requested that his name be recorded as voting against the decision on CCTV.

RESOLVED – that the Committee recommendations be approved, with any amendments as listed above.

179. COMMITTEE MINUTES

The following committee minutes had been circulated prior to the meeting

Planning Committee – 3 March and 31 March 2016
Community & Environment Committee – 10 March 2016
Health & Safety Advisory Committee – no meetings held in this period
Facilities Committee – 17 March 2016

Devolution Panel – 24 March 2016
Staffing Committee – 7 April 2016
Resources Committee – 14 April 2016
Neighbourhood Plan Steering Group – 21 March 2016

RESOLVED – that the Committee Minutes set out above be approved and adopted.

180. REPORTS FOR INFORMATION

PA15/10545 – 450 vehicle park and ride at Splattenridden Farm, Lelant Downs

Councillor Garrod provided a further update on this item and expressed concern that St Ives Town Council had not been invited to comment, despite the access to the site being roads within the parish of St Ives. The significant volume of traffic to be travelling to the park and ride was stated as a matter of concern. It was stated that there had been a 106 agreement for a park and ride car park next to Sainsburys in Penzance and questioned why this could not be used.

It was noted that the planning application which had been approved had been for outline permission.

RESOLVED – that the town council write to Cornwall Council to request that St Ives Town Council be consulted should a full application be submitted in conjunction with Penzance Town Council if they were of the same opinion.

181. REPORTS FROM COUNCILLORS ON OUTSIDE BODIES

None.

182. CORRESPONDENCE

RESOLVED – that the correspondence circulated prior to the meeting be noted.

183. SCHEDULE OF ACCOUNTS

RESOLVED – that

- (1) payments made since the last meeting totalling £107,847.89 be approved;
- (2) credit card payments made since the last meeting totalling £1,028.98 be approved; and
- (3) the accounts listed totalling £12,054.83 be paid.

184. EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED – “That in accordance with the Public Bodies (Admissions to Meeting) Act 1960 (as extended by s.100 of the Local Government Act 1972), the press and the public be excluded from the meeting during the consideration of the following matters on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.”

185. TRANSFER OF FUNDS BETWEEN TOWN COUNCIL BANK ACCOUNTS (Paragraph 3)

The Clerk presented the written report which was circulated in accordance with Financial Regulations, setting out transfers made between town council bank accounts.

RESOLVED – that the report be noted.

186. S.27 – TOIL POLICY (Paragraph 3)

The Town Clerk and Support Services Manager each declared an Interest in this item as members of staff to whom the proposed TOIL measures applied, and withdrew from the meeting during consideration of this item.

Members considered the following recommendation from the Staffing Committee, noting that it had arisen from discussion at the Staffing Committee and had not been subject to full officer report:

RECOMMENDED – to Council that consideration be given to zero the outstanding TOIL hours of staff where the level exceeds 30 hours, with funds for this to be drawn from Reserves if there is not sufficient staff budget provision in year.

Discussion took into account the reasons why additional hours had been accumulated, noted that there was not full information available to Members at this time and so due diligence in ascertaining the number of hours and potential costs involved needed to be established in addition to the view expressed that the council had a responsibility to the staff.

RESOLVED – that a decision on this matter be deferred pending a full report to be presented to an additional meeting of the town council.

187. PORTHMEOR CAR PARK PUBLIC CONVENIENCES – PROPOSED DEVELOPMENT (Paragraph 3)

Councillor Nicholls presented the report which outlined a proposed development at the Porthmeor car park public conveniences which could lead to an additional alternative use at the site, with the continuation of a public convenience and a cost saving to the town council through no longer having responsibility to pay for the ongoing costs of the public conveniences at this location.

During discussion it was noted that

RESOLVED – that the town council supports in principle the proposed development at the Porthmeor Car Park Public Conveniences.

Council

21 April 2016

Meeting closed at 9.31 pm

Chairman