

PUBLIC Minutes of the Meeting of the Staffing Committee, St Ives Town Council, 6pm on 10 June 2020 held at the Guildhall, Council Chamber

PRESENT

Chairman –

Vice-Chairman –

COUNCILLORS

Arthur

Dale

Wells

OFFICERS

Town Clerk

ST.1 APOLOGIES FOR ABSENCE
Councillors Harris and Hynes

ST.2. ELECTION OF COMMITTEE CHAIRMAN AND VICE-CHAIRMAN

Due to the unforeseen absence of two committee members and the small size of the Committee, it was RESOLVED to defer this item and for the Council Chairman to Chair the meeting.

ST.3 MINUTES

RESOLVED – that the Chairman signs as a true and correct record the Minutes of the Staffing Committee meeting held on 29 March 2021.

ST.4 DECLARATION OF COUNCILLOR / OFFICER’S INTEREST

None

ST.5 TO CONSIDER A DRAFT SAFEGUARDING POLICY

Given the shortness of time allocated for the meeting and the absence of two Councillors, it was resolved that the draft policy and safeguarding recommendations be referred direct to Council for decision.

RESOLVED to RECOMMEND that Council consider the proposed draft safeguarding policy and disclosure and barring check recommendations.

ST.6 EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED – “that in accordance with the Public Bodies (Admissions to Meeting) Act 1960 the press and public be excluded from the meeting during the consideration of the following matters due to the confidential nature of the business to be discussed.

ST.7 TO CONSIDER A DISCIPLINARY MATTER AND ANY NECESSARY REVISIONS TO THE DISCIPLINARY POLICY

The Committee were advised of a recent event which would require the establishment of a panel to hear a disciplinary matter. The matter had also highlighted the need for revisions to the disciplinary policy to establish greater clarity of roles, improve timeliness and avoid duplication.

RESOLVED – that the Committee nominate Councillors Arthur, Dale and Wells to form a panel to hear a disciplinary matter and that, the Committee consider recommendations for revisions to the policy to be adopted in for future cases.

ST.8 TO CONSIDER A REPORT ON STAFFING LEVELS IN THE FACILITES AND AMENITIES TEAM AND ANY ASSOCIATED ACTIONS

The Committee considered the report and noted the proposed short term strategy to resolve capacity issues.

RESOLVED to adopt the short term resourcing plan, as set out and to RECOMMEND that, following a lengthy recruitment process, the Council offer the role of Building and Amenities Manager to the current occupant on a permanent basis.

ST.9 TO CONSIDER THE OUTCOME OF A REQUEST FOR AN ILL HEALTH RETIREMENT PENSION

The Committee considered a report of the outcome of a medical assessment to determine whether to award an ill health pension. The medical assessment concluded that the conditions of award were met. It was therefore a matter for the Council to make a final decision as former employer. Members considered the report and concluded that, in the light of the report, it was clear that the award should be made. The award was to be dated from the date of the decision, not the application or certificate date.

RESOLVED that the Council award an ill-health deferred benefits pension.

Date of the Next Meeting

TBA

Meeting closed at 18.54 pm

Chairman