



**ST IVES TOWN COUNCIL**

Community Engagement  
and  
Empowerment Strategy

DRAFT

### Policy / File Status

Version	0.3	Approving Body	Full Council
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Oversight Committee	Community & Environment Committee	Review Date	Feb 2027

### Version History

Date	Version	Author/Editor	Comments
06.24	0.1	Town Clerk	Introduction of revised document with Action Plan
05.25	0.2	Town Clerk	document with Action Plan re-adopted at full Council

### Review Record

Date	Type of Review Conducted	Summary of Actions Taken or Decisions Made	Completed By

# St Ives Community Engagement and Empowerment Strategy

## OUR AMBITION

St Ives Town Council's ambition is to be recognised as a Council that works positively with its residents, communities and partners.

This Community Consultation and Engagement Strategy aims to support strong, active and inclusive communities, who are informed and involved in decision-making. It outlines the approach we will take to ensure our engagement activity is the best possible.

## KEY OBJECTIVES OF THE STRATEGY

To deliver an effective and coordinated approach to consultation and community engagement for the benefit of all people and the diverse communities of the St Ives parish.

We will:

- strengthen, develop and sustain opportunities for local people and groups to influence what happens in their communities
- provide opportunities to shape and influence the development and delivery of quality services and policies that reflect local needs and priorities
- manage and coordinate engagement activities to ensure consistency, quality and partner participation and avoid duplication
- ensure that community engagement activities provide opportunities for participation for all sections of the community, particularly hard to reach groups who are less able or likely to participate in community engagement
- listen to communities and ensure feedback to participants about the outcomes of consultation and engagement
- Wherever possible, provide variety and flexibility and choice in community engagement activities
- listen and learn from our experience and share good practice
- develop the organisation's community engagement skills and knowledge

## GETTING THERE

We will apply the principles of the strategy when progressing all projects and new initiatives and in reviewing services and policies. Below is a list of **priority actions** which we have identified to help deliver the aims of the strategy.

- mapping the needs and priorities of diverse key groups and communities in the parish, both geographical and communities of interest and identifying ways to tailor consultation and engagement
- innovating to ensure more impactful and effective methods to reach difficult to reach or disadvantaged groups
- supporting and developing engagement forums
- promoting open access to all Council meetings
- livestreaming meetings and using youtube as a streaming platform
- offering opportunities for face to face engagement with councillors
- ensuring officers and councillors are accessible and meetings are inclusive
- improve coordination with partners in engagement activities
- raise awareness of volunteering opportunities in the parish
- developing and enhancing skills and expertise in engagement and participation, including staff specialisms around young people
- fostering stronger connections with community and voluntary groups

- participating in local networks and professional bodies to share knowledge and experience of community engagement activities in other areas

### **COMMUNITY CONSULTATION**

Consultation is defined as *the process of dialogue between individuals or groups, based upon a genuine exchange of views, with the objective of influencing decisions, policies or programmes of action.*

It can involve:

- Passing on information and receiving comments
- Seeking opinions on options before a decision is reached
- Seeking to involve local people, communities and other stakeholders
- Listening and learning from local people, communities and stakeholders.

### **COMMUNITY ENGAGEMENT**

*Community engagement is the idea that everyone who is impacted by an issue or their community, should have a say in the decision making around it. It is a two-way conversation that can allow communities to influence decisions that shape the places in which they live and the services they receive. Engagement requires much more active involvement from communities than consultation alone, with an emphasis on building relationships so that participants remain involved in an ongoing basis. However, it is recognised that people vary in their desire to be engaged and this must be respected.*

#### **Communities can be many things such as:**

- Communities of Place – people within a defined geographical area, often communities of place refer to the very local neighbourhoods or parishes rather than wider geographical areas
- Communities of Interest – people who share a particular experience, interest or characteristics other than place
- Communities may define themselves and definitions do change, people can belong to more than one community and communities themselves are often very diverse.

