



St Ives Town Council

St Ives Town Council

The Guildhall
Street An Pol
St. Ives
Cornwall
TR26 2DS

Tel: (01736) 797840

Town Councillor Application Form

Name	
Address	
Postcode	
Phone No	
Email	
Date	

Qualifications for Candidature

To be qualified to be elected a member of the Parish Council, a person must be a British or Commonwealth citizen, citizen of the Republic of Ireland, or European Union citizen, who has attained the age of 18 years of age and is:

- registered as a local government elector for the parish (registered to vote in the parish);
- and/or who has during the whole of the twelve months preceding the appointment occupied as owner or tenant any land or other premises in the parish;
- and/or his/her principal or only place of work during that twelve months has been in the parish; and/or
- has during those twelve months resided in the parish or within 4.8 kilometres (3 miles) of it.

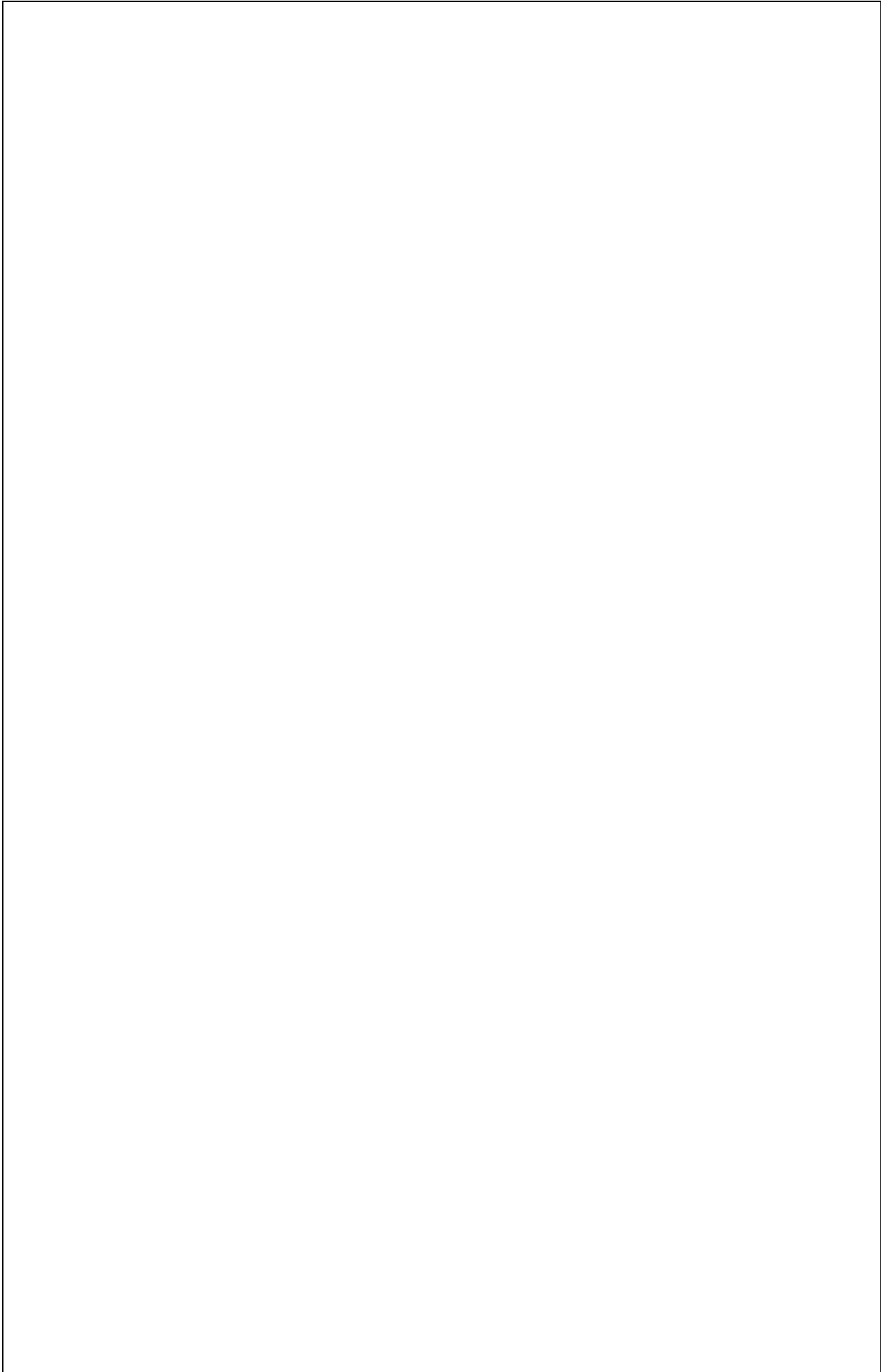
Candidates are advised to confirm as many of the relevant qualifications (stated above) to apply.

