

Minutes of the Meeting of St Ives Town Council held in The Guildhall, St Ives on Thursday 20 October 2016 at 7.00pm

PRESENT

Chairman – Councillor L Taylor (Town Mayor)  
Vice-Chairman – Councillor C Nicholls (Deputy Town Mayor)

COUNCILLORS

Andrewes T	Parsons A
Armstrong M	Prior P
Chard C	Symons J
Garrod H	Tulley R
Lait R	Williams T
Mitchell A	

OFFICERS

Town Clerk  
Support Services Manager  
Facilities Manager

APOLOGIES FOR ABSENCE - were received from Councillors J Tanner, S Tanner and R Glanville.

77. REPORTS FROM COMMUNITY ORGANISATIONS

None.

78. REPORTS FROM CORNWALL COUNCILLORS AND / OR THE COMMUNITY LINK OFFICER

Councillor Andrewes had provided a written report on the transformation plan for health services; public space protection orders; traffic queues in Lelant, St Erth transport interchange, bus issues, St Ives Leisure Centre and the parking review.

Councillor Mitchell verbally reported on

- Cornwall Council meetings regarding the review of dog control orders across Cornwall
- A review of parking, which he said was a constant source of irritation to residents
- A health service meeting that raised important issues for the town.

79. PUBLIC SPEAKING

Mrs Ward, a local business owner, director of St Ives BID and member of the Chamber of Commerce made the case for a CCTV system in the town, which she said had wide support in the business community. She urged the Council to make funds available for the scheme.

80. **CHAIRMANS ANNOUNCEMENTS**

On behalf of the Council, the Mayor expressed the Council's condolences to Councillors Joan and Suzanne Tanner following their recent bereavement.

It was reported that Phil Lander had retired after 32 years as Parade Marshal, the Mayor spoke of the pride with which he had carried out the role throughout.

Report 6 (Proposed presentation by the Mayor) was considered later in the meeting as a confidential item.

An additional, urgent item from Councillor Andrews would be considered as a confidential report in view of the nature of its urgency.

81. **DECLARATION OF COUNCILLOR / OFFICER INTERESTS**

Councillor Tulley declared an Interest in Minute 93 (Hayle Day Centre Grant), as the town council's representative on the day centre committee, and withdrew from the meeting during consideration of this item.

Councillors Symons and Taylor each declared an Interest in Minute 90 (Rotary Club Young Leaders initiative), as members of St Ives Rotary Club, and withdrew from the meeting during consideration of this item.

82. **REQUESTS FOR DISPENSATION**

None.

83. **MINUTES**

**RESOLVED** – that the Chairman signs as a true and correct record the Minutes of the Meetings of the Council held on 18 August 2016.

84. **TOWN CLERK'S UPDATE REPORT**

The Clerk gave a brief update on action made to implement the decisions made at the previous meeting of the Council.

**RESOLVED** - that the report be noted.

85. **REPORT ON ELECTORS MEETING REGARDING TRAFFIC MATTERS IN LELANT**

Members noted the record of the electors' meeting as circulated prior to the meeting, and noted that Cormac had painted the double yellow lines the morning after the meeting.

Councillor Mitchell reported on his efforts to mediate between the campaigners against the double yellow lines and Cornwall Council. Highways had refused to re-open discussions on this matter and had ignored his plea that work should not be carried out until the outcome of the electors' meeting was made known.

Councillor Symons reported on the alternative proposals being put forward by Cornwall Council at the recent Community Network Panel meeting in Hayle. Concerns were expressed that there should be certainty about the potential success of any future changes to the road system before their implementation.

Correspondence received relating to this matter and the footway created as a result of the one-way system, was noted.

With regard to the motions put forward at the electors' meeting:

- Motion 1 was noted.
- Motion 2 was not taken up as it was reported that due consultation had been carried out and that a majority had been in favour of the parking restrictions.
- Motion 3 – in view of the traffic data collected, new plans are being considered for implementation before next summer, based on detailed traffic modelling carried out.