### **WHY ENGAGE?**

There are many reasons and benefits for engaging communities and putting them at the centre of decision making. We value that people and communities want to be more involved, work together, improve our relationships, and have better ongoing conversations with us. Effective engagement means we can:

1. ensure that our plans and priorities are clearly understood by local people, our workforce, our partners, local businesses and other stakeholders.
2. ensure we understand the community's priorities and be more accountable
3. be efficient and effective as an organisation and work within our budgets.
4. test out our ideas and identify how to overcome challenges
5. ensure we are better informed and projects are shaped from the bottom up with improved outcomes.
6. build stronger relationships with our communities and stakeholders
7. ensure that local people understand what we do and how our role links with other partners and the wider public sector.
8. measure how the Council is performing

## **WORKING WITH OTHERS**

1. We will work closely with others to ensure as far as possible that consultation and engagement activities are shared and co-ordinated. Where there are differences in priorities and messages, we will aim to address them so that communities hear a shared view.
2. Alongside our partners in the public sector, we recognise and value the importance of a strong and vibrant voluntary and community sector in developing and sustaining our community.
3. As a thriving seaside town, businesses also play a vital part of our community and have an important contribution to make in shaping policies and decisions for the future.
4. We will work alongside partners and co-ordinate consultation and engagement as far as possible to reduce inefficiency and resident fatigue.
5. We have a strong understanding of our partners and those we collaborate and actively work with, but we will keep this under regular review to ensure that interests, groups or communities are not overlooked.

## **OUR KEY PARTNERS**

- Local people both generally and as customers for our services
- Our staff
- Cornwall Council and the wider public sector family
- St Ives Town Deal Board
- Community and voluntary sector organisations
- St Ives BID and business forums
- St Ives Climate Coalition
- Our visitors

## **BARRIERS TO EFFECTIVE PARTICIPATION AND ENGAGEMENT**

The Strategy recognises some of the barriers we face in fostering and strengthening consultation and engagement. Some of these reflect the specific profile of the St Ives communities and its wider role as a popular seaside visitor area.

We understand that sometimes people are reluctant to get involved and we will work with other partners to ensure that community engagement is as straightforward as possible and targeted appropriately.

We recognise the limits and constraints placed on us from being a visitor economy with a high proportion of holiday and second homes. Conversely, there are often issues and policies which we would want to talk to visitors about and may need to develop innovative ways to seek their views.

- 20% of properties in the parish are let as short term holiday lets and second homes, meaning there are fewer long term permanent residents in the community utilising local services all year round
- Whilst St Ives is seen as prosperous market town, there are large areas of deprivation, partially hidden
- The busy seasonal economy makes it difficult to engage and consult with residents working in the busy summer months

- The Town of St Ives is a strong service centre for the parish, but the majority of permanent residents are now living in dispersed communities within the settlements of Lelant, Halsetown and Carbis Bay each have their own distinct identity and priorities
- St Ives is busy town and travel to meetings, workshops and exhibitions can be challenging

## **Consultation and Engagement Channels and Tools**

Community consultation and engagement activities can all be valuable. We will use different approaches, depending on the activity, issue and circumstances.

Our strategy sets out four levels of consultation and engagement. We will always keep communities and partners informed about what we are doing (level 1), but at other times we will seek views and consult on projects, policies and ideas (level 2) We will work as much as possible with communities and individuals in much greater depth (level 3) and aspire to identify more opportunities to involve communities in the design of services and manage projects directly (level 4). We will consider the most appropriate level of engagement.

*Our current channels and tools we use are summarised in appendix A.*

### **Level 1: INFORM:**

**We will keep you informed and provide balanced and objective information to tell you about something that is going to happen or has happened.**

#### **We will achieve this by**

1. maintaining open access physical receptions at the Guildhall and the Cornerstone Library Building to ensure our staff and councillors are accessible
2. keeping our website rich in content up to date
3. using a diverse range of traditional and digital tools
4. we will ensure that we always use additional communication channels including print media and community groups and networks for people who are unable to access social media.
5. continuously developing our skills and reach across social media channels
6. offering mailing list sign ups and regular newsletters
7. ensuring as many of our meetings as possible are open meetings and publicising agendas and minutes in good time
8. using timely mail and email correspondence and publishing contact details and information about the organisation
9. live streaming meetings and events
10. using a broad range of communication methods and channels to provide information about council activities in order to signpost residents, visitors and others to the right services and, where appropriate and work together to ensure the Council's limited resources are spent in the right places.

