



ST. IVES TOWN COUNCIL

The Guildhall
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St. Ives
Cornwall
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Tel: (01736) 797840

Our Ref: LD/Council/ag
Your Ref:
Ask for: Louise Dowe
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Date: 16 February 2018

Dear Councillor

COUNCIL MEETING – 22 FEBRUARY 2018

You are given notice of a meeting of St Ives Town Council to be held in the Council Chamber at the Guildhall, St Ives on Thursday 22 February 2018 at **7.00 pm**.

Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business set out in the Agenda attached.

Please note that the proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Government Bodies Regulations 2014. A copy of St Ives Town Council's procedure for the recording of meetings is available on the website, or from the Clerk's office on request.

Louise Dowe
Town Clerk

To: All Councillors
Town Clerk and Service Managers
Press
Cornwall Councillors L Taylor and R Robinson
Community Network Manager

If you consider yourself to be a person with a disability and need further information about the suitability of the venue, please phone (01736) 797840.

COUNCIL MEETING – 22 FEBRUARY 2018

AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **REPORTS FROM COMMUNITY ORGANISATIONS**
3. **REPORTS FROM CORNWALL COUNCILLORS AND / OR THE COMMUNITY LINK OFFICER**
4. **PUBLIC SPEAKING**
5. **CHAIRMAN'S ANNOUNCEMENTS**
6. **DECLARATIONS OF MEMBER / OFFICER INTERESTS**
7. **REQUESTS FOR DISPENSATION** (approved by Council only)
8. **MINUTES**

To consider passing the following resolution:

RESOLVED – that the Chairman signs as a true and correct record the Minutes of the Meetings of the Council held on :

- 14 December 2017 and reconvened on 11 January and 18 January 2018; and
- Additional meeting of the Council held on 11 January 2018

(Minutes of meetings on 14 December 2017 and 11 January 2018 have been previously circulated. Minutes of meeting held on 18 January 2018 attached)

9. **TOWN CLERK'S UPDATE REPORT**

(Report attached)

10. **ITEMS FOR DECISION**

(Reports to follow)

Page(s)

- (1) **Una, St Ives, Lelant planning decision** *Councillor Symons, Planning Committee Chairman*

To consider supporting requests from a local campaign group for planning application PA17/09077 to be called in by the Secretary of State

- (2) **Pedestrian Signage Scheme** *Town Clerk*
To approval the final scheme design and the agreement to be entered into for potential future ownership and responsibility

(3) Appointment of outside representative – St Ives BID *Town Clerk*
To make an appointment to fill a vacancy due to resignation.

(4) Edward Hain Hospital (Standing Item)

11. **COMMITTEE REPORTS**

To receive and consider the **Committee Minutes** as reports of the following committee meetings:

(1) Planning Committee – 4 January and 1 February 2018 (*attached*)

(2) Community & Environment Committee – 25 January 2018 (*attached*)

(3) Facilities Committee – 18 January 2018 (*attached*)

(4) Finance & General Purposes Committee – 8 February 2018 (*attached*)

(5) **Committee Recommendations – set out in the Committee Minutes and in the Schedule attached**

To consider passing the following resolution:

RESOLVED – that the Minutes of the committee meetings set out above be received and the recommendations and resolutions therein be approved.

12. **ITEMS FOR INFORMATION**

(1) Notice of rejected Code of Conduct complaint *Town Clerk*

13. **REPORTS FROM COUNCILLOR REPRESENTATIVES ON OUTSIDE BODIES**

(1) Report on the first of the Police Liaison Group meetings *Councillor Hughes*

14. **CORRESPONDENCE** – for information only

(1) None.

15. **SCHEDULE OF ACCOUNTS**

(Copy attached)

16. **EXCLUSION OF THE PRESS AND PUBLIC**

If necessary, to consider passing the following resolution:

“That in accordance with the Public Bodies (Admissions to Meeting) Act 1960 (as extended by s.100 of the Local Government Act 1972), the press and public be excluded from the meeting during the consideration of the following matters on the

grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.”

17. **CONFIDENTIAL REPORTS FOR DECISION**

(Reports to follow)

- (1) Staffing Matters *Town Clerk*
(Paragraphs 1, 2 & 3)
- (2) Write-off of bad debts *Town Clerk*
(Paragraph 3)
To consider bad debts recommended to be written off.
- (3) Potential purchase of allotment site *Town Clerk*
(Paragraph 3)
To consider the recommendation from committee on the offer to be put forward for the purchase of land for allotment.
- (4) Job Evaluation of post *Town Clerk*
(Paragraphs 1, 2 & 3)
To receive and determine the job evaluation of the Admin Support Officer post, as recommended by committee.
- (5) CCTV: *Town Clerk*
 - i) maintenance and monitoring contract
 - ii) legal costs relating to installations(Paragraph 3)
To consider the options and determine the terms for maintenance and monitoring contracts