



# ST. IVES TOWN COUNCIL

The Guildhall  
Street An Pol  
St. Ives  
Cornwall  
TR26 2DS

Tel: (01736) 797840

Our Ref: LD/Facilities/ag  
Your Ref:  
Ask for: Louise Dowe  
Email: [enquiries@stives-tc.gov.uk](mailto:enquiries@stives-tc.gov.uk)  
Website: [www.stivestowncouncil-cornwall.gov.uk](http://www.stivestowncouncil-cornwall.gov.uk)  
Date: 11 January 2019

Dear Councillor

## **FACILITIES COMMITTEE MEETING – 17 JANUARY 2019** **IN THE COMMITTEE ROOM, THE GUILDHALL, ST IVES**

You are given notice of a Facilities Committee meeting to be held in the Committee Room at St Ives Guildhall on Thursday 17 January 2019 at **7.00 pm, or immediately following the meeting of the Council, whichever is the later.**

Members of the Committee are hereby summoned to attend for the purpose of, considering and resolving upon the business set out in the Agenda attached. Please note that Councillors who are not members of this committee are entitled to attend if they wish to do so and may be permitted by the Committee Chairman to speak.

Please note that the proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Government Bodies Regulations 2014. A copy of St Ives Town Council's procedure for the recording of meetings is available on the website, or from the Clerk's office on request.

Louise Dowe  
Town Clerk

To: All Councillors, Town Clerk, Facilities Manager, Library & Information Service Manager & VIC Manager  
Press  
Cornwall Councillors  
Community Link Officer.

### Membership of Facilities Committee

Chairman -	Andrewes T		
Vice-Chairman -	Glanville R		
Town Mayor and Deputy Town Mayor (ex officio, voting members)			
and Councillors:	Griffin J	Nicholls C	Tulley R
	Harris A	Tanner J	Williams T
	Lait R	Kilmurry-Arthur	

If you consider yourself to be a person with a disability and need further information about the suitability of the venue, please phone (01736) 797840.

## FACILITIES COMMITTEE MEETING – 17 JANUARY 2019

### AGENDA

1. Apologies for absence

2. Minutes

To pass the following resolution:

that the Chairman signs as a true and correct record the Minutes of the meeting of the Committee held on 1 November 2018 and reconvened on 15 November 2018  
(previously circulated)

3. Public Speaking

4. Declarations of Councillor/Officer Interests

5. Officers' Update Report (report attached)

6. Items for Decision

(1) Scale of Charges *Town Clerk*  
*To agree hire prices for council facilities.*

(2) Library Partnership Board *Councillor Andrewes*  
*To consider a new approach to community involvement in the library.*

(3) Library Refurbishment *Facilities Manager*  
*To agree a process for signing-off the new ground floor design*

(4) Concert Hall Floor *Facilities Manager*  
*To decide on how the floor can be protected and preserved.*

(5) Purchase of Tower Scaffold *Facilities Manager*  
*To receive a request for funding a tower from reserves.*

(6) Use of Public Toilet by Bys Vyken Events *Facilities Manager*  
*To hear a request for early opening of Porthgwidden toilets.*

(7) Finance Report *Town Clerk*  
*To receive the monthly finance report for this committee.*

9. Reports for Information

(1) Concert Hall Bookings *Facilities Manager*  
*To receive a report from Julian Munday.*

10. Correspondence

None

11. **Exclusion of the press and public**

*If necessary*, to consider passing the following resolution:

“That in accordance with the Public Bodies (Admissions to Meeting) Act 1960 (as extended by s.100 of the Local Government Act 1972), the press and public be excluded from the meeting during the consideration of the following matters on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.

12. **Confidential Reports for Decision**

(1) Huer’s Hut (Paragraph 3) *Facilities Manager*  
*To hear of works required to both buildings.*

(2) Island Centre Windows (Paragraph 3) *Facilities Manager*  
*To agree the funding for previously-agreed repairs*

13. **Confidential Reports for Information**

**Date of next scheduled meeting**

Thursday 14 March 2019