### **Level 2 CONSULT**

**We will ask you for your views and have a two way communication with you to obtain views and ideas and explore solutions**

#### **We will achieve this by**

1. Making sure the relevant groups and stakeholders are included when planning any consultation, for example, local people, businesses, voluntary

- sector organisations, visitors and other organisations in important decisions which have an impact on them.
2. building relationships with local representative groups and forums to establish regular communication channels, including setting up new groups where there is a gap
  3. choosing consultation channels which have the widest reach and are tailored and appropriate for each audience.
  4. ensuring consultation materials – posters, postcards questionnaires are well designed in clear language and using images and illustrations and offered in different formats
  5. wherever, possible adopting digital first principles
  6. allowing a reasonable lead-in time when we ask for views and engage in a timely way, giving time for everyone to have their say. If there are times we cannot do this, we will explain clearly why.
  7. using comments and messaging functions in social media platforms to promote debate and as far as possible respond directly to comments and questions.
  8. using existing communication channels of partner organisations to reach wider audiences
  9. regularly using on line surveys and polls
  10. ensuring all our communication channels allow for feedback and comment
  11. providing feedback to our communities and explain how we listened to their views, giving reasons if we have not been able to take everyone's views into account.

**Level 3: ENGAGE: Involving and collaborating with others**  
***We will involve you in the decision-making process to gather ideas, concerns and aspirations and reflect these in options and any final decision.***

We will achieve this by

1. Involving communities and stakeholders, giving them opportunities to become involved in making important decisions and help find solutions, for example setting standards for the services we deliver
2. Always having public question time and open access as part of Council meetings
3. Introducing and supporting cross sector working groups which have broad membership, for example the transport sub-group, Climate Action, programming for concert hall, St Ives Bay Youth Council, St Ives Cultural Partnership
4. Work with sports clubs and groups including St Ives football, rugby, sailing, surf lifesaving clubs, to further build their engagement with the community, especially young people.
5. We will feedback to communities and organisations outlining how their contributions have influenced decisions made by the Council and what has changed or improved as a result.

#### **Level 4: EMPOWER**

***Acting together to take decisions and shape and design services and projects and develop common solutions.***

We will achieve this by

1. seeking a consensus around significant issues and challenges for St Ives and developing a single community response, for example collaborating on campaigns including chemical free seas, local housing, climate change, traffic and transport
2. ensuring that local communities and organisations play a leading role in the review of the Neighbourhood Plan
3. working together to give people a better sense of ownership of the services and activities available to them, promoting volunteering across our services
4. identifying opportunities for communities and organisations to co-design services, for example, programming events at the concert hall, and services in the Cornerstone building, designing the layout of new green spaces with local communities.
5. strengthening partnerships with local affordable housing providers and their work on affordable homes and resident engagement in disadvantaged communities
6. programming and co-commissioning community weekends, festivals, performance and other events.
7. working with businesses and St Ives Climate Coalition to deliver shared ambitions around sustainable tourism and climate change
8. supporting capacity building for key community groups, making use of collaboration agreements and grant funding where resident and community groups can better look after local assets or services.
9. ensuring that all new contracts include social value outcomes around community consultation, work experience and engagement.

#### **SETTING STANDARDS FOR COMMUNITY ENGAGEMENT**

***Delivering consultation and engagement is not just about what we do, but how we do it. Across our consultation and engagement activities we will aim to meet these standards:***

#### **CO-ORDINATING WITH OTHERS**

1. We will co-ordinate community engagement activities, with local partners and the wider public sector, to avoid duplication and 'consultation fatigue',
2. We will provide leadership, to ensure that community engagement influences services and plans of other organisations and represent our community's views
3. We will aim to work alongside public sector partners including Cornwall Council, health and emergency services to ensure as far as possible we can convey common messages and speak with one voice.

#### **BEING INCLUSIVE**

- We will work together to ensure that the challenges within different types of local community are understood and better represented. This involves communities of place - the different needs of St Ives Town, Carbis Bay, Lelant and Halsetown, but also communities of shared interests and the needs of specific groups such as children and young people, older people, low income groups and businesses

- We will at all times understand and ensure that our approach recognises, respects and is fully inclusive of those with protected characteristics by virtue of age, disability, gender re-assignment, pregnancy and maternity, race religion or belief, sex and sexual orientation.

