



ST. IVES TOWN COUNCIL

The Guildhall
Street An Pol
St. Ives
Cornwall
TR26 2DS

Tel: (01736) 797 840

Our Ref: LD/Resources/ag
Your Ref:
Ask for: Louise Dowe
Email: stivestowncouncil@gmail.com
Website: www.stivestowncouncil-cornwall.gov.uk
Date: 1 June 2016

Dear Councillor

MEETING OF THE FINANCE & GENERAL PURPOSES COMMITTEE MEETING – 7 JUNE 2016

You are given notice of an additional meeting of the Resources Committee meeting to be held in the Committee Room at the Guildhall, St Ives on **Tuesday 7 June 2016**, commencing at 7.00pm.

Members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the business set out in the Agenda attached. Please note that Councillors who are not members of this committee are entitled to attend if they wish to do so, and may be permitted by the Committee Chairman to speak.

Please note that the proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Government Bodies Regulations 2014. A copy of St Ives Town Council's procedure for the recording of meetings is available on the website, or from the Clerk's office on request.

Louise Dowe
Town Clerk

To: All Councillors
Press

Membership of Finance & General Purposes Committee:

Chairman -	tbc
Vice-Chairman -	tbc
Town Mayor and Deputy Town Mayor (ex officio, voting members)	
Chairmen of Planning, Facilities and Community & Environment Committees	
and Councillors:	Andrewes T Mitchell A
	Garrood H Prior P
	Glanville R Tulley R

If you consider yourself to be a person with a disability and need further information about the suitability of the venue, please phone (01736) 797840.

FINANCE & GENERAL PURPOSES COMMITTEE MEETING – 7 JUNE 2016

AGENDA

1. **Apologies for absence**
2. **Election of Committee Chairman**
3. **Election of Committee Vice-Chairman**
4. **Minutes**

To pass the following resolution:

RESOLVED – that the Chairman signs as a true and correct record the Minutes of the Resources Committee meeting held on 14 April 2016 (*previously circulated*).

5. **Chairmans Announcements**
6. **Declarations of Councillor and Officer Interests (including reasons thereof)**
7. **Town Clerk's update report**
8. **Reports for Decision**

(to follow)

(1) End of Year Accounts 2015 / 2016

(2) Location of workstations

9. **Correspondence**

None.

10. **Exclusion of the press and public**

To consider passing the following resolution:

“That in accordance with the Public Bodies (Admissions to Meeting) Act 1960 (as extended by s.100 of the Local Government Act 1972), the press and public be excluded from the meeting during the consideration of the following matters on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.

11. **Confidential reports for decision**

(Reports to follow)

(1) Proposed additional post – Administrative Assistant / Officer (Paragraph 3)

(2) Proposed additional post – Facilities Maintenance Officer (Paragraph 3)

(3) IT and Telephony Review (Paragraph 3)

- (4) 2016 & 2017 Payscales (Paragraph 3)
- (5) Implementation of TOIL Policy and previous additional hours accrued (Paragraphs 1, 2 & 3)
- (6) Job Evaluation Recommendations (Paragraphs 1, 2 & 3)
- (7) Proposed Tenancy at Will – nursery site next to Trewyn Gardens (Paragraph 3)
- (8) Sub-lease of first floor office, the Island Centre (Paragraph 3)