

FINANCE AND GENERAL PURPOSES COMMITTEE MEETING

18 November 2020

AGENDA

1. Apologies for absence

2. Chairman's Announcements

3. Minutes

To pass the following resolution:

RESOLVED – that the Chairman signs as a true and correct record the Minutes of the Finance & General Purposes Committee meeting held on 30th September 2021 (*copy previously circulated*).

4. Public Speaking

5. Declarations of Councillor and Officer Interests (including reasons thereof)

6. Officers' Update Report (*copy attached*)

7. Reports for Decision

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| (1) Internal Audit, Interim report:
<i>To receive an interim report from the Council's internal auditor
(Appendix A)</i> | <i>RFO & Corporate Services
Manager</i> |
| (2) Risk Strategy
<i>Final Revisions Proposed to the Risk Strategy and Register
(Appendix B)</i> | <i>Town Clerk</i> |
| (3) Grant applications
<i>To consider community grant applications received (after
Reports for Decision)</i> | <i>Town Clerk</i> |
| (4) Finance report
<i>(Appendix C)</i> | <i>RFO & Corporate Services
Manager</i> |
| (5) Committee Budget and Draft Council Budget 2022-23
<i>(Appendix D)</i>
<i>To consider recommendations for the 2022-23 draft F&GP
committee budget, together with the full Council budget</i> | <i>RFO & Corporate Services
Manager</i> |
| (6) Christmas Arrangements and December payroll
<i>(Appendix E)</i>
<i>To consider a Council timetable for Christmas and
arrangements for staff payments for December</i> | <i>RFO & Corporate Services
Manager</i> |
| (7) New Standard Terms & Conditions for Suppliers
<i>(Appendix F)</i> | <i>Town Clerk</i> |

8.0 **Exclusion of the Press and Public**

To consider passing the following resolution:

“That in accordance with the Public Bodies (Admissions to Meetings) Act 1960, the press and public be excluded from the meeting during the consideration of the following matter due to the confidential nature of the business to be discussed”.

9. **Confidential Reports for Decision**

(1) Recommendations from the Staffing Committee (*Appendices to be circulated at the meeting*) *Town Clerk*

(2) Property Update for Noting *Town Clerk*
(*Appendix G*)

(3) Debtors and creditors *RFO & Corporate Services*
(*Appendix H*) *Manager*

10. **Confidential Items for Information**

CCTV Monitoring Report *Town Clerk*
(*Appendix I*)

11. **Date of Next Scheduled Meeting**

Thursday 27 January 2022