



ST. IVES TOWN COUNCIL

The Guildhall
Street An Pol
St. Ives
Cornwall
TR26 2DS

Tel: (01736) 797840

Our Ref: LD/Facilities/ag

Your Ref:

Ask for: Louise Dowe

Email: enquiries@stives-tc.gov.uk

Website: www.stivestowncouncil-cornwall.gov.uk

Date: 21 June 2019

Dear Councillor

FACILITIES COMMITTEE MEETING – 27 JUNE 2019
IN THE COMMITTEE ROOM, THE GUILDHALL, ST IVES

You are given notice of a Facilities Committee meeting to be held in the Committee Room at St Ives Guildhall on Thursday 27 June 2019 at **7.00 pm**.

Members of the Committee are hereby summoned to attend for the purpose of, considering and resolving upon the business set out in the Agenda attached. Please note that Councillors who are not members of this committee are entitled to attend if they wish to do so and may be permitted by the Committee Chairman to speak.

Please note that the proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Government Bodies Regulations 2014. A copy of St Ives Town Council's procedure for the recording of meetings is available on the website, or from the Clerk's office on request.

Louise Dowe
Town Clerk

To: All Councillors, Town Clerk, Service Managers
Press
Cornwall Councillors
Community Link Officer.

Membership of Facilities Committee

Chairman -	To be decided
Vice-Chairman -	To be decided
Town Mayor and Deputy Town Mayor (ex officio, voting members) and Councillors:	Andrewes T Lait R
	Burton P Messenger K
	Griffin J Nicholls C
	Henry R Williams T

If you consider yourself to be a person with a disability and need further information about the suitability of the venue, please phone (01736) 797840.

FACILITIES COMMITTEE MEETING – 27 JUNE 2019

AGENDA

1. **Apologies for absence**
2. **Election of Committee Chairman**
3. **Election of Committee Vice-Chairman**
4. **Minutes**
To pass the following resolution:
that the Chairman signs as a true and correct record the Minutes of the meeting of the Committee held on 14 March 2019 (*previously circulated*)
5. **Public Speaking**
6. **Declarations of Councillor/Officer Interests**
7. **Officers' Update Report** (*report attached*)
8. **Items for Decision**
 - (1) Concert Hall Development Project Action Plan *Support Services Manager*
 - (2) Service plan for Guildhall *Councillor Andrewes*
 - (3) Library Partnership Board update *Councillor Andrewes*
 - (4) Use of Council premises for emergency evacuation *Support Services Manager*
 - (5) Finance Report (to follow) *Town Clerk*
9. **Correspondence**
 - (1) from the Police about the concert hall entrance
10. **Exclusion of the press and public**
To consider passing the following resolution:
“That in accordance with the Public Bodies (Admissions to Meeting) Act 1960 (as extended by s.100 of the Local Government Act 1972), the press and public be excluded from the meeting during the consideration of the following matters on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.
11. **Confidential Reports for Decision (Paragraph 3)**
 - (1) Review of cleaning contract – public conveniences *Town Clerk*
 - (2) Review of agreement with SITA *LIS Manager*

Date of next scheduled meeting

Thursday 5 September 2019