

ST IVES TOWN COUNCIL: FACILITIES COMMITTEE WORK PROGRAMME 2022-23

Facilities Committee

Committee Objectives:

- To improve the quality and energy performance of the Council's property and buildings
- To manage high quality facilities available for the benefit of the community and which deliver income to support service delivery
- To increase the number of community buildings and spaces

REF	ACTION	TARGET DATE	PROGRESS	LEAD	STATUS
F1	Secure funds for replacement library roof and complete works	Feb 2022	PWLB borrowing approval secured. Works are now being tendered with a view to scheduling in the Autumn 2022.	Chairman and Town Clerk and Building Manager	Green
F2	Replace Island Centre heating system	Jun 2021	COMPLETE	Property Manager	Green
F3	Toilet Wallgates replacement	December 2022	timetable for West Pier and Sloop in place	Property Manager	Green
F4	Deliver concert hall redevelopment project (toilet modernisation and bar and hall refurb)	Sep 2024	Short term works complete, Town Deal funding being sought for comprehensive modernisation scheme. Town Deal business case to be submitted by March 31 st 2022.	Guildhall working group Officers	Amber
F5	Benches – take ownership of the Town benches and complete a refurbishment programme	April 2023	Transfer complete and benches under management. New bench design secured and planned replacement programme in progress	Property Manager	Green

F6	Complete re-decoration of the Guildhall upper rooms	Mar 2023	Roof repairs complete. Decorating of committee room and new meeting room complete. working around other priorities. Works planned for kitchen toilet in 2022-23	Property Manager	Amber
F7	Re-tender the toilet cleaning contract and review options for all public conveniences	June 2022	All contract documents now complete – due to tender w/c 25/05/22	Facilities Committee, Project Officer	Green
F8	Complete the installation of a lift in the guildhall	Mar 2023	Appraisal and designs complete, quotations secured, borrowing approval in place. Capital programme timescales to be determined by the Committee	Facilities Committee, Property Manager, Project Officer	Amber
F9	Review income generation and use of the LIS building	Mar 2023	Cultural Services Manager in post, retail manager being recruited. Report on income generation commissioned. Strategy being developed to be considered by the Committee.	Service Manager, RFO and Chairs of Facilities and F&GP.	Amber
F10	Explore scope and bid for heritage funds for the huers hut	Mar 2023	First registration of title submission complete Appraisals complete. Detailed scheme to be considered at the March committee for a Heritage Lottery application.	Facilities Committee, Property Manager, Project Officer	Amber
F11	Review of Toilet Charging	June 2022	Two contractors have been commissioned to review the scope for charging. Reports will be considered at the next meeting. The Council will need to explore ways of financing the capital works, prior to proceeding.	Town Clerk, Maintenance Manager	Amber
F12	Review of LIS heating system and opportunities for renewables	June 2022	A range of suppliers are currently being asked to appraise the LIS building.	Building Manager	Amber