



ST. IVES TOWN COUNCIL

The Guildhall
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Cornwall
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Our Ref: LD/F&GP/ag
Your Ref:
Ask for: Louise Dowe
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Date: 22 September 2017

Dear Councillor

MEETING OF THE FINANCE & GENERAL PURPOSES COMMITTEE MEETING – 28 SEPTEMBER 2017

You are given notice of a meeting of the Finance & General Purposes Committee meeting to be held in the Committee Room at the Guildhall, St Ives on **Thursday 28 September 2017**, commencing at **7.00 pm**.

Members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the business set out in the Agenda attached. Please note that Councillors who are not members of this committee are entitled to attend if they wish to do so, and may be permitted by the Committee Chairman to speak.

Please note that the proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Government Bodies Regulations 2014. A copy of St Ives Town Council's procedure for the recording of meetings is available on the website, or from the Clerk's office on request.

Louise Dowe
Town Clerk

To: All Councillors, **Facilities Manager, Support Services Manager & Visit St Ives Managers**
Press

Membership of Finance & General Purposes Committee:

Chairman -	Councillor R Tulley	
Vice-Chairman -	Councillor C Nicholls	
Town Mayor and Deputy Town Mayor (ex officio, voting members)		
Chairmen of Planning, Cllr J Symons Facilities, Cllr T Andrewes and Community & Environment Committees, Cllr T Williams		
and Councillors:	Garrood H	Henry R
	Glanville R	Mitchell A
	Harris A	Nicholls C

If you consider yourself to be a person with a disability and need further information about the suitability of the venue, please phone (01736) 797840.

FINANCE & GENERAL PURPOSES COMMITTEE MEETING – 28 SEPTEMBER 2017

AGENDA

1. **Apologies for absence**

2. **Public Speaking**

3. **Minutes**

To pass the following resolution:

RESOLVED – that the Chairman signs as a true and correct record the Minutes of the Resources Committee meeting held on 20 July 2017 (*copy previously circulated*).

4. **Chairman's Announcements**

5. **Declarations of Councillor and Officer Interests (including reasons thereof)**

6. **Town Clerk's update report**

(Attached)

7. **Reports for Decision**

(1) Finance Report

(2) Banking arrangements – level of funds held

(3) Lease of a second vehicle (recommendation from Community & Environment Committee)

(4) Markets: invoicing and payments

(5) Grants

(6) Approval of Absence Management Policy

8. **Reports for Information**

(1) Internal Audit update

8. **Correspondence**

None.

9. **Exclusion of the press and public**

To consider passing the following resolution:

“That in accordance with the Public Bodies (Admissions to Meeting) Act 1960 (as extended by s.100 of the Local Government Act 1972), the press and public be excluded from the meeting during the consideration of the following matters on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.

10. **Confidential reports for decision**

- (1) Annual review of town council property arrangements (Paragraph 3)
- (2) Request for lease renewal – the Island Centre (Paragraph 3)
- (3) Library Devolution – request from Facilities Committee for assurances to be given to staff (Paragraphs, 1, 2 & 3)
- (4) VAT and Business Rates matters (Paragraph 3)
- (5) VAN – New Years Eve (Paragraph 3)
- (6) Allotments – Trowan site (Paragraph 3)
- (7) Debtors and Creditors (Paragraph 3) (*attached*)