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Minutes Meeting of St Ives Town Council held in The Guildhall, St Ives on Thursday 25 February 2016 at 7.00 pm

PRESENT

Chairman – Councillor L Taylor (Town Mayor)

Vice-Chairman – Councillor M Armstrong (Deputy Town Mayor)

COUNCILLORS

Andrewes T

Chard C

Garrood H

Glanville R

Lait R

Mitchell A

Parsons A

Prior P

Nicholls C

Symons J

Tanner J (until 9.54pm)

Tanner S

Tulley R

Williams T

OFFICERS

Town Clerk

Assistant Town Clerk

Facilities Manager

APOLOGIES FOR ABSENCE - None received.

115. POLICE LIAISON

PC Saint attended to give a brief update and to answer Member's questions. Councillor Andrewes thanked PC Saint for the police representations for a recent street trading application. Councillor Garrood stated that after he had previously raised concerns at traffic speeding on the A3074 in Lelant it remained a problem, despite the traffic statistics provided at and after the meeting of the Community & Environment Committee. PC Saint advised that traffic speeds in the area would continue to be reviewed.

116. REPORTS FROM COMMUNITY ORGANISATIONS

Morag Robertson gave an update on the work of the St Ives Community Charter group. A recent consultation event seeking the views of local residents included mapping tangible and intangible assets that people wished to protect, with culture as an integral element. A Charter would not be a legal document, but could be taken into account by the planning department. Once adopted it would become a public and living document.

117. REPORTS FROM CORNWALL COUNCILLORS AND/OR THE COMMUNITY NETWORK PANEL

Councillor Andrewes presented his update, including Cornwall Council's budget, discussions across Cornwall regarding Libraries and One Stop Shops, the contract for Leisure Centres, progress with the final draft of the St Ives Area Neighbourhood Development Plan, and the recent street trading application for an ice cream trailer in Royal Square.

Councillor Mitchell presented his update including the current parking consultation, a walkabout with St Ives BID, Councillor Williams and the Facilities Manager to consider improvements to pedestrian signage, the recent public meeting regarding the future of St Ives Library, a meeting with members of RAID regarding concerns over a proposed housing development, and the Cornwall Council budget.

The Cornwall Councillors present answered Member's questions with regard to the Cornwall Council budget.

The Community Link Officer gave the date of the next Community Network Panel meeting (21 March) and advised of the speakers and key agenda items.

118. PUBLIC SPEAKING

Rod Humphries – St Ives Library: set out all that is offered by the library – books, facilities, IT access and a community hub for a whole range of people and activities. Speaking in support of the continuance of the library service in St Ives and urging the council and the community to take the time needed to consider the best way forward and to find the best options to propose for the future of the library. He noted that more than 500 people had attended the library open day.

Steve Jenkins: Chief Executive – Peninsula Community Health spoke regarding Edward Hain Hospital. A recent inspection had highlighted the need for improvements to fire safety measures and so as a precautionary measure the bed numbers at the hospital had initially been reduced by six while the recommendations were being acted upon.

Councillor J Tanner raised the concerns of the Edward Hain League of Friends that the hospital should be open to full capacity again as soon as possible.

Cllr Mitchell – thanked Mr Jenkins for attending, and offered the support of the town council in ensuring that Edward Hain Hospital stays open into the future. He asked Mr Jenkins to keep the town council updated on progress with regard to the fire precautionary measures.

Chris Cocklin – Friends of Edward Hain Hospital advised that the Treasurer had retired and a replacement appointed. Work of the Friends of Edward Hain continues and there had been a successful Feast coffee morning. As this was now the only community hospital in the whole of the Penwith area, the continuing future of the hospital was now more important than ever and that the Friends continued their efforts to support the work of the hospital.

Mary Shead, Devon & Cornwall Police, District Neighbourhood Watch Representative – noted that the correspondence calling for the reinstatement of CCTV in St Ives had been circulated with the agenda papers. Mrs Shead advised that consultation had been carried out and that a survey conducted by St Ives BID had found that 89% of respondents voted in support of reintroducing CCTV, with the local MP also supportive. The benefits of CCTV were highlighted, and it was noted that St Ives had not upgraded its CCTV provision alongside other towns in Cornwall when funding had been available from Cornwall Council.

