



ST. IVES TOWN COUNCIL

The Guildhall
Street An Pol
St. Ives
Cornwall
TR26 2DS

Tel: (01736) 797840

Our Ref: LD/Facilities/ag

Your Ref:

Ask for: Louise Dwelly

Email: enquiries@stives-tc.gov.uk

Website: www.stivestowncouncil-cornwall.gov.uk

Date: 28 May 2021

Dear Councillor

FACILITIES COMMITTEE MEETING – 3 JUNE 2021

You are given notice of a Facilities Committee meeting to be in the Council Chamber of the Guildhall on Thursday 3 June 2021 at 7.00 pm.

Members of the Committee are hereby summoned to attend for the purpose of, considering and resolving upon the business set out in the Agenda attached. Please note that Councillors who are not members of this committee are entitled to attend if they wish to do so and may be permitted by the Committee Chairman to speak.

Please note that due to COVID-19 Guidelines, the Chamber has a limited capacity. Once the capacity of the room has been exceeded, health and safety regulations will require the Council to limit attendance.

The proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Government Bodies Regulations 2014. A copy of St Ives Town Council's procedure for the recording of meetings is available on the website, or from the Clerk's office on request.

Louise Dwelly
Town Clerk

To: All Councillors, Service Managers
Press
Cornwall Councillors
Community Link Officer.

Membership of Facilities Committee

| | | | |
|---|-------------|----------|-------------|
| Chairman - | TBC | | |
| Vice-Chairman - | TBC | | |
| Town Mayor and Deputy Town Mayor (ex officio, voting members) | | | |
| and Councillors: | Beveridge J | Harris A | Messenger K |
| | Dale A | Hodson C | Ryall J |
| | | | Wells J |

If you consider yourself to be a person with a disability and need further information about the suitability of the venue, please phone (01736) 797840.

FACILITIES COMMITTEE MEETING – 3 JUNE 2021

AGENDA

1. **Apologies for absence**
2. **Appointment of Committee Chairman and Vice-Chairman**
3. **Minutes**
To pass the following resolution:
RESOLVED – that the Chairman signs as a true and correct record the Minutes of the Facilities Committee meeting held on 11 March 2021 (*copy previously circulated*).
4. **Public Speaking**
5. **Declarations of Councillor and Officer Interests (including reasons thereof)**
6. **Officers' Update Report** (*copy attached*)
7. **Items for Decision**
 - (1) Review of the Toilet Cleaning Contract - *to provide an update for new Councillors and establish a project scope* *Town Clerk*
 - (2) Maintenance Project Manager's Update Report - *to receive a project update* *Town Clerk*
 - (3) The Guildhall re-development project – *to review the project plan and provide an update for new Councillors (Appendix A)* *Town Clerk*
 - (4) Library and Information Service update – *to receive an update from the Cultural Services Manager* *Town Clerk*
 - (5) Changing places funding - *Dove Street toilet* *Town Clerk*
 - (6) Smeaton's Pier Sewer – *to receive a report on a collapsed sewer* *Town Clerk*
 - (7) Committee Work Programme – *to review annual work programme (Appendix B)* *Town Clerk*
 - (8) Finance report – *to receive the monthly Committee finance report (Appendix C)* *RFO/Corporate Services Manager*
9. **Reports for Information**
None
10. **Correspondence**
None
11. **Exclusion of the Press and Public**
To consider passing the following resolution:
“That in accordance with the Public Bodies (Admissions to Meetings) Act 1960, the press and public be excluded from the meeting during the consideration of the following matters on the grounds that they involve information of a confidential nature.”
12. **CONFIDENTIAL ITEMS FOR DECISION**

Date of next scheduled meeting

2nd September 2021