**RESOLVED** – that with regard to the one-way system at Griggs Quay and the need for improvements to be made, that the Town Council be fully involved in consultations before any works are implemented, with notification to be sent to Cornwall Council to request full involvement.

86. **NEIGHBOURHOOD PLAN – LEGAL CHALLENGE**

Councillor Mitchell made reference to the overwhelming public support for the Neighbourhood Plan and the subsequent legal challenge by a developer, noting that a decision has been deferred. He sought the views of the Council on a proposal for the council to meet with the Neighbourhood Plan Steering Group and officers from Cornwall Council with planning and legal expertise to consider the councils' responses to the various potential outcomes to the legal challenge.

**RESOLVED** – that the meeting proposed by Councillor Mitchell should take place.

87. **EXTENSION OF REFERENDUM PRINCIPLES TO PARISH AND TOWN COUNCIL (RATE CAP)**

Councillor Prior raised the issue of the potential capping of the precept for local councils. Councillors noted that, although not relevant to the Town Council now, the cap might be extended to all town and parish councils in future. There was reference to information on this matter tabled at the meeting.

**RESOLVED** – that the town council sends a consultation response to oppose the principle of capping the precept of local councils.

88. **UPDATE AND MOVING FORWARD WITH THE DEVOLUTION OF THE ST IVES LIBRARY AND FACE TO FACE SERVICE**

Members considered the report tabled by the Town Clerk and Facilities Manager following progress made in a pre-meeting, Working Group and Library Group meetings the previous day. The Clerk was congratulated on producing the report so quickly after the meetings.

Councillor Tulley spoke with regard to the work already undertaken by the town council and the community library group, in response to the mandate from the public that the library in St Ives should be retained.

Councillor Andrewes spoke as Chairman of the Facilities Committee and welcomed all Councillors to attend the committee meetings and express their opinions on this significant project for the council. As with previous devolution processes, the committee would report to Council at key stages.

It was noted that it would be necessary for all Councillors to play their role in the devolution process.

**RESOLVED** – that

- (1) Council endorse the approach that the freehold of the library building be sought;
- (2) The short-life working group referred to in Paragraph 4.1 of the report be appointed to draw up draft terms of reference for the proposed Library Partnership Board;
- (3) Council approve the remit and membership of the Library Devolution Working Group, as set out at paragraph 5.1, and of the Wider Working group, as set out at paragraph 5.2, of the report;
- (4) The Facilities Committee be delegated authority from the Council to deliver the devolution of the Library and Information Services in accordance with the mandate from Council;
- (5) The next steps in the process be approved, as set out at paragraph 8.1 of the report; and
- (6) That Councillor Andrewes be appointed as the Councillor representative on the Library Devolution Working Group.

89. **CORNWALL SITE ALLOCATIONS DEVELOPMENT PLAN DOCUMENT**

Information was circulated and it was noted that there was no specific reference to the St Ives area.

**RESOLVED** – that the report be noted.

90. **ROTARY CLUB OF ST IVES**

Councillors Taylor and Symons each declared an Interest in this item as members of the St Ives Rotary Club, and withdrew from the meeting during consideration of this item.

The Rotary Club had invited a nomination of an employee in a specified age group for a youth leadership award.

**RESOLVED** – that a response be sent to the Rotary Club that if, a nominated individual were to be put forward and not half-funded by an employer, a grant application could be submitted to the town council for consideration.

91. NEIGHBOURHOOD PLAN UPDATE

Councillor Lait reported that she was monitoring the planning decisions made and was making a record of those where Neighbourhood Plan policies were being used by planning officers.

RESOLVED – that the report be noted.

92. EDWARD HAIN HOSPITAL

Councillor Mitchell reported that NHS Estates had stated that £650,000 was required for works required to reopen the hospital. Councillors expressed dismay at the sum and the implication that some or all of the money should be raised by the hospital's League of Friends. Councillor Prior expressed deep concern that it would appear that the NHS is not being given sufficient funds to carry out even basic repairs. Councillor Tulley reported that the Friends of Edward Hain were willing to consider contributing provided there could be a guarantee of return of funds.

