

St Ives Town Council



Scale of Charges 2019 – 2020

St Ives Town Council
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www.stivestowncouncil-cornwall.gov.uk

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Introduction

Set out in this scale of charges are the current charges set by St Ives Town Council for the year 2019/20. These charges are subject to review as considered necessary by the council, with any charges agreed at time of booking to be honoured.

All prices include VAT where charged.

Allotments

Allotments		
	Full plot	Half plot
Annual allotment plot rent (Trowan)	£65	£35

Island Centre

Hire	Fee
Hourly hire rate	£10.00
Surcharge for hirers retaining use of hall overnight between daytime bookings	£10
Discounts	<i>10% Discount for regular hirers (6 or more hires in one booking) and for registered charities:</i>

Venue Hire – Hall and Room Bookings

Room	Size	Approximate Capacity
Committee Room (first floor)	22 m2	10-12 people seated around large table
Council Chamber (first floor)	80 m2	16-20 seated at tables. 60 seated in rows
Concert Hall (level access, with stage)	275 m2	320 seated. 198 seated at tables. 418 standing, 82 seated in balcony

Discounts are available for frequent bookings (10% for block bookings of six or more sessions, or organisations hiring at least once a week throughout the year)

Concessions (there will be a 25% discount on the Standard rate for charitable events, not for profit community and sports groups and educational events) upon application.

Concert Hall Hire and Room Bookings	
	2019/20 rates
	Standard
Hall – General Hire	
Morning (9am to 1pm) or afternoon session (1pm to 5pm)	£85
Evening 5pm to midnight	£220
All day (9am to midnight)	£260
Rehearsal (hourly rate) – office hours	£25
Rehearsal (hourly rate) – other times	£50
Hourly rate after midnight (<i>no concessions</i>)	£75
Bar (<i>no concessions</i>)	£100
Kitchen – use for teas and coffees for occasional users	£50
Kitchen other hires – use of kitchen and crockery	£100
Refundable deposit for use of Hall/Kitchen/Crockery (<i>no concessions</i>)	£200
Hall – Markets 8am to 4pm	
Daily Hire	£180
Occasional Foyer only use (Community)	£25
Occasional Foyer only use (Commercial)	£40
Hall – Concerts/Live Events	
5pm to midnight	£220
Hourly rate before 5pm (by agreement)	£10
Hourly rate after midnight (by agreement and no concessions)	£75
Hall – Corporate	
9am to 5pm	£180
Hourly rate before 9am and after 5pm	£10
Council Chamber & Committee Room	
Community & Commercial Use (hourly rate)	£10
Community & Commercial Use (half hourly rate after 1 st hour)	£5
Plus a supplement if any of the booking is after 5pm	£20

Weddings, Blessings, Proposals and Receptions

Room Details:

Room	Size	Approximate Capacity
Balcony Room (first floor)	22 m2	10-12 people seated around large table, 20 seated in rows
Council Chamber (first floor)	80 m2	16-20 seated at tables, 60 seated in rows
Mayor's Parlour (first floor)		12 seated in rows
Concert Hall (level access, with stage)	275 m2	320 seated. 198 seated at tables. 418 standing, 82 seated in balcony. 200 (maximum) in rows for wedding ceremony.

Venue Hire for Weddings		
	Hire Fee	
Hall – Weddings – Ceremony only		
Weekdays between 9am and 5pm	£400	
Weekends & Bank Holidays between 9am and 5pm	£450	
Chairs covered	£4	<i>per chair</i>
Hall – Weddings - Reception		
Weekend hire (Fri pm to Sun am)	£1,000	<i>To include use of kitchen, crockery & security</i>
Extras – drapes	£500	
Extras – lights	£150	
Extras – Bar use for all Receptions	£100	
Platinum Package	£2,200	<i>includes dressed chairs – floral display – drapes & lights</i>
Ceremony + Platinum + Blessing	£2,500	<i>Blessing at the Island Chapel</i>
Island Chapel Blessing		
Maximum 2 hire	£150	
Weddings – Upstairs rooms		
Mayor's Parlour – Room hire only	£150	Maximum 12 in room
Balcony Room - Room hire only	£170	Maximum 20 in room
Council Chamber - Room hire only	£200	Maximum 60 in room
<i>All rooms dressed, floral display and 1 toast drink per guest</i>	£20	per guest
<i>All rooms dressed, floral display and 1 toast drink per guest + catering</i>	£32.50	per guest

Library & Information Services

Library & Information Services				
Services and Advertising				
Greta Williams room - Community & Commercial Use (hourly rate)				£10
Greta Williams room - Community & Commercial Use (half hourly rate after 1 st hour)				£5
Plus a supplement if any of the booking is after 5pm				£20
Commission rate for art displayed by agreement with artists				30% of sales
Advertising				
Accommodation				
A4 landscape in folder	TV Advert	A4 advert on wall	Wall banner	
Free (if members of joint StITA scheme)	£50 (not free to StITA members)	£100	£600	
Commission rate for art displayed by agreement with artists				30% of sales
Business Listings				
	A4 advert with leaflet holder	TV Advert	Wall banner + brochure holder	
1 business	£50 Free (if members of joint StITA scheme)	£25 (not free to StITA members)	£600	
Ticket Sales				
The VIC is able to act as a box office for local shows and events. The commission charged per ticket sold is:				10%
<u>Note:</u> for tickets sold through the VIC when acting as box office for CRBO, Eden Project, National Express and similar, the rates of commission will be those ordinarily paid by the commissioning company.				
Other charges				
Internet access			Free to Library members 2hrs Free to non members 30mins	
Photocopying/printing				
A4 – black ink			10p per side	
A4 – colour			50p per side	
A3 – black ink			20 p per side	
A3 - colour			£1 per side	
VIC – left luggage				
Per bag, until end of VIC business day				£3