

Minutes of the Reconvened Annual Meeting of St Ives Town Council held in The Guildhall, St Ives on Thursday 18 May 2017 at 7.00 pm

PRESENT

Chairman – Councillor S Tanner (Town Mayor)

Vice-Chairman – Councillor J Symons (Deputy Town Mayor)

COUNCILLORS

Andrewes T

Chard C

Garrod H

Glanville R

Henry R

Hughes K

Lait R

Mitchell A

Nicholls C

Tanner J

Tulley R

Williams T

OFFICER

Town Clerk

APOLOGIES FOR ABSENCE - None.

10. APPOINTMENT OF SERGEANT AT MACE

Mr P Bates was appointed Sergeant at Mace for the ensuing year and took the Charter Oath.

11. DECLARATIONS OF MEMBER / OFFICER INTERESTS

None.

12. ARRANGEMENTS FOR CO-OPTION OF COUNCILLORS TO VACANT SEATS IN LELANT & CARBIS BAY WARDS

The Town Clerk reported that the Lelant & Carbis Bay ward was uncontested in the local elections held on 4 May 2017. The four candidates nominated for the six available seats had been elected uncontested and so two seats remain vacant.

During discussion it was noted that the vacancies following insufficient candidates at the election differed from a casual vacancy and so the process to be followed was co-option rather than a second election. Whilst it was acknowledged that it was preferable for Councillors to be elected to the Council, co-option was the prescribed process to follow in the event of vacancies due to an insufficient number of candidates to fill vacant seats in an election.

RESOLVED – that

- 1) the two vacancies to be filled by co-option be advertised in accordance with the

town council's Co-option Policy (including advertising in the Echo and on noticeboards around the parish); and

- 2) a meeting of the Council be convened on 29 June 2017 for the purpose of interviewing and appointing co-opted Town Councillors.

Councillor Glanville requested that his name be recorded as voting against the resolution.

13. APPOINTMENT OF COMMITTEES

The membership of committees was reviewed, following which it was

RESOLVED – that the committees be appointed as set out in Annex 1 to these minutes.

14. APPOINTMENTS TO OUTSIDE BODIES

The appointment of representatives to outside bodies were considered, following which it was

RESOLVED – that the appointments be made to outside bodies as set out in Annex 2 to these minutes.

Councillor Mitchell asked that thanks be recorded for the Clerk and the Support Services team for the paperwork prepared at short notice for the meeting.

15. APPROVAL OF BANK SIGNATORIES

The Town Clerk reported that following the local elections, changes to the membership of the town council and the election of a Mayor and Deputy Mayor, it was necessary to update the bank mandates and list of authorised signatories.

RESOLVED – that

- 1) the Councillor bank signatories for 2017/2018 be: Town Mayor, Deputy Mayor, outgoing Deputy Mayor and Councillor T Andrewes; and
- 2) the Officer bank signatories for 2017/2018 be: Town Clerk (Proper Officer), with the Support Services Manager to be a signatory in case of emergency.

COMMITTEE MEMBERSHIP 2017/2018

The number of councillors per committee, as set out in the scheme of delegation, are listed below each committee title. The main Standing Committees each have a minimum membership of 10 and a quorum of 4.

PLANNING COMMITTEE

Membership – minimum of 10 Councillors, maximum of 16, quorum of 4

	Mayor (ex-officio, voting)
	Deputy Mayor (ex-officio, voting)
1	Tamsyn Williams
2	Christine Chard
3	Hayden Garrod
4	Colin Nicholls
5	Rita Lait
6	Rex Henry
7	Joan Tanner
8	Andrew Mitchell
9	Vacancy
10	Vacancy

COMMUNITY & ENVIRONMENT COMMITTEE

Membership – minimum of 10 Councillors, including Mayor and Deputy Mayor as voting, ex-officio members). Quorum of 4.

	Mayor (ex-officio, voting)
	Deputy Mayor (ex-officio, voting)
1	Tamsyn Williams
2	Christine Chard
3	Hayden Garrod
4	Kevin Hughes
5	Tim Andrewes
6	Colin Nicholls
7	Rita Lait
8	Vacancy
8 + 2 ex-officio	

FACILITIES COMMITTEE

Membership – minimum of 10 Councillors, (including Mayor and Deputy Mayor as voting, ex-officio members) Quorum of 4.

	Mayor (ex-officio, voting)
	Deputy Mayor (ex-officio, voting)
1	Tamsyn Williams
2	Tim Andrewes
3	Colin Nicholls
4	Joan Tanner
5	Richard Glanville
6	Rita Lait
7	Rex Henry
8	Vacancy
8 + 2 ex-officio	

FINANCE & GENERAL PURPOSES COMMITTEE

Membership: minimum of 10 Councillors (including Mayor and Deputy Mayor as voting, ex-officio members), the Chairmen of the other three Standing Committees and five other members. Quorum of 4.