RESOLVED – that a letter be sent to the Secretary of State for Health to state concerns that insufficient funding was being made available for the continuation of the hospital service at Edward Hain Community Hospital.

93. COMMITTEE REPORTS

Members considered the Committee Minutes as reports of the following committee meetings:

- (1) Planning Committee – 18 August, 15 September and 13 October 2016
- (2) Community & Environment Committee – 1 September 2016
- (3) Facilities Committee – 8 September and 6 October 2016
- (4) Devolution Panel – 22 September 2016
- (5) Finance & General Purposes Committee – 29 September 2016

The following committee recommendations were considered:

**Community & Environment Committee recommendations:**

C&E 217 and F&GP.52 Potential to reinstate CCTV in St Ives

The committee recommendations from the Community & Environment Committee and Finance & General Purposes Committees were considered, along with a letter received from the Police Crime Commissioners Office (PCC) that did not include details of a monetary contribution to the cost of the scheme. Cornwall Council costs for a three camera system, supplementing costings previously supplied to committee for a six camera system were also provided. The basis of the committee recommendations was for the town council to match fund (to a maximum of £10,000) the PCC's contribution for a new CCTV system up to a maximum of £10,000 and a maximum of £6,000 per annum thereafter for maintenance and monitoring. There discussion around the relative merits and

costs of a three camera or six camera system.

Councillor Andrewes reported that Cornwall Council were interested in potentially re-introducing CCTV into car parks in St Ives which could work alongside a town system.

**RESOLVED** – that the committee recommendations be accepted and that having accepted the principle of reinstating CCTV in St Ives, to await the response from the PCC to determine whether a camera system (with a minimum of 3 cameras) could be achieved. Should insufficient funds be available to achieve this, then the matter to be brought back to Council for further consideration.

C&E.219 – Consents Streets / Street Trading

**RESOLVED** – that the council investigate bringing in its own by-laws for Consent Streets and Street Trading, and its own concessionary consent form to assist enforcement.

C&E.221 – Transport Forum

**RESOLVED** - that the council call for the Traffic Forum to be resurrected (to be referred to the Community & Environment Committee for action).

**Facilities Committee**

F.171 – Guildhall Options Appraisal – the three recommendations were presented and the Chairman of the Facilities Committee proposed that the priority for action should be the step-free access to the first floor, with the improvements to the bar, toilets and storage areas in the concert hall being possibly deferred to a later phase if insufficient funds for the whole scheme.

**RESOLVED** – that the improvements to the location and layout of the bar and toilet facilities for the concert hall, and step free access to the first floor of the Guildhall as set out in the associated Report and Minutes, be agreed in principle, with the next steps to achieve this to be seeking costings to enable grant applications or budget allocation.

**Finance & General Purposes Committee**

F&GP.52 – CCTV – see Community & Environment Committee recommendations above.

Councillor Tulley declared an Interest in the following item as the council's representative on the day centre committee, and withdrew from the meeting during consideration of this item.

F&GP.58 Request for Annual Grant to Hayle Day Care Centre

**RESOLVED** – that an annual grant of £2,000 per annum be awarded to Hayle Day Care Centre.

F&GP.65 Porthmeor Car Park Public Conveniences Redevelopment Project

**RESOLVED** – that the Council

1. Agrees to proceed on the basis of retaining the Head Lease and entering into a Sub Lease with the community organisation
2. Agrees to cover its own legal costs on this occasions, in view of the community benefit of the project
3. Tasks the Town Clerk and Facilities Manager to enter into discussions with the community group regarding the lease and associated legal agreements
4. Delegates the agreement of terms and signing of legal agreements to the Town Clerk in consultation with the Chairman and Vice-Chairman of the Finance & General Purposes Committee
5. Notes that it is the intention of the community organisation for the works to be completed for the opening of the facilities at the beginning of the 2017 season, and recognising that, in view of the legal process to be followed, this timescale may not be feasible.

F&GP.66 **Review of Banking Arrangements, including monies held on deposit and direct payment of salaries**

**RESOLVED** – that the banking arrangements be delegated to the Town Clerk in consultation with the Chairman and Vice-Chairman of the Finance & General Purposes Committee, in line with the previous Council decision.

