



ST. IVES TOWN COUNCIL

The Guildhall
Street An Pol
St. Ives
Cornwall
TR26 2DS

Tel: (01736) 797840

Our Ref: LD/Facilities/ag
Your Ref:
Ask for: Louise Dowe
Email: enquiries@stives-tc.gov.uk
Website: www.stivestowncouncil-cornwall.gov.uk
Date: 8 March 2019

Dear Councillor

FACILITIES COMMITTEE MEETING – 14 MARCH 2019
IN THE COMMITTEE ROOM, THE GUILDHALL, ST IVES

You are given notice of a Facilities Committee meeting to be held in the Committee Room at St Ives Guildhall on Thursday 14 March 2019 at **7.00 pm**.

Members of the Committee are hereby summoned to attend for the purpose of, considering and resolving upon the business set out in the Agenda attached. Please note that Councillors who are not members of this committee are entitled to attend if they wish to do so and may be permitted by the Committee Chairman to speak.

Please note that the proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Government Bodies Regulations 2014. A copy of St Ives Town Council's procedure for the recording of meetings is available on the website, or from the Clerk's office on request.

Louise Dowe
Town Clerk

To: All Councillors, Town Clerk, Service Managers
Press
Cornwall Councillors
Community Link Officer.

Membership of Facilities Committee

Chairman -	Andrewes T		
Vice-Chairman -	Glanville R		
Town Mayor and Deputy Town Mayor (ex officio, voting members)			
and Councillors:	Griffin J	Nicholls C	Tulley R
	Harris A	Tanner J	Williams T
	Lait R	Arthur K	

If you consider yourself to be a person with a disability and need further information about the suitability of the venue, please phone (01736) 797840.

FACILITIES COMMITTEE MEETING – 14 MARCH 2019

AGENDA

1. Apologies for absence

2. Minutes

To pass the following resolution:

that the Chairman signs as a true and correct record the Minutes of the meeting of the Committee held on 17 January and reconvened on 24 January 2019 (*previously circulated*)

3. Public Speaking

4. Declarations of Councillor/Officer Interests

5. Officers' Update Report (*report attached*)

6. Items for Decision

(1) Concert Hall Bookings (*report to follow*) *Support Services
Manager*
To decide on how to develop an action plan to promote and increase the use of the hall for events and shows

(2) Service Plans *Facilities Manager
Support Services
Manager*
i. Public Conveniences
ii. Island Centre
To develop and approve service plans for services and facilities provided by this committee

(3) Library and Information Service matters: *Library & Information Service Manager*
a. Free room hire for FOSIL
b. Appointment of representatives to the Library Partnership Board

(4) Earmarked Reserves – committee recommendation *Town Clerk*
To recommend on movements at financial year-end for earmarked reserves relevant to this committee

(5) Finance Report *Town Clerk*
To receive the monthly finance report for this committee.

9. Reports for Information

10. Correspondence

None

11. **Exclusion of the press and public**

To consider passing the following resolution:

“That in accordance with the Public Bodies (Admissions to Meeting) Act 1960 (as extended by s.100 of the Local Government Act 1972), the press and public be excluded from the meeting during the consideration of the following matters on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.

12. **Confidential Reports for Decision (Paragraph 3)**

- (1) Request for 1.00 am finish time for concert hall booking *Support Services Manager*
A specific request for an event in June, a potential precedent

Date of next scheduled meeting

Thursday 6 June 2019