



ST. IVES TOWN COUNCIL

The Guildhall
Street An Pol
St. Ives
Cornwall
TR26 2DS

Tel: (01736) 797840

Our Ref: LD/Facilities/ag
Your Ref:
Ask for: Louise Dowe
Email: stivestowncouncil@gmail.com
Website: www.stivestowncouncil-cornwall.gov.uk
Date: 11 March 2016

Dear Councillor

FACILITIES COMMITTEE –17 MARCH 2016 **IN THE COMMITTEE ROOM, THE GUILDHALL, ST IVES**

You are given notice that the Facilities Committee meeting to be held in the Committee Room at St Ives Guildhall on Thursday 17 March 2016, commencing at 7.00pm.

Members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the business set out in the Agenda attached. Please note that Councillors who are not members of this committee are entitled to attend if they wish to do so, and may be permitted by the Committee Chairman to speak.

Please note that the proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Government Bodies Regulations 2014. A copy of St Ives Town Council's procedure for the recording of meetings is available on the website, or from the Clerk's office on request.

Louise Dowe
Town Clerk

To: All Councillors, **Facilities Manager (1 copy) & Visit St Ives Management Team (2 copies)**
Press
Cornwall Councillor Mrs E M Penhaligon
Community Link Officer – Vanessa Luckwell

Membership of Facilities Committee

Chairman -	Councillor T Andrewes
Vice-Chairman -	Councillor S Tanner
Town Mayor and Deputy and Councillors:	Town Mayor (ex officio, voting members) Chard C Parsons A Symons J
	Tulley R Williams T

If you consider yourself to be a person with a disability and need further information about the suitability of the venue, please phone (01736) 797840.

FACILITIES COMMITTEE MEETING –17 MARCH 2016

AGENDA

1. **Apologies for absence**

2. **Public Speaking**

3. **Minutes**

To pass the following resolution:

RESOLVED – that the Chairman signs as true and correct record the Minutes of the Facilities Committee meeting held on 21 January 2016 (*previously circulated*).

4. **Chairman's Announcements**

5. **Declarations of Member / Officer Interests**

6. **Town Clerks Update Report**

Report attached.

7. **Items for Decision**

- (1) Operational Plan for Sloop Public Conveniences in the Summer
- (2) Public Conveniences – update on refurbishment works at West Pier
- (3) Public Conveniences Refurbishment – decision on next block to be refurbished in winter of 2016
- (4) Wedding Packages and Charges 2016/2017
- (5) Long term options for the location of Visit St Ives Information Centre
- (6) Finance reports
- (7) Three Year Financial Plan
- (8) Review of Service Plans
- (9) Review of opening dates for the Sloop Car Park Public Conveniences

8. **Reports for Information**

- (1) Visit St Ives – cabinet shelves, hire and commission

- (2) Visit St Ives – memberships/accruals
- (3) Visit St Ives Guide 2016
- (4) Box Office options- update
- (5) Visit St Ives opening hours- Christmas 2016

9. **Correspondence**

None.

10. **Exclusion of the press and public**

To consider passing the following resolution:

“That in accordance with the Public Bodies (Admissions to Meeting) Act 1960 (as extended by s.100 of the Local Government Act 1972), the press and public be excluded from the meeting during the consideration of the following matters on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.

11. **Confidential reports for decision**

- (1) Island Centre – lease transfer update (Paragraph 3)
- (2) Public Conveniences – cleaning contract costs (Paragraph 3)
- (3) Guildhall – options survey update and selection of architect/technician (Paragraph 3)
- (4) Guildhall – notice of end of Tenancy at Will for part of the building (Paragraph 3)
- (5) Visit St Ives – combined website and membership update (Paragraph 3)

12. **Date of next meeting**

9 June 2016

13. **Agenda items for next meeting**