

Minutes of the Reconvened Annual Meeting of St Ives Town Council held in The Guildhall, St Ives on Thursday 24 May 2017 at 6.00 pm

PRESENT

Chairman – Councillor S Tanner (Town Mayor)

Vice-Chairman – Councillor J Symons (Deputy Town Mayor)

COUNCILLORS

Andrewes T

Glanville R

Griffin J

Harris A

Hughes K

Lait R

Messenger K

Mitchell A

Nicholls C

Tanner J

Tulley R

Williams T

OFFICER

Town Clerk

11. APOLOGIES FOR ABSENCE - were received from Councillor H Garrood and Councillor R Henry.

12. DECLARATIONS OF MEMBER / OFFICER INTERESTS

None.

13. APPOINTMENT OF COMMITTEES

The membership of committees was reviewed, following which it was

RESOLVED – that the committees be appointed as set out in Annex A to these minutes.

14. APPOINTMENTS TO OUTSIDE BODIES

The appointment of representatives to outside bodies were considered, following which it was

RESOLVED – that the appointments be made to outside bodies as set out in Annex B to these minutes.

15. APPROVAL OF BANK SIGNATORIES

Members considered the report which set out the current arrangements for signatories on the council's bank accounts.

The Town Clerk reported that the internet banking arrangements with Unity Trust Bank needed to be amended and an in-house protocol needed to ensure that e-payments were made in accordance with Financial Regulations.

RESOLVED – that

- 1) the Councillor bank signatories for 2018/2019 be: Town Mayor, Deputy Town Mayor, Councillor Colin Nicholls and Councillor Tim Andrewes;
- 2) the Officer bank signatories for 2018/2019 be: Town Clerk (Proper Officer), with the Facilities Manager to be a signatory in case of emergency; and
- 3) an in-house protocol be written to ensure that authorisation of internet banking payments are carried out in line with Financial Regulations.

Meeting closed at 6.53 pm

Chairman

Appendix A

COMMITTEE MEMBERSHIP 2018/2019

The main Standing Committees each have a minimum membership of 10 and a quorum of at least a third of the committee membership and not less than 3

PLANNING COMMITTEE

Mayor (ex-officio, voting)
Deputy Mayor (ex-officio, voting)
Councillor H Garrod
Councillor R Glanville
Councillor J Griffin
Councillor R Henry
Councillor R Lait
Councillor K Messenger
Councillor A Mitchell
Councillor C Nicholls
Councillor J Tanner
Councillor T Williams
8 - 14 + 2 ex-officio

COMMUNITY & ENVIRONMENT COMMITTEE

Mayor (ex-officio, voting)
Deputy Mayor (ex-officio, voting)
Councillor T Andrewes
Councillor H Garrod
Councillor J Griffin
Councillor T Harris
Councillor R Lait
Councillor K Messenger
Councillor C Nicholls
Councillor R Tulley
Councillor T Williams
8 + 2 ex-officio

FACILITIES COMMITTEE

Mayor (ex-officio, voting)
Deputy Mayor (ex-officio, voting)
Councillor T Andrewes
Councillor R Glanville
Councillor J Griffin
Councillor T Harris
Councillor R Lait
Councillor C Nicholls
Councillor J Tanner
Councillor R Tulley
Councillor T Williams
8 + 2 ex-officio

FINANCE & GENERAL PURPOSES COMMITTEE

Mayor (ex-officio, voting)
Deputy Mayor (ex-officio, voting)
Chairman of Planning Committee
Chairman of Facilities Committee
Chairman of Community & Environment Committee
Councillor T Andrewes
Councillor H Garrod
Councillor R Glanville
Councillor T Harris
Councillor R Henry
Councillor K Messenger
Councillor A Mitchell
Councillor C Nicholls
Councillor R Tulley
Councillor T Williams
8+ 2 ex-officio

