



ST. IVES TOWN COUNCIL

The Guildhall
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St. Ives
Cornwall
TR26 2DS

Tel: (01736) 797840

Our Ref: LD/Facilities/ag
Your Ref:
Ask for: Louise Dowe
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Website: www.stivestowncouncil-cornwall.gov.uk
Date: 9 March 2017

Dear Councillor

FACILITIES COMMITTEE – 16 MARCH 2017 **IN THE COMMITTEE ROOM, THE GUILDHALL, ST IVES**

You are given notice that the Facilities Committee meeting to be held in the Committee Room at St Ives Guildhall on Thursday 16 March, commencing at 7.00pm.

Members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the business set out in the Agenda attached. Please note that Councillors who are not members of this committee are entitled to attend if they wish to do so, and may be permitted by the Committee Chairman to speak.

Please note that the proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Government Bodies Regulations 2014. A copy of St Ives Town Council's procedure for the recording of meetings is available on the website, or from the Clerk's office on request.

Louise Dowe
Town Clerk

To: All Councillors, **Facilities Manager, Support Services Manager & Visit St Ives Management Team (2 copies)**
Press
Cornwall Councillor Mrs E M Penhaligon
Community Link Officer – Vanessa Luckwell

Membership of Facilities Committee

Chairman -	Councillor T Andrewes		
Vice-Chairman -	Councillor S Tanner		
Town Mayor and Deputy and Councillors:	Town Mayor (ex officio, voting members)		
	Armstrong M	Parsons A	Tulley R
	Chard C	Symons J	Williams T
	Glanville R		

If you consider yourself to be a person with a disability and need further information about the suitability of the venue, please phone (01736) 797840.

FACILITIES COMMITTEE MEETING – 16 MARCH 2017

AGENDA

1. Apologies for absence

2. Public Speaking

3. Minutes

To pass the following resolution:

RESOLVED – that the Chairman signs as true and correct record the Minutes of the Facilities Committee meeting held on 19 January and the Minutes of the additional meeting held on 26 January 2017 (*copy previously circulated*).

4. Chairman's Announcements

5. Declarations of Member / Officer Interests

6. Officer's Update Report

Report attached.

7. Items for Decision

(1) Public conveniences – cleaning tender

Approval sought for issuing of tender document with finalised wording, and key dates.

(2) Library Devolution update

Updates on recent meetings and progress, agreement sought to final wording of partnership agreement

(3) Public conveniences – cleaning arrangements for the summer 2017 season

Updates since previous meeting on potential increased provision with existing contractor in view of budget increase, and update on potential for beach businesses to take on a year-round cleaning role for the beach public conveniences

(4) Health and safety contract

Contract is due for renewal – an option to be presented for approval.

(5) Combined VIC / StITA / BID website agreement

Approval to be sought for the wording of the final agreement; social media consolidation; and non-accommodation business membership fees

(6) Loss of litter bin outside the Guildhall (Councillor Andrewes)

Members views are sought on the town council providing a litter bin.

(7) Market House, first floor (Councillor Taylor)
Councillor Taylor requested at the last meeting that this be included as an agenda item, to consider how to make the first floor of the Market House more accessible to enable its historic details to be appreciated.

(8) Finance Report
For consideration and scrutiny.

8. **Reports for Information**

None.

9. **Correspondence**

None.

10. **Exclusion of the press and public**

To consider passing the following resolution:

“That in accordance with the Public Bodies (Admissions to Meeting) Act 1960 (as extended by s.100 of the Local Government Act 1972), the press and public be excluded from the meeting during the consideration of the following matters on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.

11. **Confidential reports for decision**

(1) Public conveniences refurbishment plans (Smeatons Gents and Dove Street)
(Paragraph 3)

An update on costings received and direction sought on how the committee wishes to proceed.

(2) Market House – Gutter (Paragraph 3)

Update on application for Listed Building Consent, request for authorisation to proceed with replacement of fascia, fixings and gutter or fascia and fixing only. Financial implications and health and safety risk to be noted.

(3) Market House – Fire Safety (Paragraph 3)

A report on fire safety visit recommendations and their implementation.

(4) Step-free access to the first floor of the Guildhall (Paragraph 3)

An update on feasibility and costings, seeking direction on next steps and timescales.

12. **Date of next meeting**

8 June 2017

13. **Agenda items for next meeting**

Three Year Financial Plan

Performance indicators