



ST. IVES TOWN COUNCIL

The Guildhall
Street An Pol
St. Ives
Cornwall
TR26 2DS

Tel: (01736) 797840

Our Ref: LD/Facilities/ag
Your Ref:
Ask for: Louise Dowe
Email: stivestowncouncil@gmail.com
Website: www.stivestowncouncil-cornwall.gov.uk
Date: 3 June 2016

Dear Councillor

FACILITIES COMMITTEE –9 JUNE 2016
IN THE COMMITTEE ROOM, THE GUILDHALL, ST IVES

You are given notice that the Facilities Committee meeting to be held in the Committee Room at St Ives Guildhall on Thursday 9 June, commencing at 7.00pm.

Members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the business set out in the Agenda attached. Please note that Councillors who are not members of this committee are entitled to attend if they wish to do so, and may be permitted by the Committee Chairman to speak.

Please note that the proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Government Bodies Regulations 2014. A copy of St Ives Town Council's procedure for the recording of meetings is available on the website, or from the Clerk's office on request.

Louise Dowe
Town Clerk

To: All Councillors, **Facilities Manager (1 copy) & Visit St Ives Management Team (2 copies)**
Press
Cornwall Councillor Mrs E M Penhaligon
Community Link Officer – Vanessa Luckwell

Membership of Facilities Committee

| | | | |
|-----------------------|---|-----------|------------|
| Chairman - | To be confirmed | | |
| Vice-Chairman - | To be confirmed | | |
| Town Mayor and Deputy | Town Mayor (ex officio, voting members) | | |
| and Councillors: | Andrewes T | Parsons A | Tulley R |
| | Chard C | Symons J | Williams T |
| | Glanville R | Tanner S | |

If you consider yourself to be a person with a disability and need further information
about the suitability of the venue, please phone (01736) 797840.

FACILITIES COMMITTEE MEETING - 9 JUNE 2016

AGENDA

1. **Apologies for absence**
2. **Election of Chairman of the Facilities Committee**
3. **Election of Vice-Chairman of the Facilities Committee**
4. **Public Speaking**
5. **Minutes**

To pass the following resolution:

RESOLVED – that the Chairman signs as true and correct record the Minutes of the Facilities Committee meeting held on 17 March 2016(*previously circulated*).

6. **Chairman's Announcements**
7. **Declarations of Member / Officer Interests**
8. **Town Clerks Update Report**
Report attached.
9. **Items for Decision**
 - (1) Guildhall options appraisal
 - (2) Sloop update – toilet attendants
 - (3) Public Conveniences – refurbishment proposals 2016 / 2017
 - (4) Finance report

8. **Reports for Information**
 - (1) Update – West Pier Refurbishment completion
 - (2) VIC – Information Assistant Vacancy

9. **Correspondence**

None.

10. **Exclusion of the press and public**

To consider passing the following resolution:

“That in accordance with the Public Bodies (Admissions to Meeting) Act 1960 (as extended by s.100 of the Local Government Act 1972), the press and public be excluded from the meeting during the consideration of the following matters on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.

11. **Confidential reports for decision**

- (1) Trewyn Gardens nursery – use of depot buildings (Paragraph 3)
- (2) Cleaning Contract – costs – update after meeting with contractors (Paragraph 3)
- (3) Health and Safety support (Paragraph 3)
- (4) Baulking House / Huers Hut – rent review and licence / lease renewal (Paragraph 3)
- (5) Proposition – use of Island Chapel for Blessings (Paragraph 3)

12. **Confidential reports for information**

- (1) ‘Lets Go Cornwall’ update (Paragraph 3)
- (2) Website & DMS Costs (Paragraph 3)
- (3) Visit St Ives – proposed combined membership and website (Paragraph 3)
- (4) Visit St Ives – memberships update (Paragraph 3)

13. **Date of next meeting**

8 September 2016

14. **Agenda items for next meeting**

Three Year Financial Plan

Performance indicators