



ST. IVES TOWN COUNCIL

The Guildhall
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St. Ives
Cornwall
TR26 2DS

Tel: (01736) 797840

Our Ref: LD/staffing/ag
Your Ref:
Ask for: Louise Dowe
Email: louise.dowe@stives-tc.gov.uk
Website: www.stivestowncouncil-cornwall.gov.uk
Date: 9 August 2019

Dear Councillor

STAFFING COMMITTEE MEETING – THURSDAY 15 AUGUST 2019 **IN THE COMMITTEE ROOM, THE GUILDHALL, ST IVES**

You are given notice of a Staffing Committee meeting to be held in the Committee Room at St Ives Guildhall on Thursday 15 August 2019 at **10.00 am**.

Members of the Committee are hereby summoned to attend for the purpose of, considering and resolving upon the business set out in the Agenda attached. *Please note that Councillors who are not members of this committee are entitled to attend if they wish to do so and may be permitted by the Committee Chairman to speak, however for items where the press and public are excluded from the meeting, non-committee members will also be required to leave the meeting.*

Please note that the proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Government Bodies Regulations 2014. A copy of St Ives Town Council's procedure for the recording of meetings is available on the website, or from the Clerk's office on request.

Louise Dowe
Town Clerk

To: All Councillors, Town Clerk, Service Managers
(confidential papers to Staffing Committee Members only)
Press
Cornwall Councillors
Community Link Officer.

Membership of Staffing Committee

Chairman -	Councillor T Harris		
Vice-Chairman -	Councillor J Griffin		
Councillors:	K Arthur	R Glanville	R Henry

If you consider yourself to be a person with a disability and need further information about the suitability of the venue, please phone (01736) 797840.

STAFFING COMMITTEE MEETING – 15 AUGUST 2019

AGENDA

1. Apologies for absence

2. Minutes

To pass the following resolution: RESOLVED – that the Chairman signs as a true and correct record the Minutes of the meeting of the Committee held on 2 August 2019 (*to follow*)

3. Public Speaking

None

4. Declarations of Councillor/Officer Interests

5. Officers' Update Report (to follow)

6. Items for Decision

- (1) Update on the review of the Staffing Policies and Procedures *Town Clerk*
Verbal update to be given at the meeting'

7. Reports for Information (None)

8. Correspondence (None)

9. Exclusion of the press and public

To consider passing the following resolution:

“That in accordance with the Public Bodies (Admissions to Meeting) Act 1960 (as extended by s.100 of the Local Government Act 1972), the press and public be excluded from the meeting during the consideration of the following matters on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.

10. Confidential Reports for Decision

- (1) Update on staff grievance: *Councillor Harris*
(Paragraphs 1, 2 & 3)
(*verbal report*)
- (2) Correspondence received from a member of staff: *Councillor Harris*
(Paragraphs 1, 2 & 3)
To consider, and decide on an appropriate action / response

11. Date of next meeting

To be decided.