



ST. IVES TOWN COUNCIL

The Guildhall
Street An Pol
St. Ives
Cornwall
TR26 2DS

Tel: (01736) 797840

Our Ref: LD/Community&Amenities/ag
Your Ref:
Ask for: Louise Dowe
Email: stivestowncouncil@gmail.com
Website: www.stivestowncouncil-cornwall.gov.uk
Date: 1 June 2018

Dear Councillor

FACILITIES COMMITTEE MEETING – 7 JUNE 2018 **IN THE COMMITTEE ROOM, THE GUILDHALL, ST IVES**

You are given notice of a Facilities Committee meeting to be held in the Committee Room at St Ives Guildhall on Thursday 7 June 2018 at 7.00 pm.

Members of the Committee are hereby summoned to attend for the purpose of, considering and resolving upon the business set out in the Agenda attached. Please note that Councillors who are not members of this committee are entitled to attend if they wish to do so and may be permitted by the Committee Chairman to speak.

Please note that the proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Government Bodies Regulations 2014. A copy of St Ives Town Council's procedure for the recording of meetings is available on the website, or from the Clerk's office on request.

Louise Dowe
Town Clerk

To: All Councillors, Town Clerk, Facilities Manager, Support Services Manager & VIC Managers
Press
Cornwall Councillors
Community Link Officer.

Membership of Facilities Committee

Chairman -	To be confirmed		
Vice-Chairman -	To be confirmed		
Town Mayor and Deputy Town Mayor (ex officio, voting members)			
and Councillors:	Andrewes T	Harris A	Tanner J
	Glanville R	Lait R	Tulley R
	Griffin J	Nicholls C	Williams T

If you consider yourself to be a person with a disability and need further information about the suitability of the venue, please phone (01736) 797840.

FACILITIES COMMITTEE MEETING – 7 JUNE 2018

AGENDA

1. Apologies for absence
2. Election of Committee Chairman
3. Election of Committee Vice-Chairman
4. Minutes

To pass the following resolution:

RESOLVED – that the Chairman signs as a true and correct record the Minutes of the meeting of the Committee held on 12 April 2018 (*copy attached*)

5. Public Speaking
6. Declarations of Councillor / Officer Interests
7. Officer's Update Report

(*report attached*)

8. Items for Decision

- | | |
|--|---------------------------|
| (1) Finance report | <i>Finance Officer</i> |
| <i>End of year overview 2017/2018 and current year report for April and May (unreconciled)</i> | |
| (2) Concert Hall Bookings | <i>Facilities Manager</i> |
| (3) Changing the format of the Visit St Ives Guide for 2019 | <i>VIC Manager</i> |

9. Reports for Information

- | | |
|--------------------------------|---------------------------|
| (1) Library transfer - update | <i>Town Clerk</i> |
| (2) Island Centre roof repairs | <i>Facilities Manager</i> |

10. Correspondence

None

11. Exclusion of the press and public

If necessary, to consider passing the following resolution:

“That in accordance with the Public Bodies (Admissions to Meeting) Act 1960 (as extended by s.100 of the Local Government Act 1972), the press and public be excluded from the meeting during the consideration of the following matters on the grounds that it involves the likely

disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.

12. **Date of next scheduled meeting**

Thursday 6 September 2018

13. **Agenda items for next meeting**

1. Concert Hall Refurbishment