	Mayor (ex-officio, voting)
	Deputy Mayor (ex-officio, voting)
1	Chairman, Facilities Committee
2	Chairman, Planning Committee
3	Chairman, Community & Environment Committee
4	Hayden Garrod
5	Tim Andrewes
6	Colin Nicholls
7	Rex Henry
8	Ron Tulley
9	Richard Glanville
	Andrew Mitchell
9 + 2 ex-officio	

GRIEVANCE AND DISCIPLINARY PANELS

Grievance / Disciplinary Panel (3 members)		Appeals Panel (3 members)
Hayden Garrod		Tim Andrewes
Joan Symons		Andrew Mitchell
Kevin Hughes		Tamsyn Williams
	Deputies Pool	
	Joan Tanner	
	Colin Nicholls	
	Rita Lait	

DEVOLUTION PANEL

	Mayor (ex-officio, voting)
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Annual Council (Reconvened)**18 May 2017**

		Deputy Mayor (ex-officio, voting)
1		Tamsyn Williams
2		Tim Andrewes
3		Colin Nicholls
4		Rex Henry
5		Andrew Mitchell
6		Rita Lait
7		Vacancies
		7 members + 2 ex-officio

Neighbourhood Plan Review Group

	Chairman and Vice-Chairman to be confirmed at first meeting after Annual Council
S Tanner	Ex-officio as Mayor
J Symons	Ex-officio as Deputy Mayor
Tamsyn Williams	
Rita Lait	
Andrew Mitchell	
Vacancy	
Vacancy	
T Beaven	Chairman of Inclusivity Topic Group
R Sorrel	Chairman of Cultural Heritage Topic Group
R Henry	Chairman of Built Environment Topic Group
A Clegg	Chairman of Transport Topic Group
D Todd	Chairman of Open Spaces Topic Group
R Swallow	Chairman of Economic Development Group
P Woodward	Chairman of Housing Topic Group

Town Council representatives on other bodies 2017-2018

	<i>Organisation</i>	<i>Appointments</i>
1.	Chamber of Trade	Member: C Chard Deputy: C Nicholls
2.	Community Co-opted School Governors: ~ St Ives Infant School	Governor: A Mitchell
3.	Community Network Panel	Member: R Henry Deputy: R Lait
4.	Cornwall Association of Local Councils	Member: A Mitchell
5.	Cornwall Care Working Group <i>Dormant</i>	Member: R Tulley
6.	Cornwall in Bloom <i>Does not meet</i>	Representative: T Williams
7.	Craze Hunkin Almshouse Trust	Trustee: J Tanner
8.	Hayle Day Care Centre	Trustee: R Tulley
9.	Hayle Harbour Advisory Committee	Member: R Glanville Deputy: Vacancy
10.	Lelant Village Hall Committee	Member: R Lait Deputy: H Garrood
11.	PAROW (Penwith Access and Rights of Way) <i>Don't meet</i>	Member: Deputy:
12.	Penwith Area Crime Prevention Group <i>Don't meet</i>	Member: Deputy:
13.	Penwith 50+ Forum	Representatives (2x): R Tulley

		T Williams
14.	Penwith Rural Transport Forum	Member: K Hughes, R Tulley
15.	St Ives Archive Centre	Rita Lait
16.	St Ives & Carbis Bay in Bloom	Tamsyn Williams Rita Lait
17.	St Ives Area MCTI (Management Group)	Defunct?
18.	St Ives Bay Line Forum <i>Don't meet</i>	Member (2x): Ron Tulley
19.	St Ives Bay Youth Council	Member (2x): T Wililams and A Mitchell
20.	St Ives BID Board	Representative: A Mitchell
21.	St Ives Branch of Cancer Research UK	Honorary President: Town Mayor
22.	St Ives Concert Band	President: Town Mayor
23.	St Ives Harbour Stakeholder Group	Member: S Tanner
24.	St Ives Museum Trustees* (3) <i>*until vacancy is created through resigning etc</i>	No vacancy, existing Trustees to continue.
25.	Porthmeor Beach Sands Management Group	Member: T Williams
26.	Tate Gallery Advisory Council	Member: Symons Deputy: Nicholls
	* St Ives Community Fund no longer need a Cllr rep	
27.	Tate Gallery Community Liaison Group	Member: R Tulley
28.	West Cornwall Healthwatch	Member: A Mitchell
29.	St Ives Decorative Lights Association	Member: R Tulley
30.	Hayle Harbour Trust	Member: R Glanville
31.	West Cornwall Local Action Group	Member: R Henry
32.	St Ives Twinning Association	President: Town Mayor
33.	Chard Trust	Trustee: Town Mayor

34.	Friends of Edward Hain Hospital	Member: Town Mayor
35.	CALC – Planning Partnership	Member: R Lait
36.	September Festival	Member: J Symons
37.	St Ives in December	Member: K Hughers
38.	Coastal Communities	Members: K Hughes T Andrewes R Henry J Tanner