We will

1. tailor our engagement activities to respond to the needs and difficulties some may experience.
2. provide information in an easily understandable format, using plain language and clarifying the key issues
3. be flexible about dates and times and venues and delivering activities through outreach or remotely
4. always aim to involve more difficult to reach groups in our communities
5. ensure that, where appropriate, equalities monitoring takes place, and that survey data is broken down into protected groups. This will enable us to ensure that our services are fair and accessible

### **OPENNESS AND HONESTY**

We will

1. be open about the challenges facing the Council and what we can and cannot do, but, if so, we will work to find alternative solutions
2. only engage and consult when there is a real opportunity for people to influence and change decisions and services
3. explain when this is not possible and give reasons
4. be open and honest about our aims and what we hope to achieve
5. ensure that community engagement activities are realistic and that expectations are not unfairly raised
6. have clear processes to feed-back and give reasons if we are unable to deliver on expectations
7. be clear how the information will be used

### **CONFIDENTIALITY AND INTEGRITY**

We will

1. be aware of confidentiality issues in carrying out consultation and engagement
2. always take our responsibilities under Data Protection and Freedom of Information legislation very seriously
3. ensure that community engagement is voluntary, and that participants can withdraw at any time
4. always interpret the information we gather fairly
5. respect the rights and dignity of all participants
6. consider how we develop activities, information and questions to ensure that they do not cause upset or offend.

### **FEEDBACK**

1. We will welcome constructive feedback and use it to inform our progress and performance on this strategy
2. We will honestly and openly consider all views and opinions

3. We will hold an annual questions and answers meeting each year, accompanied by our annual report and live stream the event.

### **PERFORMANCE MEASURES**

We will collect information and data from our consultation and engagement activities and make use of feedback and analytics to evaluate our performance.

Measures will include:

- Number of engagements in social media activity, campaigns
- Number of people taking part in consultations, response rates
- Evidence of whether participants felt listened to
- Number of people reached with different demographic profiles
- Evidence of different forms of engagement used to reach specific communities
- Evidence of the different communities who have provided feedback
- Number of complaints about how we engage and inform people
- Number of cross sector groups which meet regularly
- Evidence of positive feedback
- Greater use of website and social media channels (hits/heat maps)
- Examples of activity we have implemented as a result of engagement - and things we have changed
- Evidence of co-design (partner agreements, funding, service design)
- Taking time

### **REVIEWING PROGRESS**

1. We will review the strategy regularly and learn lessons from consultation and engagement activities, which has been completed throughout the year.
2. We will consider an action plan for the year ahead.

**The strategy will be led and owned by Councillors and Staff of St Ives Town Council.**

## **APPENDIX A**

### **Current Communication and Consultation Channels and Tools**

#### **Website**

For accessing information and material about the Council and its policies, the Council's website is critical. It has been re-developed and relaunched and now plays a central role in our communications. It remains a dynamic tool and is updated daily. It recently received very positive feedback from Cornwall Association of Local Councils in terms of the design, legibility, accessibility and content. The Council also has a separate website for the Guildhall.

The Council has been expanding the range of on-line services and the ability for people to report issues, make enquiries about services and book them. There is a need for a review of policy and content for the website and an update is planned this year. There will also be a re-launch of the Guildhall website to align with the re-opening.

#### **Social Media**

The Council has an active social media presence with 4,300 facebook followers.(a 48% increase in the last 18 months) .It has 1,390 followers on Instagram ( a 104% increase), giving the Council strong reach. Key services, such as the Cornerstone, the Guildhall and Weddings all have their own pages, followers and reasonable reach on both Facebook and Instagram

It has a presence on Linked In which has a role in engaging with other professional and public sector forums and is used for recruitment. It has withdrawn from X (twitter).

The Council has its own YouTube channel. This is used for livestreaming and sharing civic events and festivals or issues which have wider interest.

These are important channels for any public body because they are the most effective way to communicate with key parts of the community – they have the widest community reach (but equally, continue to be subject change). So, for example very few young people now have an active presence on Facebook. They use a number of alternative platforms, including TikTok, but Instagram is still dominant.

Council staff are continually developing their skills and now make more dynamic use of social media and on-line platforms, reels stories and livestreaming to facebook and youtube.

The Cornerstone is exploring TikTok and a review of channels and communication for younger age groups will be a priority for the Youth Engagement Officer role.

#### **Print and Local Media**

Following events in 2025, St Ives has lost its independent local newspaper which worked closely with the Council and was an important local communication channel. The Council also used St Ives local to communicate and share information about events and services. Print media enables the Council to reach older age groups and the continued role of print media remains valued. We need to review alternative options for reaching those groups who rely on print media.

### **Physical communications**

The Council maintains noticeboards in key locations and also makes increasing use of banner signage, including at Council buildings, in public spaces and it prints and uses posters and display boards. This could be further developed through, for example use of frequently visited sites such as public conveniences.

For targeted consultation and engagement, the Council prints postcard and hard copy questionnaire formats, leaflets and flyers.

The development and investment in the Cornerstone is an opportunity to increase footfall and draw in more diverse groups from the community seeking advice and information, building upon drop ins and surgeries etc.

