



**FINANCE AND GENERAL PURPOSES COMMITTEE MEETING**  
**30 September 2021**

**AGENDA**

1. **Apologies for absence**

2. **Chairman's Announcements**

3. **Minutes**

To pass the following resolution: **RESOLVED** – that the Chairman signs as a true and correct record the Minutes of the meeting of the Committee held on 1<sup>st</sup> July 2021 (*previously circulated*)

4. **Public Speaking**

5. **Clerks update report**

6. **Items for Decision**

- (1) Partial Exemption Calculation and opt to tax report *RFO & Corporate Services Manager*  
(Appendix A)
- (2) Review of the assets register (Appendix B) *to follow RFO & Corporate Services Manager*
- (3) IT strategy (Appendix C) *Town Clerk*
- (4) Review of the risk strategy and register (Appendix D) *Town Clerk*
- (5) Mid-year budget review (Appendix E) *RFO & Corporate Services Manager*
- (6) Budget setting for 2022-23 *RFO & Corporate Services Manager*
- (7) Review of the grants policy (Appendix F) *Town Clerk*
- (8) Grant applications *Town Clerk*
- (9) New Standard Terms and Conditions for Suppliers  
(Appendix G) *Town Clerk*
- (10) Finance Report (Appendix H) *RFO & Corporate Services Manager*
- (11) External Auditor Report (Appendix I) *RFO & Corporate Services Manager*

7. **Confidential items for Information**

- (1) CCTV Management report

8. **Exclusion of the Press and Public**

To consider passing the following resolution:

“That in accordance with the Public Bodies (Admissions to Meetings) Act 1960, the press and public be excluded from the meeting during the consideration of the following matter due to the confidential nature of the business to be discussed”.

9. **Confidential Reports for Decision**

- (1) Property Update report *Town Clerk*
- (2) Town Deal business plans and financial implications *Town Clerk*
- (3) Final Draft of the Craze Hunkin Management  
Agreement *Town Clerk*
- (4) Debtors & Creditors (Appendix J) *RFO & Corporate Services Manager*

**Date of Next Scheduled Meeting**

Thursday 18<sup>th</sup> November 2021