119. CHAIRMAN'S ANNOUNCEMENTS

The Chairman announced an additional item included on the agenda due to urgency – appointment

of a representative to the A30 Group, to be included in agenda item 12.

120. **DECLARATIONS OF MEMBER / OFFICER INTERESTS**

Councillor Tulley declared an Interest in Minutes 129 and 144 (Decorative Lights) as the town council representative on the Decorative Lights Association, and withdrew from the meeting during consideration of this item.

Councillors Taylor and Symons each declared an Interest in Minute 144 (Grants – St Ives May Day) as members of the Rotary Club of St Ives, and withdrew from the meeting during consideration of this item.

The Assistant Town Clerk and the Facilities Manager each declared an Interest in Minute 144 (Committee recommendations – job descriptions and job titles) as members of staff referred to in the report.

121. **REQUESTS FOR DISPENSATION**

None.

122. **MINUTES**

RESOLVED – that the Chairman signs as a true and correct record the Minutes of the Meeting of the Council held on 17 December 2015, and the Minutes of the additional Meeting of the Council held on 28 January 2016.

123. **TOWN CLERK'S UPDATE REPORT**

Members considered the Town Clerk's report circulated prior to the meeting.

RESOLVED – that the report be noted.

124. **PALEMON BEST RECREATION GROUND**

Use of unspent devolution budget for improvements to maintain area and retain equipment.

The Facilities Manager presented his report on the proposed repair and improvements works, including path restoration, repair of the climbing frame and zip wire, skate park repairs and improved signposting. The works had been costed and so agreement was sought for funding for the works, to include town council staff time.

The Clerk reported that in the absence of budget provision for these works, it had been recommended by the Devolution Panel that allocation be made from the £13,000 allocated for devolution of open spaces budget on the basis that the funds would still be meeting the aim of maintaining and improving open spaces in the parish.

Maintenance funding for 2016/2017

The Town Clerk reported that with Trust funds no longer sufficient, the maintenance costs of around £3,5000 for the Palemon Best Recreation Ground had been approved to be drawn from the Palemon Best Reserve for 2015/2016. This Reserve would not be sufficient to cover the maintenance costs for the coming year. Rather than call on reserves again, it was recommended that an element of the £13,000 devolution open spaces funding be carried forward to the next financial year, to fund Palemon Best maintenance in 2016 / 2017.

RESOLVED – that the open spaces element of the 2015 / 2016 devolution funds be re-allocated for the purposes set out in the report, to ensure a good standard of maintenance at the Palemon Best Recreation Ground.

125. POTENTIAL OPEN SPACE AT MENHYR DRIVE – FUTURE MAINTENANCE

The Town Clerk reported that this item was recommended to be deferred to an additional meeting of the Council as further information was due to be available and to be circulated to Councillors.

RESOLVED – that this item be deferred to a meeting of the Council to be held on 10 March 2016.

126. STREET NAMING – LAND AT CAMARET DRIVE AND TRENWITH LANE

Members considered the request of the developer as set out in the report, and the advice from the Chairman of the St Ives Old Cornwall Society. Following consideration, it was

RESOLVED – that the recommended name for the development at Trenwith Lane be ‘Vounder Close’ and that the recommended name for the development at Camaret Drive be ‘Bellier’s Close’.

127. STREET MARSHALS – AN ‘IN PRINCIPLE’ POSITION OF THE COUNCIL FOR 2016

Following the pilot scheme in 2015 where street marshals had been contracted to carry out patrols of the town on Friday and Saturday nights, a decision is required whether to continue the scheme for the 2016 peak summer period. Arrangements would need to be made with the security firm, and the involvement of Pubwatch and St Ives BID was dependent on whether the town council would be running the initiative.

During discussion there was some concern raised at civil liberties, noting that it was not the job of a town council to provide staff to patrol in the place of police officers.

It was also noted that as opposed to a CCTV system, the street marshal initiative allowed limited financial resources to be targeted to times and places where there were particular problems. It was suggested that the town council continues the scheme with a budget of £3,000 and that if BID and Pubwatch were able to support the scheme then their funding could help expand the initiative and provide greater coverage.

RESOLVED – that the matter be referred to the Community & Environment Committee for further discussion.

Councillor Prior requested that his name be recorded as voting against this decision.

128. REQUEST TO CONSIDER REINSTATING THE CCTV PROVISION IN ST IVES

Members considered the request from the Devon and Cornwall Police Neighbourhood Watch, for the town council to consider reinstating CCTV for the town.

