



ST. IVES TOWN COUNCIL

The Guildhall
Street An Pol
St. Ives
Cornwall
TR26 2DS

Tel: (01736) 797840

Our Ref: LD/Community&Amenities/ag
Your Ref:
Ask for: Louise Dowe
Email: stivestowncouncil@gmail.com
Website: www.stivestowncouncil-cornwall.gov.uk
Date: 25 October 2018

Dear Councillor

FACILITIES COMMITTEE MEETING – 1 NOVEMBER 2018 **IN THE COMMITTEE ROOM, THE GUILDHALL, ST IVES**

You are given notice of a Facilities Committee meeting to be held in the Committee Room at St Ives Guildhall on Thursday 1 November 2018 at 7.00 pm.

Members of the Committee are hereby summoned to attend for the purpose of, considering and resolving upon the business set out in the Agenda attached. Please note that Councillors who are not members of this committee are entitled to attend if they wish to do so and may be permitted by the Committee Chairman to speak.

Please note that the proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Government Bodies Regulations 2014. A copy of St Ives Town Council's procedure for the recording of meetings is available on the website, or from the Clerk's office on request.

Louise Dowe
Town Clerk

To: All Councillors, Town Clerk, Facilities Manager, & VIC Manager
Press
Cornwall Councillors
Community Link Officer.

Membership of Facilities Committee

Chairman -	Andrewes T		
Vice-Chairman -	Glanville R		
Town Mayor and Deputy Town Mayor (ex officio, voting members)			
and Councillors:	Griffin J	Nicholls C	Tulley R
	Harris A	Tanner J	Williams T
	Lait R		

If you consider yourself to be a person with a disability and need further information about the suitability of the venue, please phone (01736) 797840.

FACILITIES COMMITTEE MEETING – 1 NOVEMBER 2018

AGENDA

1. Apologies for absence

2. Minutes

To pass the following resolution:

that the Chairman signs as a true and correct record the Minutes of the meeting of the Committee held on 20 September 2018 (*previously circulated*)

3. Public Speaking

4. Declarations of Councillor/Officer Interests

5. Officers' Update Report (*report attached*)

6. Items for Decision

- | | |
|--|---|
| (1) Refurbishment Of Public Conveniences
<i>To agree the next round of refurbishment works.</i> | <i>Facilities Manager</i> |
| (2) Guildhall – Heating System
<i>To consider options to repair or replace the heating system and whether to utilise funds from the dilapidations fund.</i> | <i>Facilities Manager</i> |
| (3) Step-Free Access To The First Floor Of The Concert Hall
<i>To reconsider how to achieve step free access without grant funding.</i> | <i>Facilities Manager</i> |
| (4) Commencement Of Formal Legal Action – Guildhall Property Management Issue
<i>To recommend to council instigation of formal legal proceedings.</i> | <i>Facilities Manager</i> |
| (5) Concert Hall Refurbishment
<i>To consider the decoration options for the concert hall walls.</i> | <i>Facilities Manager</i> |
| (6) Installation Of Microphones On The Top Table In The Council Chamber
<i>To consider installation of microphones.</i> | <i>Councillor Messenger
(verbal report)</i> |
| (7) Committee Budget Recommendations 2019/2020
<i>To consider the committee's budget plans for the coming financial year.</i> | <i>Town Clerk</i> |
| (8) Finance Report
<i>To receive the monthly finance report for this committee.</i> | <i>Town Clerk</i> |

9. **Reports for Information**

- (1) 2019 St Ives Guide *VIC Manager*
An update on sales of advertising space and plans for printing.
- (2) Ladies Toilets For The Concert Hall *Facilities Manager*
A report describing the difficulties the council will face if the use of three toilets in an adjacent building is lost.

10. **Correspondence**

None

11. **Exclusion of the press and public**

If necessary, to consider passing the following resolution:

“That in accordance with the Public Bodies (Admissions to Meeting) Act 1960 (as extended by s.100 of the Local Government Act 1972), the press and public be excluded from the meeting during the consideration of the following matters on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.

12. **Confidential Reports for Decision**

None

Date of next scheduled meeting

Thursday 17 January 2019