### **Design and House-Style**

A revised house style was approved some time ago and is being applied in terms of key documents and printed material. There has been significant progress in the roll-out but this is still not complete. Rolling out a consistent house style is important as it enables the Council to develop a stronger identity and communicate with in a single voice.

### **Livestreaming**

The Council has infrastructure to live stream meetings and events, and these enable a far greater number of people to learn about the Council's work and decision making and will – it is hoped – lead to a greater level of engagement and communication with the community and local partners. The recent annual meeting has been accessed by over 2,000 people via Facebook, a number we could never achieve for a physical meeting.

## ST IVES TOWN COUNCIL: COMMUNITY ENGAGEMENT AND CONSULTATION PLAN 2025-26 (Q4 Update)

### Objectives:

- To programme activities for the financial year
- To highlight activity under each Committee and against Strategic and Engagement Plan priorities
- To identify resource requirements

<b>Strategic Plan Priority 1: DELIVERING FOR THE COMMUNITY</b>				
<b>ACTIVITY</b>	<b>TARGET DATE</b>	<b>PROJECT UPDATE</b>	<b>STAFF AND FINANCIAL RESOURCES</b>	<b>STATUS</b>
<b>CE1: Richmond Park Re-Development Project</b>				
Complete the redevelopment of phase one of the park. Engagement plans publication of final designs for stage 2 consultation. Comms on site delivery timetable Engagement with neighbours and dog walkers Re-opening comms and engagement with local users	Nov 2025	Park completed and soft launched in Dec 2025 with St Uny school Feedback captured through live interviews and engagement Re-provision of dog bins following feedback	LEAD: Special Projects Officer/youth team £ SITC fees budget, funding secured s106, CIL devolution reserve.	COMPLETE
<b>CE2: Community consultation and engagement to develop a heritage project for the Huer's Hut/ baulking house</b>				
Feasibility funding for the Huers Hut to develop a fundable stage 2 project including a programme of activity for greater engagement in heritage and culture. Project brief for community engagement lead developed and role tendered. Engagement opportunities identified including Boats in the Bay, Yonkers, Jumbo association, museum and archive	Jan 2026	Funding was secured and brief for engagement lead and project approved. Contract due to be let in March 2025.  Funding approval delays mean project will be rolled into 2026-27.	LEAD: Special Projects Officer £: 44,000 to fund engagement. SITC funding in budget for fees and surveys.	Green
<b>CE3: To the Market House</b>				
Work with the Archive to oversee the delivery of works and modernisation at Market House and new town facility with access for the first floor. Engagement strategy to support project with community, neighbours and trustees Engagement and consultation with retail tenants on	Dec 2025	Project hand over to completion in December. Management comms during the build mixed success. Engagement with businesses impacted was positive	LEAD: Special Projects Officer/ Building and Amenities Manager £: Community Ownership Fund and Enterprise Grant SITC fees and rent loss	Green

works and rent review Manage negative comms for disruption and road closures to Market Place		Strategy of inviting in residents to view building highly successful Official launch scheduled for March 2025		
<b>Strategic Plan Priority 2: A GREENER CLEANER ST IVES</b>				
<b>CE5: Develop Open Spaces Strategy to Inform the Devolution of Parks, Gardens and Open Spaces in 2025-26</b>				
Draft strategy framework for community consultation as part of three year budget discussions	Mar 2026	Paused due to delays in the devolution of green space assets. Need to develop in 2026-27.	LEAD: Town Clerk	Red
<b>CE6: New Allotment Provision and growing spaces</b>				
Seek community ideas and thoughts about location of additional allotment site in East of Parish	Mar 2026	C&E Committee resolution. Review devolution assets and complete "call for sites survey" Project paused due to the delayed transfer of assets need to develop in 2026-27	LEAD: Town Clerk and C&E Committee	Amber
<b>CE7: Town Deal Low Carbon Transport Plan</b>				
Work with Cornwall Council and Town Deal project team to lead community consultation elements of the plan and support the community engagement plan for the project and low carbon transport group	Dec 2025	Two exhibitions and roadshow complete. 20s plenty consultation complete Meetings with village communities and Downalong and Park Avenue residents Social media campaign before ETRO launch and open consultation programme running Cross sector working group meets every six weeks	LEAD: Mayor and Low Carbon Transport group £: CC fully funded	Green
<b>Strategic Plan Priority 3: A SUSTAINABLE LOCAL ECONOMY</b>				
<b>CE8: Content and needs analysis for stage 2 education project and smart skills centre</b>				
Secure digital skills funding for the Cornerstone smart skills centre and launch stage 2 of the education project to consult businesses, community groups and communities on demand for content and equipment. Consult Cornerstone team on building layout	March 2026	Funds secured and works completed in Jan 2026. Soft launch completed with strongly positive social media response. Phase 2 engagement plan being developed for use of equipment and programme design. Youth team bid for resources to run courses and link their delivery into new tech.	Town Clerk/Cornerstone Manager/ Premises and Ops Manager New staff resource – business manager role.	Green
<b>CE9: Expressions of Interest for the bowling club and pitch and putt site</b>				