Although acknowledging the benefits of CCTV coverage, Members noted that this question had been thoroughly considered at the time when funding of the CCTV system ceased. At that time, when even with the opportunity to work with other town councils on a combined system and with a financial contribution to the upgrade offered by Cornwall Council, the costs involved had been prohibitive and not considered to be justifiable to the council tax payer in relation to the other priority areas for the town council.

RESOLVED – that this matter not be further considered at this time.

129. DECORATIVE LIGHTS – EXTENSION OF DEADLINE

Councillor Mitchell reported that at the last BID meeting it was agreed to take on the lights.

The Clerk advised that the principle had been agreed and that the BID Board were due to consider the brief legal handover document, meaning that the lights were expected to be transferred in the near future.

RESOLVED – that the deadline be extended and that a further report will be provided at the Council meeting on 10 March 2016.

130. ST IVES LIBRARY – UPDATE FROM VISION AND BUSINESS CASE WORKSHOP

Members considered the information circulated in the agenda and reports pack. The significant community benefit of the continuance of the library was acknowledged, along with the considerable amount of information provided by Cornwall Council as part of their consultation and devolution process.

RESOLVED – that the town council agree to be the lead contact for the process to review the options available to run the St Ives Library into the future, working in partnership with community organisations and volunteers.

131. NON-DOMESTIC RATES – SUPPORT FOR A REVIEW REQUESTED BY TRURO CITY COUNCIL

Truro City Council had written on behalf of the Mayors of Cornwall Group, requesting a letter of support to be sent to the relevant government department, to raise concern that it is inequitable that the three classes of property: public conveniences, cemeteries & churchyards and libraries should be charged non-domestic rates.

RESOLVED – that the town council send a letter of support calling for the review, as set out in the correspondence from Truro City Council.

132. INFORMAL SELECTION OF MAYOR FOR THE 2016 / 2017 COUNCIL YEAR

Councillor Taylor had been proposed by Councillor Tulley and seconded by Councillor Nicholls.

Councillor S Tanner had been proposed by Councilor Symons and seconded by Councillor Prior.

As usual for this item, the vote was taken by ballot.

RESOLVED – that Councillor Linda Taylor be declared as having been selected at this meeting and her name submitted to the Annual Council meeting on 16 May 2016 for election as Town Mayor for council year 2016 / 2017.

133. THE SILVER BALL AND THE GIRLS OF ST IVES

Councillor Williams presented a request from a local resident on behalf of young girls of the town, asking that a second ball be introduced on Feast Day, to enable the girls of the town to participate. The proposal was to add to the tradition by carrying, blessing and throwing a second ball. The local resident who had suggested it was willing to fundraise and arrange for a motto for the ball.

Discussion on this matter included the following:

- the ancient tradition of hurling, a celtic national game
- this being a unique custom that had survived with few changes since before records began
- questions about how this could work in practice and how it would affect the future of this ancient tradition
- consider the views of children and young people, with a suggestion that the views of the Youth Council be sought
- acknowledgement that there was rough and tumble involved with the Silver Ball, also tactics, working together and a tradition in St Ives families for the youngest member of the family to return the Silver Ball, often the youngest girl
- the current tradition is open to all children and young people

RESOLVED – that the tradition of the hurling of the Silver Ball not be altered and a second Silver Ball not be introduced.

134. ST PIRAN'S DAY PARADE

It was noted that the St Piran's Day Parade had not been well attended in recent years, there were issues around timing and clashes of dates with other events and St Piran's Day activities in nearby towns, and that the council had a number of priorities and calls on its time.

RESOLVED – that a St Piran's Day Parade would not be held in St Ives in 2016.

135. APPOINTMENT OF REPRESENTATIVES ON OUTSIDE BODIES

West Cornwall LAG: Councillor Symons reported that she had not been receiving notification of meetings of the LAG Group and that she had followed this up with them. Due to this, Councillor Symons advised that she was standing down from being the town council representative on this organisation.

A30 Group – it was agreed that an appointment to this group be made at the annual meeting of the Council.

