



ST. IVES TOWN COUNCIL

The Guildhall
Street An Pol
St. Ives
Cornwall
TR26 2DS

Tel: (01736) 797840

Our Ref: LD/staffing/ag
Your Ref:
Ask for: Louise Dwelly
Email: louise.dwelly@stives-tc.gov.uk
Website: www.stivestowncouncil-cornwall.gov.uk
Date: 23 March 2021

Dear Councillor

STAFFING COMMITTEE MEETING – MONDAY 29 MARCH 2021

You are given notice of a Staffing Committee meeting to be held via ZOOM technology on
Monday 29 March 2021 at 10.00am

Members of the Committee are hereby summoned to attend for the purpose of, considering and resolving upon the business set out in the Agenda attached. Please note that Councillors who are not members of this committee are entitled to attend for public reports.

Please note that the proceedings of this meeting in public session may be recorded in line with regulations set out in the Openness of Local Government Bodies Regulations 2014. A copy of St Ives Town Council's procedure for the recording of meetings is available on the website, or from the Clerk's office on request.

Louise Dwelly
Town Clerk

To: All Councillors, Town Clerk, Service Managers
(confidential papers to Staffing Committee Members only)
Press
Cornwall Councillors

Membership of Staffing Committee

Chairman -	T Harris		
Vice-Chairman -	R Henry		
Councillors:	K Arthur	P Burton	R Tulley

If you consider yourself to be a person with a disability and need further information about the suitability of the venue, please phone (01736) 797840.

STAFFING COMMITTEE MEETING – 29 March 2021

AGENDA

1. **Apologies for Absence**
2. **Minutes**
To pass the following resolution: **RESOLVED** – that the Chairman signs as a true and correct record the minutes of the meeting of the Committee held on 22 January 2021 (*attached*)
3. **Declarations of Councillor/Officer Interests**
4. **Items for Decision**
 - (1) *Developing a Working From Home Policy* Town Clerk
5. **Exclusion of the Press and Public**
To consider passing the following resolution: “That in accordance with the Public Bodies (Admissions to Meeting) Act 1960, the press and public be excluded from the meeting during the consideration of the following matters on the grounds that they involve information of a confidential nature.
6. **Confidential items for Decision**
 - (1) *Outcome of Staff Consultation on the proposed pay and grading structure* Town Clerk
 - (2) *Proposed amendments to staff contracts* Town Clerk
7. **Date of next meeting**
To be decided.