



ST. IVES TOWN COUNCIL

The Guildhall
Street An Pol
St. Ives
Cornwall
TR26 2DS

Tel: (01736) 797840

Our Ref: LD/Facilities/ag
Your Ref:
Ask for: Louise Dowe
Email: stivestowncouncil@gmail.com
Website: www.stivestowncouncil-cornwall.gov.uk
Date: 2 September 2016

Dear Councillor

FACILITIES COMMITTEE – 8 SEPTEMBER 2016 **IN THE COMMITTEE ROOM, THE GUILDHALL, ST IVES**

You are given notice that the Facilities Committee meeting to be held in the Committee Room at St Ives Guildhall on Thursday 8 September, commencing at 7.00pm.

Members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the business set out in the Agenda attached. Please note that Councillors who are not members of this committee are entitled to attend if they wish to do so, and may be permitted by the Committee Chairman to speak.

Please note that the proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Government Bodies Regulations 2014. A copy of St Ives Town Council's procedure for the recording of meetings is available on the website, or from the Clerk's office on request.

Louise Dowe
Town Clerk

To: All Councillors, **Facilities Manager (1 copy) & Visit St Ives Management Team (2 copies)**
Press
Cornwall Councillor Mrs E M Penhaligon
Community Link Officer – Vanessa Luckwell

Membership of Facilities Committee

Chairman -	Councillor T Andrewes		
Vice-Chairman -	Councillor S Tanner		
Town Mayor and Deputy and Councillors:	Town Mayor (ex officio, voting members)		
	Armstrong M	Parsons A	Tulley R
	Chard C	Symons J	Williams T
	Glanville R		

If you consider yourself to be a person with a disability and need further information about the suitability of the venue, please phone (01736) 797840.

FACILITIES COMMITTEE MEETING - 8 SEPTEMBER 2016

AGENDA

1. **Apologies for absence**

2. **Public Speaking**

3. **Minutes**

To pass the following resolution:

RESOLVED – that the Chairman signs as true and correct record the Minutes of the Facilities Committee meeting held on 9 June 2016(*previously circulated*).

4. **Chairman's Announcements**

5. **Declarations of Member / Officer Interests**

6. **Town Clerks Update Report**

Report attached.

7. **Items for Decision**

(1) Finance report

(2) Public Conveniences – refurbishment considerations 2016/2017

(3) Public Conveniences – cleaning options (contract review/ in – house)

(4) Guildhall options appraisal

8. **Reports for Information**

(1) Review of operation of services against service plans

9. **Correspondence**

None.

10. **Exclusion of the press and public**

To consider passing the following resolution:

“That in accordance with the Public Bodies (Admissions to Meeting) Act 1960 (as extended by s.100 of the Local Government Act 1972), the press and public be excluded from the meeting during the consideration of the following matters on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.

11. **Confidential reports for decision**

(1) Cleaning Contract – costs – update after meeting with contractors (Paragraph 3)

(2) Visit St Ives Managers report – Combined website and joint membership proposals, working with St Ives BID and St Ives Tourism Association (Paragraph 3)

12. **Confidential reports for information**

None.

13. **Date of next meeting**

3 November 2016

14. **Agenda items for next meeting**

Three Year Financial Plan

Performance indicators