RESOLVED – that

- 1) Councillor Parsons be appointed to the St Ives in December Group
- 2) Councillor Taylor be appointed to the West Cornwall LAG

136. TIMETABLE OF MEETINGS 2016 / 2017

The Clerk advised that the draft timetable of meetings for the coming Council year was not available to be presented at the meeting. The timetable would be finalised based on the usual parameters (Council and Committee meetings to be held on Thursday evenings at 7.00pm, based on the committee structure agreed following the recent staffing and structure review, and allowing for an August recess).

RESOLVED – that the parameters for the scheduled timetable of meetings 2016 /2017 be agreed and the final schedule of meetings be delegated to the Clerk in consultation with the Mayor and the Chairman of the Resources Committee.

137. CORNWALL COUNCIL CONSULTATION – ST IVES PARKING REVIEW

Members acknowledged the importance of residents and businesses in the area contributing to the current St Ives Parking Review.

RESOLVED – that individual Councillors and members of the public be urged to complete and return a response to this consultation.

138. CORNWALL COUNCIL CONSULTATION – SCHEDULE OF FURTHER SIGNIFICANT CHANGES TO THE CORNWALL LOCAL PLAN STRATEGIC POLICIES PROPOSED SUBMISSION DOCUMENT 2010 – 2030

It was noted that the Local Plan was nearing its final stages and that any comments submitted would be hoped to enable it to continue to completion in the near future.

RESOLVED – that a town council response not be sent and that individual Councillors may send their own responses.

139. CORNWALL AND WEST DEVON MINING LANDSCAPE WORLD HERITAGE SITE SUPPLEMENTARY PLANNING DOCUMENT – CONSULTATION DRAFT

Details of the consultation had been circulated prior to the meeting.

RESOLVED – that the consultation be noted.

140. ST IVES BID UPDATE

Councillor Mitchell reported that an EGM had been held, new BID Board Members appointed, and BID had started an ‘I love shopping in St Ives’ group. A first meeting between representatives of BID, StITA and the town council had been held this week regarding the proposed joint website. BID had met with Cornwall Council’s waste and recycling officer earlier in the day, and recently there had been a pedestrian signage walkabout to consider improvements to design and location of signs.

RESOLVED – that the report be noted.

141. ST IVES BAY YOUTH COUNCIL – UPDATE

Councillor Williams reported that at the latest meeting of the Youth Council, topics considered included: graffiti in play areas, flooding by St Ives School, speeding traffic by the vets and by Palemon Best, more public conveniences needed. The next meeting would focus on traffic issues.
RESOLVED – that the report be noted.

142. NEIGHBOURHOOD PLAN UPDATE

Councillor Lait reported that the Plan was currently with the Legal Team at County, resolving some final issues. Provisional date for referendum was 5 May 2016. At this stage in the process, Cornwall Council were responsible for ensuring that the wording of the document was defensible.

RESOLVED – that the report be noted.

143. EDWARD HAIN HOSPITAL

It was noted that updates and discussion on this matter had been held earlier in the meeting.

Councillor Prior raised concern that the closure of Poltair Hospital had not resulted in additional provision of beds in other similar facilities locally. The question was posed whether there was any risk to the future of Edward Hain Hospital, and if there was any doubt as to its future, what provision would be in place.

RESOLVED – that NHS Property be asked: Do they see a future for Edward Hain Hospital in light of the recent recommendations following the Fire Safety inspection?

144. COMMITTEE RECOMMENDATIONS

Members considered the recommendations proposed by the various committees.

Community & Environment Committee

C&E.160 – Consols Pond and Good Friday Boating

RESOLVED – that as set out in the committee report and committee Minutes, the remaining costs to cover the costs of the weed and silt clearance be agreed.

Facilities Committee

F.110 – Access Audits and information within town council owned facilities

RESOLVED – that use of the Access Checklist be approved as policy for use to evaluate accessibility to all town council facilities.

F.118 – Refurbishment of West Pier Public Convenience – this item had already been resolved at the Council meeting on 28 January 2016.

D.41 – Open Spaces – this recommendation was noted to have been superseded by Minute 124 earlier in the meeting.

D.42 – Library – update on recent meetings with Cornwall Council

RESOLVED – that the Council is committed to the continuation of the library service in our parish and that the council want to work with partners in the community to secure its future, to generate new sources of revenue and identify savings in running costs.

Staffing Committee

S.15 – Three Year Financial Plan – this recommendation was noted

S.22 – Job Description for Support Services Manager and date of commencement of this role. The Clerk reported that the post holder had been consulted.

RESOLVED – that the amended job description be approved.