Seek expressions of interest from businesses and community groups on future uses for the bowling green and pitch and putt at Porthmeor. Consultation with neighbours needed	Nov 2025	Licences secured and assets devolved in 2024-25 Site licensed to Surf Life Savers and engagement with community with positive feedback Lease for new sauna site – consultation with local residents group and through planning – positive outcome Comms on future use as padel court – negative community feedback following engagement. Review strategy for engagement in 2026.	Town Clerk/ Premises and Ops Manager £: cost neutral	Green
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**CE10: Guildhall Redevelopment Project**

Develop a community engagement and comms strategy for the project to include the following strands <ul style="list-style-type: none"> <li>Public messages, project update</li> <li>Working with young people and community groups</li> <li>Sponsorship and business opportunities</li> <li>Sounding board – ideas for programming</li> <li>Volunteering strategy</li> <li>Promoters and talent</li> <li>Website re-fresh, branding strategy</li> <li>Considerate constructors and neighbours</li> </ul>	Until project close	Comms plan for the project developed and reviewed Budgets in place for promotion and consultation Neighbours and party wall issues contact group in place Sounding board engagement group established for future programming Survey and audience engagement work undertaken at community events.	£ Project budget Promotion and Programming Budgets funded Slow roll out, due to contract delays	Green
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**CE11: Voluntary Visitor Contributions Feasibility Study**

Consult accommodation businesses and tourism representatives about the proposed introduction of a voluntary visitor Contribution payment	Jan 2025	Detailed engagement with businesses and sector throughout study. Final study concluded.	Town Clerk / Mayor Levelling up grant £7,000 TC contributions £13,000, SITC £5,000	Green
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**Strategic Plan Priority 4: INVESTING IN YOUNG PEOPLE**

**CE12: Youth Engagement and Project Officers role, Town Deal**

Appoint a youth engagement officer to deliver across a range of projects and ensure Town Deal funding delivers opportunities for younger people. Establish youth sounding boards Consult all 9 TD projects and businesses securing enterprise funding Work with St Ives Bay youth Council and school reps	May 2026	JD and funding secured. Two posts appointed. Work programme developed. Engagement programme across their work programme All town deal projects Cornwall Youth Council Schools Other voluntary sector groups	Town Clerk / team £ service budget SITC mainstreamed salaried roles and increased their annual budget	Green
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		New youth panel for the bus project established		
<b>CE13: Seek Expressions of Interest for Concession / youth café at Palemon Best</b>				
Consider options for the community café project at the Palemon Best Park. Issue public notice for operator community group. Support them in securing funding for the project.	March 2026	Due to unsuccessful funding bids, new strategy found to re-purpose a bus for the project. Bus secured and works on site. Project key focus for engagement and co-design	Town Clerk/ Yonkers team Game changers funding secured £20,000 for bus renovations. Youth panel for project established and lead young person engaged in the process	Green
<b>Strategic Plan Priority 5: AN AMBITIOUS MODERN COUNCIL</b>				
<b>CE15: Preparation and Issue of a Parking Order</b>				
Subject to the progress through devolution, to commission, promote and develop a communications strategy for the acquisition of the Sloop carpark and the conversion of Chy an Gweal for a pay and display. Need to consult neighbours and appoint party wall surveyor for wall repairs	May 2025	Delays due to delayed transfer. Statutory consultation carried out on carparking order. Negative response to changes in blue badge policy. Council reviewed position, changed policy and re-consulted.  Consultation on Chy an Gweal delayed and rolled into 2026.	Town Clerk/lawyers/ Devo and F&GP Chairs £: legal fees,unded from Devo budget.	Green
<b>CE16: Strategic Public Conveniences Review</b>				
Complete strategic review of public conveniences provision to explore upgrade, redevelopment and any closures or leases.	2026-27	Delayed - Linked to devolution to ascertain transfer of freehold interest in sites. Roll into 2026-27	Head of Finance / Devo and F&GP Chairs	RED
<b>CE17: Improve Community Access to Meetings</b>				
Explore re-locating some meetings to other locations in the parish and upgrade livestreaming system to better accommodate those with hearing impairment.	Mar 2026	Hosted meetings at leisure centre but logistical issues and lower than usual engagement. Other sites scoped including Lelant village hall and Carbis Bay memorial hall but no availability	Officer Manager £ cost neutral	Green
<b>CE18: Election and Councillor Recruitment and Engagement Campaign</b>				