F&GP.70 **Lease arrangements for smaller office at Island Centre**

**RESOLVED** – that the draft heads of terms as amended at the meeting be agreed as the basis on which the sub-lease should be written, with final details to be delegated to the Town Clerk in consultation with the Chairman and Vice-Chairman of the Finance & General Purposes Committee.

***Having considered each of the committee recommendations individually, it was***

**RESOLVED** – that the Minutes of the committee meetings set out above be received and the and resolutions therein be approved.

94. **REPORTS FROM COUNCILLOR REPRESENTATIVES ON OUTSIDE BODIES**

The Mayor reported on the latest meeting of the Mayors of Cornwall group.

Councillor Prior stated that, although Council representative on the Tate Community Liaison Group, he does not receive notice of meetings and is unable to attend such meetings on Mndays. Councillor Tulley volunteered to take on the representative role, if the Council desired it.

**RESOLVED** – that Councillor Tulley be appointed as the town council’s representative on the Tate Community Liaison Group.

95. **CORRESPONDENCE**

- (1) South West Coast Path Association – Lelant One-Way Road System
- (2) Cornwall AONB Management Plan 2016/2021

- (3) L Rance – Lelant traffic matters
- (4) Mr Guppy – Edward Hain Hospital

RESOLVED – that the circulated correspondence be noted.

96. SCHEDULE OF ACCOUNTS

RESOLVED – that

- (1) payments made since the last meeting totalling £203,545.41 be approved;
- (2) credit card payments made since the last meeting totalling £956.19 be approved; and
- (3) the accounts listed totalling £3,951.12 be paid.

97. EXCLUSION OF PRESS AND PUBLIC

RESOLVED – “that in accordance with the Public Bodies (Admissions to Meeting) Act 1960 as extended by s.100 of the Local Government Act 1972), the press and public be excluded from the meeting during the consideration of the following matters on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.”

98. PROPOSED PRESENTATION BY THE MAYOR (Paragraph 1)

The Mayor set out her proposition to hold a small tea party for two members of the community in recognition of their contribution to St Ives, the tea party to be held at no cost to the council.

Councillors noted that there were processes in place for the Council to mark recognition of contribution to community life through the Citizens of the Year Award and formally agreed presentations. Discussion around the use of Mayoral regalia, the Mayors prerogative, adherence to traditions and setting a precedent led to a suggestion that a Civic Protocol could be introduced.

Following a vote by secret ballot, it was

RESOLVED – that the holding of the small tea party by the Mayor, on this occasion, be endorsed.

99. POTENTIAL LOSS OF SOCIAL HOUSING SITE (Paragraph 3)

Councillor Andrewes reported on the potential loss of a social housing site. Views were invited. Councillors expressed a firm wish for the site to be retained for social housing, and felt strongly that, if sold, any funds raised from the sale of the site should be ring-fenced for social housing in the St Ives Parish.

The Council supported the efforts of Councillor Andrewes, and suggested to investigate an option for the Council to purchase part of the site.

RESOLVED – that the approach set out by Councillors Andrewes be endorsed, and for enquiries to be made regarding the possibility of the town council purchasing part of the ground floor of the building.

100. LEGAL ADVICE RECEIVED REGARDING PORTHMEOR PUBLIC CONVENIENCES DEVELOPMENT PROJECT

The Clerk reported that, further to the previous decision of the Council which was subject to further legal advice, a valuation of the site was being sought in order that the Council's decision not to bring the matter to tender was fully validated. In addition to acknowledging the community benefit of the project, the council also needed to demonstrate that it was aware of the value being foregone, and that the value of the property should not exceed £2 million.

RESOLVED – that the valuation be sought, with the matter to be delegated to the Town Clerk in consultation with the Mayor, Deputy Mayor, Chairman and Vice-Chairman of Finance & General Purposes Committee, with a report for information to be presented to the next meeting of the Council.

Meeting closed at 9.40 pm

Chairman