Resources Committee

R.213 – Grants:

Cllrs Taylor and Symons each declared an Interest in the May Day grant application item, as members of St Ives Rotary Club, and withdrew from the meeting during consideration of this item.

RESOLVED :

- 1) to grant £500 to the Jumbo Association for the purpose set out in the application
- 2) to grant £535 to St Ives BID for the purpose set out in the application
- 3) to defer the application by the St Ives Fishing Community Association, pending further information
- 4) to grant £762 to the St Ives Foodbank for the purpose set out in the application
- 5) to award The Rotary Club of St Ives a grant of £500 this year, with a note that if there is a success from May Day, an amount to be reserved from these funds in readiness for future years. A suggestion to meet to discuss plans for future years.

Councillor J Tanner left the meeting at this point.

R.215 – Handover of Decorative Lights

Councillor Tulley declared an Interest in this item as the town council's representative on the Decorative Lights Association, and withdrew from the meeting during its consideration.

RESOLVED – that the legal transfer of the decorative lights to the St Ives BID be approved and that a financial contribution of £1,000 be transferred towards their upkeep or to retain as funding towards removal of the lights should this prove necessary at a later stage.

Councillor Mitchell requested that his name be recorded as voting against this decision.

R.222 – Debtors and Creditors report and write off of bad debts

RESOLVED – that Invoice CH0013 be written off, and for the invoices made out to Kids R Us dated 26/07/14 and 04/12/15 be cancelled.

R.223 – Additional Reports – Staffing Items

The Town Clerk advised that affected staff had been consulted and agreed.

RESOLVED – that

- 1) the job titles for the three posts set out in the report be designated with immediate effect; and
- 2) the revised job description for the Facilities Manager be approved.

145. **COMMITTEE MINUTES**

The following committee minutes had been circulated prior to the meeting

Planning Committee – 7 January and 4 February 2016
Community & Environment Committee – 14 January 2016
Facilities Committee – 21 January 2016
Devolution Panel – 28 January 2016
Health & Safety Advisory Committee – no meetings held in this period
Staffing Committee – 11 February 2016
Resources Committee – 18 February 2016
Neighbourhood Plan Steering Group – 13 January 2016

RESOLVED – that the Minutes referred to above be approved and adopted.

146. **COASTAL COMMUNITIES TEAM – ST IVES AREA LOCAL ECONOMY STRATEGY & PLAN – UPDATE**

RESOLVED – that the report be noted.

147. **REPORTS FROM COUNCILLOR REPRESENTATIVES ON OUTSIDE BODIES**

None.

148. **CORRESPONDENCE**

Members noted the correspondence circulated prior to the meeting.

RESOLVED – that the correspondence be noted.

149. SCHEDULE OF ACCOUNTS

RESOLVED – that

- (1) payments made since the last meeting totalling £119,980.28 be approved;
- (2) credit card payments made since the last meeting totalling £1,336.19 be approved; and
- (3) the accounts listed totalling £17,437.86 be paid.

150. EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED – “That in accordance with the Public Bodies (Admissions to Meeting) Act 1960 (as extended by s.100 of the Local Government Act 1972), the press and the public be excluded from the meeting during the consideration of the following matters on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.”

151 ISLAND CENTRE LEASE AND SUB-LEASES – UPDATE (Paragraph 3)

The Town Clerk reported on a change in circumstances which was affecting how arrangements for the lease and sub-lease of the building were proceeding.

Councillors expressed concern at the potential for significant delays which could jeopardise the transfer of the property to the town council. It was acknowledged that this matter needed to progress swiftly to meet the commitments made by the town council to carry out works on the building in the coming weeks and for arrangements for an incoming tenant of the majority of the first floor.

Three options suggested by the Devolution Project Manager were set out, with option 1 being to accept the transfer of the Island Centre building, with an obligation to accept the transfer of the remainder of the site when either the 1954 Act renewal had been completed or the break clauses had been adjusted.

RESOLVED – that the option set out above be the basis of negotiations with Cornwall Council.

152. AIR QUALITY IN LELANT AND THE A3074 (Paragraph 3)

Councillor Garrod presented a report on the air quality testing carried out in the A3074 area over the past eight months, following on from his previous report to Council.

RESOLVED – that the report be noted.

Council

25 February 2016

Meeting closed at 10.24 pm

Chairman