Develop a local publicity campaign in the lead up to 2025 Council elections to promote community engagement, how to vote and new Councillor recruitment to reduce co-option levels.	May 2025	Pro-active campaign run and new animated reel developed with different and significant reach.  Contested seats in the election is positive outcome.	Chairs Group/ Town Clerk £funded from promotion and publicity budget	Green
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## ST IVES TOWN COUNCIL: COMMUNITY ENGAGEMENT AND CONSULTATION PLAN 2026 -27 (DRAFT)

### Objectives:

- To programme activities for the financial year
- To highlight activity under each Committee and against Strategic and Engagement Plan priorities
- To identify resource requirements
- To introduce development and improvement in response to last year's activity

<b>Strategic Plan Priority 1: DELIVERING FOR THE COMMUNITY</b>				
<b>ACTIVITY</b>	<b>TARGET DATE</b>	<b>PROJECT UPDATE</b>	<b>STAFF AND FINANCIAL RESOURCES</b>	<b>STATUS</b>
<b>CE1: Richmond Park Re-Development Project</b>				
Review usage and feedback Develop new engagement for phase 2 project and funding options Develop activity programme for using the site in 2026-27	Mar 2027	Funding bid submitted for programme of activity Meetings scheduled with the Orchard to review planting scheme	LEAD: Deputy Clerk and youth team Funding to be secured for capital works and programme	Green
<b>CE2: Community consultation and engagement to develop a heritage project for the Huer's Hut/ baulking house</b>				
Feasibility funding for the Huers Hut to develop a fundable stage 2 project including a programme of activity for greater engagement in heritage and culture.	Dec 26	Funding was secured and brief for engagement lead and project approved. Contract due to be let in March 2025.  Engagement opportunities identified including Boats in the Bay, Yonkers, Jumbo association, museum and archive	LEAD: Special Projects Officer £: 44,000 to fund engagement. SITC funding in budget for fees and surveys.	Green
<b>CE3: Community Capacity – Voluntary Sector Forum</b>				
Support the Continued Development of a New Voluntary Sector Forum and other capacity building include a review of the core funding grant policy	Dec 2026	Inaugural meeting held. Positive response. Actions being progressed and secretariat arrangements developed.	Town Clerk and Chair of Facilities	Green

<b>CE4: Parks for the Future</b>				
Set up community engagement and planning and development processes to consult on the future role and function of parks, prioritizing Trewartha and Ayr Field to identify design options and funding strategies	Mar 2027	Awaiting clearer timescales for devolution transfer	Special Projects Officer/Youth Team/Head of Buildings and Amenities	Green
<b>CE5: Pioneering Parish Project</b>				
Work with Cornwall Council to develop and launch the initiative including a multi sector board to agree outcomes	2029	Business Plan submitted and awaiting approval	Town Clerk / Affordable Housing Working group Funds of £250,000 sought	Green
<b>Strategic Plan Priority 2: A GREENER CLEANER ST IVES</b>				
<b>CE6: Develop Open Spaces Strategy to Inform the Devolution of Parks, Gardens and Open Spaces in 2025-26</b>				
Establish community / environment steering group to review open spaces and their roles and develop a strategy. Work on Management and Development Plans for priority sites: Trewyn and Barnoon	June 2026	Green assets due to be transferred in 2026-27	LEAD: Town Clerk , Devolution and C&E Community Devolution budgets and capital programme	Green
<b>CE7: New Allotment Provision and growing spaces</b>				
Seek community ideas and thoughts about location of additional allotment site in East of Parish using the Local and Neighbourhood plan processes	Mar 2027	Potential site identified, to be evaluated and subject to community consultation Discussions with landowners held	LEAD: Town Clerk and C&E Committee	Green
<b>CE8: Town Deal Low Carbon Transport Plan</b>				
Work with Cornwall Council and Town Deal project team to lead community consultation elements of the plan and support the community engagement plan for the project and low carbon transport group.	Jan 2027	Social media campaign before ETRO launch and open consultation programme running Cross sector working group meets every six weeks.	LEAD: Mayor and Low Carbon Transport group £: CC fully funded	Green
<b>Strategic Plan Priority 3: A SUSTAINABLE LOCAL ECONOMY</b>				
<b>CE9: Digital Skills Programme</b>				
Consult and Engage with range of partners and potential users for programme of activity in smart skills hub	March 2026	Funds secured and works completed in Jan 2026. Soft launch completed with strongly positive social media response. Phase 2 engagement plan being developed for use of equipment and programme design. Youth team bid for resources to run courses and link their delivery into new tech.	Town Clerk/Cornerstone Manager/ Premises and Ops Manager New staff resource – business manager role.	Green