There are certain disqualifications for election, of which the main (S.80 of the Local Government Act 1972) are:

- holding a paid office under the authority;
- bankruptcy;

- having been sentenced to a term of imprisonment (whether suspended or not) of not less than three months, without the option of a fine during the five years preceding the election; and
- being disqualified under any enactment relating to corrupt or illegal practices.

Please tell us why would you like to be a Town Councillor for St Ives? (max 300 words)



Please detail any experience you feel is relevant e.g. volunteering; community projects; community interest

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References

Reference 1: Name: Connection: Phone: Email:	Reference 2: Name: Connection: Phone: Email:
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Deadline: 5pm Friday 18th June 2025

Please return completed forms to:

St Ives Town Council, Guildhall, Street an Pol, St Ives,
TR26 2DS

enquiries@stives-tc.gov.uk

Privacy Statement

St Ives Town Council is a data controller under data protection legislation, registration number Z9926343. That means that we are responsible for deciding how we hold and use the personal information collected about you.

St Ives Town Council: Guildhall, Street an Pol, St Ives, TR26 2DS: 01736 797840: enquiries@stives-tc.gov.uk

St Ives Council is committed to protecting the privacy and security of your personal information. We are required under the data protection legislation to notify you of the information contained in this privacy notice. This privacy notice describes how we collect and use personal information about you during and after your application to obtain employment with us, in accordance with the General Data Protection Regulations (GDPR).

This notice does not form part of any contract of employment or other contract to provide services. We may update this notice from time to time. It is important that you read this notice so that you are aware and understand how we are using your personal information.

What personal data do we collect?

We collect, store and use the following categories of personal information from you:

- Personal contact details such as name, title, addresses, telephone numbers, place of employment and personal email addresses
- Date of birth
- Gender
- National Insurance number
- Copy of driving licence or passport

We may also collect, store and use the following "special categories" of more sensitive personal information:

- Where applicable or if consent is given, equality and diversity monitoring information, for example, information about your ethnic origin, sexual orientation and religion or belief
- Where applicable, information about criminal convictions and offences

We do not need your consent if we use special categories of your personal information in accordance with our written policy to carry out our legal obligations

How we collect personal information:

We typically collect personal information about you as a prospective Candidate through the application and appointment process

How we may use your personal data?

We will only use your personal information where we are permitted to do so by law. This includes:

- Where we need to comply with a legal obligation to confirm your legal right to stand and be appointed as a town councillor.

We may use your personal information in the following circumstances:

- Making a decision about your eligibility to be appointed by
- Determining your connection to the parish through employment and or address records
- Checking for any relevant criminal convictions or any bankruptcy proceedings
- Checking you are legally entitled to live and work in the UK
- Complying with health and safety obligations and assessing whether we need to make any reasonable adjustments to enable you to carry out your duties
- Equal opportunities monitoring

Some of the above grounds for processing will overlap and there may be several grounds which justify our use of your personal information.

How we use particularly sensitive personal information

“Special categories” of particularly sensitive personal information require higher levels of protection. We need to have further justification for collecting, storing and using this type of personal information. We may process special categories of personal information in the following circumstances:

- In limited circumstances, with your explicit written consent
- Where we need to carry out our legal obligations
- Where it is needed in the public interest, such as for equal opportunities monitoring
- Where it is needed to assess your capacity on health grounds, subject to appropriate confidentiality safeguards