GRIEVANCE AND DISCIPLINARY PANELS

Grievance / Disciplinary Panel (3 members)	Appeals Panel (3 members)
Councillor T Harris	Councillor R Lait
Councillor K Hughes	Councillor A Mitchell
Councillor C Nicholls	Councillor T Williams
Deputies Pool	
Councillor T Andrewes	
Councillor J Symons	
Councillor J Tanner	

DEVOLUTION PANEL

Mayor (ex-officio, voting)
Deputy Mayor (ex-officio, voting)
Councillor T Andrewes
Councillor J Griffin
Councillor T Harris
Councillor R Henry
Councillor R Lait
Councillor C Nicholls
Councillor R Tulley
Councillor T Williams
8 members + 2 ex-officio

Neighbourhood Plan Steering Group Committee

Chairman and Vice-Chairman to be confirmed at first meeting after Annual Council	
Ex-officio as Mayor	
Ex-officio as Deputy Mayor	
Councillor K Hughes	
Councillor R Lait	
Councillor T Williams	
<i>Vacancy</i>	
T Beaven	Chairman of Inclusivity Topic Group
R Sorrel	Chairman of Cultural Heritage Topic Group
R Henry	Chairman of Built Environment Topic Group
A Clegg	Chairman of Transport Topic Group
D Todd	Chairman of Open Spaces Topic Group
R Swallow	Chairman of Economic Development Group
P Woodward	Chairman of Housing Topic Group

Appendix B

Town Council representatives on other bodies 2018-2019

	<i>Organisation</i>	<i>Representative(s)/Trustee(s)</i>
1.	Chamber of Trade	Member: Rex Henry Deputy: Colin C Nicholls
2.	Community Co-opted School Governors: ~ St Ives Infant School	Colin C Nicholls
3.	Community Network Panel	Member: Tony Harris, Deputy: Rita Lait
4.	Cornwall Association of Local Councils	Tony Harris
5.	Craze Hunkin Almshouse Trust	Joan Tanner Colin C Nicholls
6.	Hayle Day Care Centre	Ron Tulley

7.	Hayle Harbour Advisory Committee	Member: Tony Harris Deputy: Richard Glanville
8.	Lelant Village Hall Committee	Deputy: Rita Lait Member: Joan Griffin
9.	Penwith 50+	Ron Tulley
10.	St Ives Archive Centre	Rita Lait
11.	St Ives & Carbis Bay in Bloom Effectively a Town Council body – will need to be removed from list	Tamsyn Williams Rita Lait
12.	St Ives Bay Youth Council	Tamsyn Williams
13.	St Ives BID Board	Colin C Nicholls
14.	St Ives Branch of Cancer Research UK	Town Mayor Suzanne Tanner
15.	St Ives Concert Band	Town Mayor Suzanne Tanner
16.	St Ives Harbour Stakeholder Group	Town Mayor Suzanne Tanner
17.	St Ives Museum Trustees (3)	Colin C Nicholls, Joan Symons, Joan Tanner
18.	Porthmeor Beach Sands Management Group	Tamsyn Williams
19.	Tate Gallery Advisory Council	Member: Joan Symons Deputy: Colin C Nicholls
20.	Tate Gallery Community Liaison Group	Member: Rex Henry
21.	West Cornwall Healthwatch	Andrew Mitchell
22.	Hayle Harbour Trust	Deputy: Tony Harris Member: Richard Glanville
23.	West Cornwall Local Development Group	Member: Richard Glanville Deputy: Tony Harris
24.	Chard Trust	Town Mayor Suzanne Tanner
25.	Friends of Edward Hain Hospital	Town Mayor Suzanne Tanner
26.	CALC – Planning Partnership	Rita Lait
27.	September Festival	Joan Symons
28.	St Ives in December	Joan Symons
29.	Coastal Communities	Colin C Nicholls Kevin Hughes
30.	Library Partnership Board	Tim Andrewes Joan Griffin Joan Symons
31.	Police Liaison Group	Kevin Hughes