		Work commissioned and consultation in progress with agencies and partners on skills and training programme		
<b>CE10: Expressions of Interest for Commercial Spaces</b>				
Seek expressions of interest from businesses and community groups on future uses for Island Centre, Bowling Green and Longstone Chapel	Mar 2027		Town Clerk/ Premises and Ops Manager	Green
<b>CE11: Harbour Stakeholders Engagement</b>				
Strengthen engagement and consultation with key stakeholders including the Harbour, lodges, businesses and boat operators	2026-27		Town Clerk/ Councillors	Amber
<b>CE12: Guildhall Redevelopment Project</b>				
<p>Manage and review the community engagement and comms strategy for the project to include the following strands</p> <ul style="list-style-type: none"> <li>• Public messages, project update</li> <li>• Progress Guildhall Presents concept</li> <li>• Working with young people and community groups</li> <li>• Sponsorship and business opportunities</li> <li>• Sounding board – ideas for programming</li> <li>• Volunteering strategy</li> <li>• Promoters and talent</li> <li>• Website re-fresh, branding strategy</li> <li>• Considerate constructors and neighbours</li> </ul>	Until project close	<p>Delays and need to refresh due to delayed opening date</p> <p>Comms plan for the project developed and reviewed</p> <p>Budgets in place for promotion and consultation</p> <p>Neighbours and party wall issues contact group in place</p> <p>Sounding board engagement group established for future programming</p> <p>Survey and audience engagement work undertaken at community events.</p> <p>New Interim Programming resource appointed</p>	£ Project budget Promotion and Programming Budgets	Amber
<b>Strategic Plan Priority 4: INVESTING IN YOUNG PEOPLE</b>				
<b>CE13: YONKERS Youth Engagement and Activity</b>				
Support the Yonkers youth team to further develop their service and range of opportunities and activities and new funding opportunities to mainstream their activity.	March 2027		Town Clerk / team £ service budget Gamechangers funding	Green

<b>CE14: Deliver the Third Space Bus Project Through Co-Design</b>				
Work with youth panel and partners to develop, renovate and deliver the third space youth project.	Oct 2027		Town Clerk/ Yonkers team Game changers funding secured £20,000 for bus renovations. Youth panel for project established and lead young person engaged in the process	Green
<b>Strategic Plan Priority 5: AN AMBITIOUS MODERN COUNCIL</b>				
<b>CE15: New Parking Provision in Carbis Bay</b>				
Consult with local residents and businesses about future parking provision at Chy an Gweal for a pay and display / residents permit scheme Need to consult neighbours and appoint party wall surveyor for wall repairs	July 2026		Town Clerk / Premises and Operations Manager	Green
<b>CE17: Strategic Public Conveniences Review</b>				
Complete strategic review of public conveniences provision to explore upgrade, redevelopment and any closures or leases.	2026-27	Delayed - Linked to devolution to ascertain transfer of freehold interest in sites. Roll into 2026-27	Head of Finance / Devo and F&GP Chairs	Amber
<b>CE18: Performance Improvement</b>				
Based on a review of the first year of the Strategy, use data and evaluation to develop new measures to increase and improve engagement and consultation and address gaps:  Undertake a residents' survey for 2026-27 to support the new strategic plan Consult on budget proposals for 2027-28 and the medium term financial strategy priorities Publish full agendas on line and change some meeting venues to Cornerstone Undertake Staff Survey and Staff Conference Explore options for additional physical comms space and print media Roll out new signage strategy	2026-27		Chairs Group / Town Clerk	Green